

Tiffin City Schools IPDP
Individual Professional Development Plan/ Goal Sheet (Form A)

Section I -Applicant Information

Name:	Submission Date:
Building	
Assignment:	
Home Address:	
Phone:	Work Phone:
Email Address:	
Plan Type/Check one:	<input type="checkbox"/> Transition from RESA <input type="checkbox"/> Initial Proposal <input type="checkbox"/> Revised Plan <input type="checkbox"/> Substitute Teacher

Section II- Certification

List All Certificates by Certificate Number	Professional, Lead, or Senior Professional	Areas	Issue Date	Expiration Date

Section III -Goals

List 3-5 goals for your professional development learning. Within each goal, include three distinct aspects: (1) intention to engage in learning; (2) focus for learning; and (3) rationale for & application of learning. Indicate which Ohio Educator Standard(s) or District/Building CIP each goal reflects.

Sample Goal:

I will increase my knowledge of strategies to manage groups of students in order to improve classroom discipline.

Goal 1

Educator Standard

or CIP Goal:

Goal 2

Educator Standard/

or CIP Goal:

Goal 3

Educator Standard/

or CIP Goal:

Educator's Signature:

Date

DO NOT WRITE BELOW THIS LINE. FOR LPDC USE ONLY.

Revise/ Resubmit

Revision Advice:

OR:

Approved as Written

Approval Signature :

Date

Section IV - Pre-approval

This section is the pre-approval Form. It should be submitted prior to engaging in PD.

1 hour of seat time in workshops is equal to .1 CEU.

1 Semester hour is equal to 3 full CEUs.

1 quarter hour is equal to 2 full CEUs.

18 FULL CEUs are required for license renewal/initial issuance and may be a combination of any of the following.

Place a check mark for one or more as appropriate to inform the LPDC of your plan to earn license renewal credits. Selections must equal at least 18 CEU possibilities.

Group #	CEU Value (Max per cycle)		Activity or College Credit Options	Verification Needed	Anticipated Completion Date
1	1 sem hr = 3 CEU 1 qt hr = 2 CEU (No limits)		College/university course	Transcript	
1	1 clock hr = 0.1 CEU (no limits)		Conferences, Workshops, or Ongoing workshops	CEU Attendance Certificate	
2	1 clock hr = 0.1 CEU (max 6)		Mentoring	Group 2 Verification form	
2	1 clock hr = 0.1 CEU (no limits)		Curriculum Development	Group 2 Verification form	
2	1 clock hr = 0.1 CEU (no limits)		Professional Committee (National, state, or local committees)	Group 2 Verification form	
2	1 clock hr = 0.1 CEU (max 6)		Grant Writing (Can claim hours for planning and preparation of grant application)	Group 2 Verification form	
3	Determined by LPDC (No max)		Publication (Must contribute to education and be commercially published)	Group 3 Verification form	

3	1 clock hr = 0.1 CEU (max 6)		Peer Observation	Group 3 Verification form	
3	36 CEUs for completion and testing time (MAX 36)		National Board of Professional Teaching Standards	National Board Certificate or Activity verification form	
3	1 clock hr = 0.1 CEU (max 6)		Professional Vocational Board Certification	Documentation	
3	3 CEU's per semester (max 6)		Cooperating teacher for student teacher (senior year), counselor, or administrator's intern	Letter or certificate from University (Note - contact hours do not apply here)	
3	1 CEU's per semester (max 3)		Cooperating teacher for junior or sophomore block students	Letter or certificate from University (Note - contact hours do not apply here)	
3	1.5 CEU per sem., 1 CEU per quart. (max 6)		Teaching a College Course (Must relate to educational goals, license type).	Syllabus and other documentation	
3	1 clock hr = 0.1 CEU (max 1)		Professional Presentation (Applies to first presentation of a topic in each licensing cycle)	Syllabus and other documentation	
3	1 clock hr = 0.1 CEU (no limits)		Educational Project/Research (Must apply education skills and knowledge toward the development of a project. Hours for planning and preparation only.)	Group 3 Verification form	
3	1 clock hr = 0.1 CEU (max 3)		Self-Directed Educational Activities (May include professional reading, research, travel...Must enhance educator's work in the profession or contribute to educator's specialization)	Group 3 Verification form	
3	1 clock hr = 0.1 CEU (max 6)		Externship (Must enhance educator's work in the profession or specialization)	Group 3 Verification form	