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EDUCATION AGENCY RELATIONS GOALS

The Board cooperates with other districts, and with other local, state and regional agencies and organizations, in the solution of educational problems of common concern. This cooperation may extend to such areas as research, exchange of information and data, coordination of curriculum, coordination of school calendars and activities, and construction of facilities that may be efficiently used on a cooperative basis. Other activities that may be advantageous to serve a broader area than one district may also be considered.

In carrying out this policy the Superintendent may include in his/her recommendations to the Board an evaluation of the desirability and feasibility of cooperation with other agencies in endeavors which could benefit the District.

[Adoption date: January 9, 1989]

[Re-adoption date: July 23, 2001]

RELATIONS WITH OTHER SCHOOLS AND EDUCATIONAL INSTITUTIONS

The Board cooperate with other districts and institutions of higher learning for such purposes as:

1. seeking solutions to educational problems of common concern;
2. offering supporting services of high quality to our students;
3. acquiring federal and state grants and
4. promoting local school system involvement in regional and state decision making.

This cooperation may extend to research, providing transportation for children to special schools and hospitals, coordination of curriculum, exchange of information and data, construction of facilities which may be effectively used on a cooperative basis, sharing of curricular offerings, cooperative purchasing and the coordination of school calendars and activities.

Before joining in any cooperative effort the Board needs to be certain that the best interests of the District's students are served; therefore, the Superintendent suggests cooperative ventures only after investigating them thoroughly. The Superintendent provides the Board with supportive documentation prior to the time the Board is asked to act.

[Adoption date: January 9, 1989]

[Re-adoption date: July 23, 2001]

LEGAL REFS.: ORC 3311.19
3313.841
3314.03; 3314.05
3315.09; 3315.091
3323.09

COOPERATIVE EDUCATIONAL PROGRAMS

State law permits the establishment of joint vocational school districts to provide career-technical programs for students from participating districts. The District participates in programs conducted under the auspices of the Vanguard-Sentinel Joint Vocational School District.

A board of education composed of representatives appointed by the boards of education of the participating districts governs the JVSD. The term of office for each member of the JVSD board of education is three years. JVSD board members are limited to two consecutive terms. Terms are considered consecutive unless separated by three or more years. Members are appointed to the JVSD board by the participating districts in accordance with the JVSD plan. A member will not be appointed to the JVSD board unless they meet the qualifications of State law.

The Board also participates in various programs of the Seneca County Educational Service Center, which assists this District in providing special services to the students enrolled in our schools.

[Adoption date: January 9, 1989]

[Re-adoption date: July 23, 2001]

[Re-adoption date: October 22, 2013]

LEGAL REFS.: Ohio Const. Art. VI, Section 2

ORC 3311.19

3313.841; 3313.843

3315.09

3323.09

CHARTER SCHOOLS

The Board considers applications for charter schools only if the applicant's proposal contains detailed information addressing all of the provisions contained in ORC sections 3314.03 and 3314.05.

A nonrefundable application fee of \$200.00 is required upon the filing of a charter schools proposal.

REQUIRED CONTENTS OF A CHARTER SCHOOL PROPOSAL TO THE TIFFIN CITY BOARD OF EDUCATION

The Board of Education requires the following provisions to be addressed in any proposal to the Board of Education to sponsor a charter school. The applicant of the proposed charter school will explain in detail in their proposal how they will comply with the following requirements.

Nonprofit status

The charter school must be established as a nonprofit corporation as provided in Chapter 1702 of the Ohio Revised Code.

Education Program

This section describes the education program of the charter school including a Mission Statement, curriculum, etc.

Academic goal/academic evaluation

This section states the academic goals the school will strive for as well as how the school will measure student progress. The required statewide Ohio proficiency tests must be included in whatever process the school selects.

Performance standards by which the success of school will be evaluated by the sponsor

These are standards by which the chartering school board evaluates the school's performance.

Admission standards

The governing authority of each charter school shall adopt an admissions procedure that specifies the following:

1. That except as otherwise provided in this section, admission to the school shall be open only to any individual age five to twenty-two entitled to attend school pursuant to section 3313.65 of the Revised Code. In the school district in which the school is located or who was enrolled in the converted school during the school year preceding the year of its conversion to a charter school.
2. That admission to the school may be limited to students who have attained a specific grade level or are within a specific age group; to students who meet a definition of "at-risk" as defined in the contract; or to residents of a specific geographic area as defined in the contract that is within the school district in which the school is located.
3. That there will be no discrimination in the admission of students to the school on the basis of race, creed, color, disabling conditions, or sex; and that upon admission of any disabled student the charter schools will comply with all Federal and State laws regarding the education of disabled students.
4. That the school may not limit admission to students on the basis of intellectual ability, measures of achievement or aptitude, or athletic ability.
5. That the maximum number of admissions will never exceed the capacity of the school's programs, classes, grade levels, or facilities.
6. That, except as otherwise provided under this section, if the number of applicants exceeds the capacity restrictions of division (E) of this section, students shall be admitted by lot from all those submitting applications, except preference shall be given to students attending the school the previous year and may be given to siblings of students.

Notwithstanding divisions (1) through (6) of this section, in the event the racial composition of the enrollment of the charter school is violation of a federal desegregation order, the charter school shall take any and all corrective measures to comply with the desegregation order.

Dismissal procedures

This section describes the school's dismissal procedures.

Racial diversity

This section notes the ways by which the charter school will achieve racial and ethnic balance reflective of the community it serves. The charter schools must be an equal opportunity employer.

Auditing requirements

The charter schools shall undergo program and financial audits including audits by the Auditor of State and the Department of Education. All financial records of the charter schools shall be maintained in the same manner as are the financial records of school districts, pursuant to the rules of the State Auditor.

Facility

This section must state the facility to be used, its location and how the facility will be obtained (lease, purchase, etc.). For clarity, the description should include not only the name of the building or buildings, but also their physical and geographical location.

Teacher qualifications

All classroom teachers shall be certificated or licensed in accordance with Sections 3319.22 to 3319.31 of the Ohio Revised Code, except that noncertificated individuals may teach up to 12 hours per week pursuant to Section 3319.301 of the Ohio Revised Code.

A charter school is free to propose any additional qualifications that it deems necessary and proper. Some examples might be teaching experience in a particular area, or work experience relevant to the school's mission.

Statutory requirements

1. The school will provide learning opportunities to a minimum of 25 students for a minimum of 920 hours per school year;
2. The governing authority will purchase liability insurance, or otherwise provide for the potential liability of the school;
3. The school will be nonsectarian in its programs, admission policies, employment practices, and all other operations, and will not be operated by a sectarian school or religious institution;
4. The school will comply with sections 9.90 (insurance for educational employees), 9.91 (tax-sheltered annuities), 109.65 (missing children clearinghouse; educational program; fund: The clearinghouse is established to coordinate and improve the availability of information regarding missing children. Included in this section is a requirement that if a missing child is found to be attending a school, a member of the Board of Education or principal shall immediately give notice of that fact to the missing children

clearinghouse and to the law enforcement agency), 121.22 (meetings of public bodies to be public; exceptions), 149.43 (availability of public records) 2151.358 [2151.35.81] (sealing, expungement of records; civil disabilities not imposed; use of evidence), 2151.421 [2151.42.1] (report of child abuse or neglect; investigation; plan of cooperation), 2313.18 (prohibited actions of employer of juror), 3301.0710 [3301.07.10] (statewide student proficiency testing), 3301.0711 [3301.07.11] (administration and grading of tests; use of results; intervention services), 3301.0714 [3301.07.141] (guidelines for statewide education management information system), 3313.33 (contracts), 3313.50 (record of tests; statistical data; individual records: this section requires Boards of Education to keep an accurate record of hearing and vision tests given to school children as well as records of measures taken to correct such hearing and visual defects), 3313-643 (3313.64.31) (eye protective devices), 3313.66 (suspension, expulsion or permanent expulsion, removal from curricular or extracurricular activities), 3313.661 (3313.66.11) policy regarding suspension, expulsion, removal and permanent exclusion, community service), 3313.662 (3313-66-21 (adjudication order permanently excluding pupil from public schools; Board of Education resolution requesting permanent exclusion; revocation; probationary admission), 3313.67 (immunization of pupils; records, reports), 3313.672 [3313.67.21] (new pupil to present school records, custody order if applicable and certification of birth; Section (A)(2) requires that within 24 hours of a pupil's entry into a school, a school official shall request the pupil's official records from the school he/she most recently attended. If the school where the pupil claims he/she most recently attended has no record of attendance or the records are not received within 14 days of the date of request, the principal or chief administrative officer of the school shall notify the law enforcement agency having jurisdiction in the area where the pupil resides of this fact and of the possibility that the pupil may be a missing child), 3313.673 [3313.67.31] (screening of beginning pupils for special learning needs), 3313.69 (hearing and visual tests of school children; (exemptions), 43,13-71 (examinations and diagnoses by school physician), 3313.80 (display of national flag), 3313.96 (informational programs relative to missing children; fingerprinting program), 3319.321 (3319.32.11) (confidentiality of student information; law enforcement and military recruitment use), 3319.39 (criminal records check for applicants responsible for children; employment of certain offenders prohibited), 3321.01 (compulsory school age; admission to kindergarten or first grade; pupils personnel services committee), 3327.10 (transportation/qualifications of drivers), 4111.17 (wage discrimination prohibited; enforcement) and 4113.52 (right of employee to report violation of law by employer or fellow employee) and Chapters 102 (ethics) 117 (auditor of state), 1347 (personal information systems), 2744 (political subdivision tort liability), 4112 (civil rights commission), 4123 (workers' compensation), 4141 (unemployment compensation; employment services) and 4167 (public employment risk reduction program) of the Revised Code as if it were a school district;

5. The school shall comply with Chapter 102 of the Revised Code except that nothing in that chapter shall prohibit a member of the school's governing board from also being an employee of the school and nothing in that chapter or section 2921.42 of the Revised Code shall prohibit a member of the school's governing board from having an interest in a contract into which the governing board enters;
6. The school will comply with sections 3313.61 and 3313.611 (3313.61.11) of the Revised Code, except that the requirement in those sections that a person must successfully complete the curriculum in any high school prior to receiving a high school diploma may be met by completing the curriculum adopted by the governing authority of the charter school rather than the curriculum' specified in Title XXKIH (331 of the Revised Code) or any rules of the State Board of Education;
7. The school governing authority will submit an annual report of its activities and progress in meeting the goals and standards of division (A)(3) and (4) of this section and its financial status to the sponsor and to the parents for all students enrolled in the school.

Health insurance benefits

This section includes all health and other benefits the employer decides to offer employees. If benefits are carried over or benefits are part of a collective bargaining agreement, they should be referenced here. The parties to this agreement should consult legal counsel to determine what benefit levels are appropriate.

Duration

The only restriction as to the length of this agreement is that it cannot exceed three years.

Governing authority

This section should recite the specific management entity responsible for carrying out the provisions of a contract for the charter schools.

Financial plan

This section must contain an estimated school budget for each year of the period of the contract. This estimated budget must specify the total estimated per pupil expenditure amount for each such year. The plan shall specify for each year the base formula amount that will be used for purposes of funding calculations under Section 3314.08 of the revised code. This based formula amount for any year shall not exceed the dollar formula amount specified for the year under section 3317.022 of the revised code. The plan may also specify for any year percentage figure to

be used for reducing the per-pupil amount of disadvantaged pupil impact aide the school is to receive that year under Section 3314.08 of the Revised Code.

Employee disposition

This section must address what becomes of employees in the event that this contract is terminated or nonrenewed for any reason under Section 3314.07 of the Ohio Revised Code.

Optional Board-delegated duties

This section includes the recitation of duties or responsibilities of an employer that the board of education that operated the school before conversion would be delegating to the governing board of the charter school with respect to all or any specified group of employees, provided the delegation is not prohibited by collective bargaining agreement applicable to such employees.

Comprehensive plan

The charter schools law requires that each governing authority submit to the sponsor a comprehensive plan for the school. The plan must specify the following:

1. The process by which the governing authority of the school will be selected in the future;
2. The management and administration of the school;
3. Alternative arrangements for school students who chose not to attend the school and teachers who chose not to teach in the school after conversion;
4. The instructional program and educational philosophy of the school, which includes mission, student characteristics, ages/grades of students, curriculum focus;
5. Internal financial controls;
6. Nonprofit corporation;
7. Performance standards (including state proficiencies);
8. Admission standards;
9. Dismissal standards;

10. Method for achieving racial/ethnic balance reflective of community served;
11. Purchase Liability Insurance;
12. Requirements/procedures for program and financial audit and
13. Method of acquisition and location of facilities: must meet health/safety requirements, must be leased if district or LCESC owned.

The parties must establish procedures for resolving disputes or differences of opinion between the sponsor and/or governing authority of the charter school. This could include all types of alternative dispute resolution, such as mediation, arbitration and the like.

Facility use and standards

The contract between the charter schools and the sponsor shall specify the facility to be used for the charter school and the method for acquisition. Any facility used for a charter school shall meet all health and safety standards established by law for school buildings.

In the case where a charter schools is proposed to be located in a facility owned by a school district or educational service center, the facility may not be used for such charter school unless the district or service center board owning the facility enters into an agreement for the charter school to utilize the facility. Use of the facility may be under any terms and conditions agreed to by the district or service center board and the school.

The Board reserves the right to reject a charter school proposal for any of the following reasons:

1. The proposal did not contain all of the information required by Board policy.
2. The person or group proposing the charter school did not provide additional information requested by the Board or provide adequate responses concerning the proposal.
3. The proposal would have a significant negative impact on the finances of the school district if granted.
4. The proposal impacts facilities that prohibits TCS educational access.
5. The proposal is not a laboratory of innovation, nor contains a specific population/curriculum focus.

6. The proposal does not have at least 25 students for 920 hours per year.
7. The proposal is not nonsectarian in program, policy, practice.
8. The proposal does not comply with applicable Revised Code.
9. The proposal does not include plans for an annual report of activities, goals, progress, and financial status to sponsor and parents.
10. The proposed school lacks a mission, rationale, or methodology sufficiently distinct from that of the Tiffin City Schools.

The proposal in any other way not specified above would suggest a school that in the judgment of the Board not be in the best interests of its prospective students.

[Adoption date: April 27, 1998]
[Re-adoption date: July 23, 2001]

LEGAL REFS.: ORC 3314.03: 3314.05.

RELATIONS WITH COLLEGES AND UNIVERSITIES

The Board views education as a lifelong process and believes education is a key element in the pursuit of a successful and satisfying life; therefore, the Board directs the Superintendent and staff to pursue opportunities for the students of the District to be involved in cooperative efforts with colleges and universities. When possible, arrangements are developed for students to enroll in college and university courses and programs.

[Adoption date: January 9, 1989]

[Re-adoption date: July 23, 2001]

STUDENT TEACHING AND INTERNSHIPS

The Board, recognizes the contributions student teachers and/or interns can make to the schools and its responsibility to insure the quality of teacher training. The Superintendent is therefore authorized to arrange for the supervision and training of such teachers and interns in the schools each year.

The importance of the teacher training function to the future of education and the need to assure high quality performance in our schools require student teachers to be placed with experienced teachers of demonstrated competence. While no staff members are required to supervise practice teachers, it is felt that professionally interested teachers will volunteer for such duties.

Recognizing the special skills and expertise of the teacher training institutions and their staffs, the Board authorizes the Superintendent to honor those reasonable regulations and training guidelines of the teacher training institutions.

The teacher training institutions should provide liaison personnel who discuss with the building principal and with the teacher the broad objectives that the institution believes should be pursued. Such personnel are free to visit the classrooms to observe the practice teacher at work, but are subject to all school visitor rules and regulations.

It is expected that the teacher training institution will arrange the schedule of the student teacher to provide sufficient time in the classroom in order that continuity of experience for the practice teacher and the students is assured.

[Adoption date: January 9, 1989]

[Re-adoption date: July 23, 2001]

EDUCATIONAL OPTIONS

The Board recognizes that an effective educational program is one that provides opportunities for students learning both within the classroom and, for specific reasons, beyond the traditional classroom and school day. These expanded opportunities are viewed as educational options to supplement the regular school program.

The intent of educational options is to allow educators, other professionals, parents and others to work together to provide opportunities for students to learn in an independent or individual setting and to study or work with recognized experts in specific fields. Educational options are seen as additional curricular opportunities to improve, expand and enrich student learning experiences and perspectives.

Independent study, tutoring, travel, mentoring, correspondence courses and college courses are representative of experiences which the Board views as educational options supplementing the regular school program.

Fees are established for educational options as needed. Participating students are expected to pay fees upon beginning educational options.

The Superintendent develops regulations when the educational options are initiated. Each program option developed is presented to the Board for adoption; its regulations are presented for approval.

[Adoption date: January 9, 1989]

[Re-adoption date: July 28, 1997]

[Re-adoption date: July 23, 2001]

LEGAL REFS.: OAC 3301-35-01(D); 3301-35-02(C)

CROSS REFS.: IGCB, Experimental Programs
IGCH, Postsecondary Enrollment Options (Also LEC)
IKE, Promotion and Retention of Students
IKF, Graduation Requirements
JN, Student Fees, Fines and Charges

EDUCATIONAL OPTIONS

When initiated, educational options must adhere to these criteria:

1. The parent(s)/guardian(s) must provide written approval for students under 18 years of age to participate. A copy of the written approval must be retained in the school files. Students 18 years of age or older must submit a written request to participate. This request is kept on file.
2. An instructional plan that contains written measurable objectives is submitted to and approved by the Superintendent.
3. The instructional plan includes an outline specifying major instructional activities and identifying materials, resources, facilities and equipment needed to achieve instructional objectives.
4. Promotion and retention decisions for Kindergarten through eighth grade students participating in an option as a substitute instructional plan considers student performance relative to the objectives of the option.
5. The instructional plan includes a written plan for the evaluation of student performance.
6. In tutorial programs and programs of independent study, a certified teacher provides both the instruction of and evaluation of students. In all other cases, a certified teacher provides only the evaluation of student progress.
7. Such courses and programs do not compete with courses offered within the regular program of studies unless such are not available for the student when needed or are not being taken for credit.
8. The instructional plan includes a written plan, including a timeline for the evaluation of the educational option. Continuance of the option is determined by the results of evaluation.

(Approval date: January 9, 1989)

(Re-approval date: July 28, 1997)

(Re-approval date: July 23, 2001)

COLLEGE CREDIT PLUS

State law provides for student participation in the College Credit Plus (CCP) program for the purposes of promoting rigorous academic pursuits and exposing students to options beyond the high school classroom. Therefore, eligible 7th through 12th grade students may enroll at any public college/university and any participating nonpublic college/university on a full- or part-time basis and complete eligible nonsectarian, nonremedial courses for transcribed high school and/or college credit.

The Board directs the Superintendent/designee to develop and establish the necessary administrative guidelines to ensure that the CCP program is operating in accordance with state requirements.

[Adoption date: July 23, 2001]
[Re-adoption date: March 22, 2011]
[Re-adoption date: September 27, 2016]
[Re-adoption date: August 22, 2017]
[Re-adoption date: October 24, 2017]
[Re-adoption date: June 26, 2018]

LEGAL REFS.: ORC 3313.5314
 Chapter 3365
 OAC 3333-1-65 through 3333-1-65-131
 3301-83-01(C)

CROSS REFS.: IGBM, Credit Flexibility
 IGCD, Educational Options (Also LEB)

COLLEGE CREDIT PLUS

District Obligations

The District is required to notify all 6th through 11th grade students and their parents about the College Credit Plus (CCP) program through multiple, easily accessible resources by February 1 of each school year. The notice includes all information required by State law. The District promotes the CCP program on the District website, including details of current agreements with partnering colleges.

Students and/or parent(s) are required to submit written notice of intent to participate to the principal by April 1 of the year in which the student wishes to enroll and may submit written notice as early as February 15. Failure to inform the principal of intent to participate by the April 1 deadline shall result in the student having to secure written permission from the principal in order to participate in the program. If the principal denies a student's request for written permission, the student may appeal to the Superintendent. The Superintendent's decision is final.

The District holds an annual informational session between October 1 and February 15 to which partnering colleges located within 30 miles of the school (or the closest college if none are located within 30 miles) are invited. The informational session includes information on benefits and consequences of participation in CCP, and outlines any changes or additions to program requirements.

The District is required to provide counseling services to students prior to their participation in the program. Counseling services include but are not limited to:

1. program eligibility;
2. any necessary financial arrangements for tuition, textbooks and fees;
3. process of granting academic credits;
4. criteria for any transportation aid;
5. available support services;
6. scheduling;
7. the effect of the grade attained in the course being included in the student's grade-point average, if applicable;
8. consequences of failing or not completing a course under the program, including the effect on the student's ability to complete District graduation requirements;

9. benefits to the student of successfully completing a course under the program, including the ability to reduce the overall cost of, and the amount of time required for, a college education;
10. academic and social responsibilities of students and parents relative to this program;
11. information about and encouraging the use of college counseling services; and
12. information about eligible courses;
13. information on CCP probation, dismissal and appeal procedures and
14. the standard program information packet developed by the Ohio Department of Higher Education (ODHE).

The District develops both a 15-credit hour and a 30-credit hour model course pathway for courses offered under CCP in consultation with a partnering college. Each pathway must include courses, which once completed, apply to at least one degree or professional certification offered at the college. The pathways may be organized by desired major or career path, or may include various core courses required for a degree or professional certification by the college. The pathways are published among the school's official list of course offerings for participant selection. No participant is required to enroll only in courses included in a model pathway.

The District implements a policy for awarding grades and calculating class standing for CCP courses that is equivalent to the school's policy for other advanced standing programs or District-designated honors courses. Any grade weighting or class standing enhancements applicable to advanced standing programs or District-designated honors courses are similarly applied to CCP courses.

Student Enrollment

To participate in CCP, a student must apply to, and be accepted by, a participating college in accordance with the college's established procedures for admission. The student also must meet the college's and relevant academic program's established standards for admission, enrollment and course placement, including any course specific capacity limits. The student and his/her parent also must sign a form acknowledging receipt of the required counseling and understanding of their responsibilities under the program.

The student may opt to receive college credit only or both college and high school credit. The student must designate his/her choice at the time of enrollment.

Students may enroll only in eligible courses as defined in rules adopted by ODHE. Upon receipt of the notice of pre-term admission the student's secondary school verifies the student is enrolled in eligible courses. If the student is enrolled in ineligible courses the school notifies the student and their parent that they must withdraw from the ineligible course(s). Students failing to withdraw prior to the college's no-fault withdrawal date will be responsible for all tuition, fees and textbook costs for the course.

If a student completes an eligible college course, the Board shall award him/her appropriate credit toward high school graduation if, at the time of enrollment, he/she elects to receive credit for courses toward fulfilling the graduation requirements.

High school credit awarded for eligible courses successfully completed counts toward graduation requirements and subject area requirements.

1. The Board awards comparable credit for the eligible course(s)/courses completed at the college.
2. If no comparable course is offered, the Board grants an appropriate number of elective credits.
3. Any disputes between the student and the Board regarding high school credits granted for a course may be appealed by the student to the Ohio Department of Education (ODE). ODE's decision on these matters is final.
4. The student's records must show evidence of successful completion of each course and the high school credits awarded. The record must indicate that the credits were earned as a participant in CCP, and include the name of the college at which the credits were earned. The grades and credits for courses completed during summer term must be included on the student's high school transcript in the fall for that school year.
5. Credits earned through CCP are included in the student's grade-point average. College credits count as the equivalent District grade. If the District has a weighted grading system CCP courses are treated in the same way as other advanced standing program or honors course.

High School/College Enrollment

1. A student who enrolls in CCP for the first time in:
 - A. grades 7, 8 or 9 may receive credit toward high school graduation for up to the equivalent of four academic school years.
 - B. 10th grade may receive credit toward high school graduation for up to the equivalent of three academic school years.

- C. 11th grade may receive credit toward high school graduation for up to the equivalent of two academic school years.
 - D. 12th grade may receive credit for up to the equivalent of one academic school year.
2. Proportionate reductions are made for any student who enrolls in the program during the course of a school year.
 3. For the purpose of this program, an academic year begins with the summer term. The maximum number of credits that may be earned during the academic year is the total of the high school courses and college courses. The total may not exceed 30 college credit hours per academic year.
 4. College courses for which three semester hours are earned are awarded one credit toward high school graduation credit. Fractional credits are awarded proportionally.

Student Eligibility

Students wishing to participate in CCP must meet all statutory eligibility requirements. To be eligible, students must be considered remediation-free on one of the Ohio Revised Code 3345.061(F) assessments. A student scoring within one standard error of measurement below the remediation-free threshold on one of the assessments is considered to have met this eligibility requirement if he/she either has a cumulative high school grade point average (GPA) of at least 3.0 or receives a recommendation from a school counselor, principal or career-technical program advisor.

Underperforming Students/CCP Probation

A student meeting at least one of the following is considered an underperforming student for purposes of CCP:

1. Cumulative GPA of less than 2.0 in college courses taken through CCP or
2. Withdraw from or receive no credit for two or more courses in the same term.

A student meeting the definition of an underperforming student for two consecutive terms of enrollment is considered an ineligible student.

The student's secondary school will place an underperforming student on CCP probation within the program and notify the student, parent and the college they are enrolled in of their status. The student may enroll in no more than one college course in any term when on CCP probation and cannot enroll in a college course in the same subject as a college

course in which they received a grade of D or F or for which they received no credit. Students enrolled in impermissible courses who fail to dis-enroll prior to the college's no-fault withdrawal date are responsible for all costs associated with the course(s) and dismissed from CCP as an ineligible student.

If a student taking a permissible college course after placement on CCP probation and the course grade raises the student's cumulative college course GPA to 2.0 or higher the student is removed from CCP probation and may participate in CCP without restrictions unless they again meet the definition of an underperforming student. A student on CCP probation who does not raise their GPA to the required minimum through the course grade, is dismissed from CCP by the student's secondary school.

Students dismissed from the program are prohibited from taking any college courses through CCP and must dis-enroll for any college courses they may be registered for in the next term prior to the no-fault withdrawal date.

Each secondary school establishes an academic progress policy defining the progress students must achieve to be reinstated in CCP on CCP probation. The policy must state that failure to make academic progress as defined in the policy will result in an extension of CCP dismissal. The policy also includes the procedures for a student to request an appeal of their CCP status.

A student may request the secondary school allow the student to participate in CCP after one term of CCP dismissal. Summer term is not counted as a term of dismissal unless the student is enrolled in one or more high school courses during the summer. Upon review of the student's academic progress through review of their full high school and college academic records the school will: continue the student's dismissal; place the student on CCP probation or allow the student to participate in CCP without restrictions in accordance with the school academic progress policy.

A student may appeal their status to the Superintendent within five business days of notification of CCP dismissal or prohibition from taking a college course in the same subject as a college course in which they received a grade of D or F or for which they received no credit. Upon consideration of any extenuating circumstances separate from academic performance that may have affected the student's CCP status the Superintendent will issue a decision within 10 business days after the appeal is made and may:

1. allow the student to participate in the program without restrictions;
2. allow the student to take a course in the subject area in which they received a grade of D or F or for which they received no credit;
3. allow the student to participate in CCP on CCP probation or
4. maintain the student's dismissal from the program.

The Superintendent's decision is final.

If the decision is to continue the student's dismissal and the student is enrolled in a college, the student's college will allow the student to withdraw from all courses in which the student is enrolled without penalty and the student's secondary school shall not be required to pay for those courses. If the Superintendent fails to issue a decision on the appeal within the required timeframe and the student is enrolled in a college, the college will allow the student to withdraw from all impermissible courses without penalty and, if the decision on the appeal is made after the institution's prescribed no-fault withdrawal date, the student's secondary school shall pay for those courses.

Summer Term Eligibility

A student who is scheduled or anticipated to graduate from high school may not participate in CCP for any term beginning after the student's scheduled or anticipated graduation date or in any course offered at a college during a summer term that begins during the student's last quarter of high school.

Financial Responsibilities

1. If a student elects to enroll for college credit only (Option A), the student is responsible for all costs associated with the course.
2. If a student elects to enroll for the combination high school/college credit (Option B), the District is responsible for all costs associated with the eligible course at a public college/ university. Students participating in CCP under Option B at a private college may be charged tuition and/or fees unless they are economically disadvantaged.
3. If a student fails a CCP course, the student or parent(s) may be responsible for all costs associated with the course. The District may not seek reimbursement from a student who fails a course if he/she is economically disadvantaged, unless the student has been expelled.
4. Students enrolled for the combination of high school/college credit are not eligible for financial aid from the college.
5. Upon parental application and determination of need an eligible student, as defined by State law, enrolling for the combination of high school and college credit in the program may receive full or partial reimbursement for the necessary costs of transportation between the secondary school that he/she attends and the college/ university in which he/she is enrolled.

Other Considerations

1. A student enrolled in the program follows the District attendance policy, as well as the District code of conduct, for curricular and extracurricular activities. These policies and codes are applicable during the time the student is attending high school and is on school property for any class or activity.
2. If a student is expelled from the District, the Board will deny high school credit for college courses taken during the period of the student's expulsion.

The Superintendent must send written notice of a student's expulsion to the college where the student is taking courses to receive high school credit. The notice must state the date the expulsion is scheduled to expire and whether the Board has denied high

school credit for postsecondary education courses taken during the expulsion. If the expulsion period is extended, the Superintendent must notify the college of the extension. The college may withdraw its acceptance of a student who has been expelled. Unless otherwise authorized by State law, the expelled student is ineligible to enroll in a college under CCP for subsequent college terms during the expulsion period.

3. The student enrolled in this program must recognize that the master schedule is not altered or adjusted in order to permit enrollment. Adjustments to individual schedules may be made by the school administration.
4. The District will not deny students the opportunity to participate in extracurricular activities because of their participation in CCP. The District adheres to the Ohio High School Athletic Association for eligibility to participate in athletics. In order to be eligible, the student must have passed five courses that count toward graduation during the prior grading period. The five courses may be a combination of high school and college courses. Students also must meet any additional District eligibility requirements.

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