

TIFFIN CITY BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, March 23, 2021, 6:00 P.M.
Tiffin Middle School Cafetorium
103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by the President, Dr. Jeffrey Hoyda, with the following members present: Dr. Hoyda, Dr. Andrew Gase, Dr. Meagan McBride, Mr. Victor Perez, and Mr. Christopher Widman.

Roll Call

The Pledge of Allegiance was led by President Hoyda.

Pledge of Allegiance

(21-034) Mr. Widman moved, seconded by Mr. Perez, the Tiffin City Board of Education adopt the agenda and Addendum as presented.

Adopt Agenda

The President called for the vote. Voting yes: Mr. Widman, Mr. Perez, Dr. McBride, Dr. Gase, and Dr. Hoyda. Motion carried.

The Interim Superintendent acknowledged the following guests: Tiffin City Schools staff, community members, and Mr. Doug Palmer from the Ohio School Boards Association.

Acknowledge Guests

OSBA PRESENTATION

Doug Palmer from the Ohio School Boards Association presented a Transportation Routing Study commissioned by Tiffin City Schools including his recommendation to institute a two-tier plan (double routing) beginning with the 2021-2022 school year. The approximate operational savings alone, excluding maintenance and replacement, is approximately \$38,600 annually.

**OSBA
Transportation
Routing Study**

Carissa Allen, 135 Clinton Avenue, Tiffin, asked about bus routing in comparable districts, transportation for after-school programs, commercial licensing hours, current proximity of bus stops to students' homes, and concerns for younger students unsupervised at home.

TIFFIN MIDDLE SCHOOL VIDEO PRESENTATION

A video by Tiffin Middle School teacher Mrs. Brette Ott featured students involved in producing the morning announcements and PBIS (Positive Behavior Intervention Support) videos.

**TMS Video
Presentation**

COMMITTEE REPORTS

Business Advisory Council, Dr. Gase – Did not meet.

Board Reports

Finance Committee, Mr. Perez – Did not meet. Mrs. Perry distributed the financial report for February 2020 to all committee and board members.

District Leadership Team, Dr. McBride – Met March 2, 2021. Spoke about the district’s One Needs Assessment tool provided by the Ohio Department of Education. The next meeting is Tuesday, April 13, 2021.

Support Services, Mr. Widman – Met March 12, 2021. Spoke about moving the Administration Building offices to Lincoln Pre-K and relocating the tennis courts. The next meeting is Friday, April 16, 2021 at Lincoln Pre-K when the Board will tour the building.

Records Committee, Dr. Hoyda – Did not meet. The next meeting will be scheduled no later than January 2022.

Legislative Liaison, Mr. Perez – Reported that the Governor signed HB 67 with regard to high school graduation requirements and extending state assessments.

Levy Committee, Mr. Perez and Dr. McBride – Spoke about limited activity with no chairperson for the May election. Resources and decisions will be reserved until the employment of a permanent superintendent.

Vanguard-Sentinel Update, Mr. Widman – Met March 18, 2021 in Fremont. Enrollment is predicted to remain steady for the upcoming school year rather than decline as previously anticipated.

STUDENT REPRESENTATIVE, Alaina Hayes

Art Department: On March 4th, the students involved in art classes all across Columbian submitted their best pieces to the Governor’s Show, which is Ohio’s regional and state art show. Instead of sending physical pieces of art to Willard’s regional judging, all pieces were submitted to the Governor’s Show website. Late March 7th, they released the names headed to state judging with their projects: Seniors, Lucy Smothers, Alaina Hayes, and Emma Fleck along with Junior, Whitney Johnston. The competition was tough, and sadly none of the regional pieces placed in the top 10 state finals, but getting to state was a challenge the art department succeeded at.

Student Representative Report

Tiffinian Newspaper: On February 23rd, a Tiffinian Issue was put out mainly to celebrate Black History Month. The issue contained representation of black owned businesses as well as poems and artwork from famous black writers. The newest edition of the Tiffinian that will be published in a week or so centers around Women’s History Month with articles about famous women in history and celebrating how strong and independent women have become throughout the decades.

Quiz Bowl: The Columbian Quiz Bowl team has had tremendous success at the beginning of their season so far. TC ended up 3-0 after beating Colonel Crawford, New Riegel, and Hopewell Loudon at their first tournament. They kept their winning streak alive at the NCO match winning 3-0 against Put-In-Bay, Calvert, and Bucyrus. The top scorers of both matches were Trevor Blodgett and Kelsie Weingart.

Boys' Basketball: On Saturday, March 6th at Lake High School, the 2021 season ended in a 49-55 game against Central Catholic for the D3 Boys' State Championship. The boys, even though the outcome wasn't what they wanted, they celebrated going farther than any boys basketball team in Columbian history and also appreciating their only senior, L.J. Reaves. He played all four years of high school and had an amazing career.

Wrestling: The TC wrestling team placed 7th overall at districts on March 6th and 7th. Juniors, Bret Minnick and Brody Conley were district champions. Sophomores, Maddox Simcoe was a runner up and C.J. Poole finished 4th for his weight class. All four boys qualified for the state tournament. At the state tournament, Maddox Simcoe placed 8th due to an injury default, Bret Minnick placed 5th, and Brody Conley became the 170 pound weight class state champion. The wrestling team had a great year and next season will only get better.

INTERIM AND ASSISTANT SUPERINTENDENTS' REPORTS AND RECOMMENDATIONS

1. Mr. Boes announced the district nominees for the OSBA Business Honor Roll: Croghan Colonial Bank, Salvation Army Tiffin, Tiffin Aire, Domino's Pizza of Tiffin, and Ballreich Snack Food Company.
2. Mr. Grubbs introduced Ms. Kuhn to speak about Extended School Year and the results of a staff survey done on the topic. Parents to be surveyed next.
3. Additional Items – Mr. Boes reported that 3rd Quarter Crystal Apple recipients will be honored at the April board meeting. Mr. Grubbs reported that athletic accomplishments will also be recognized in April. Mr. Grubbs also spoke about Tornado Academy enrollment and student intentions for next year.

Interim and Assistant Superintendents' Reports

DIRECTOR OF OPERATIONS' REPORT AND RECOMMENDATIONS

1. Mr. Daniel spoke about the completed installation of new baseball and softball scoreboards.
2. Mr. Daniel spoke about renewal of the commercial insurance policy with UIS and EMC. The cost increased 5% for cyber liability.
3. Additional Items – None.

Director of Operations' Report

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Joseph Benavides, 151 Eighth Avenue, Tiffin, spoke about special needs challenges with the district's school psychologist.

Public Input

CONSENT AGENDA

- (21-035) Dr. McBride moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the following items:

The Interim Superintendent's recommendation to approve the minutes from the following meetings:

- Regular Board Meeting on February 23, 2021, as exhibited on pages 8-16 of the agenda.
- Special Board Meeting on March 9, 2021, as exhibited on pages 17-18 of the agenda.

**Minutes from
Regular and Special
Meetings in February
and March 2021**

The Interim Superintendent's recommendation to approve the following Treasurer's reports for February 2021, as exhibited on pages 19-24 of the agenda:

- Financial Detail Report for 02/01/2021 - 02/28/2021 by FUND
- Form SM-2 Annual Spending Plan for Fiscal year 2021, Month 02
- Summary Check Register of All Checks for 02/01/2021 - 02/28/2021

**Treasurer's Reports
February 2021**

The following were balances reported in various accounts for January 2021:

General Fund	17,094,894.77
Bond Retirement	956,028.83
Permanent Improvement	849,792.34
Building	61,041.00
Food Service	248,070.24
Special Trust	9,286.05
Endowment	14,670.69
Uniform School Supplies	-84,243.80
Mental Health	50,563.19
Public School Support	72,091.24
Other Grant	88,050.89
District Agency	6,828.17
Classroom Facilities Maintenance	1,158,533.13
Student Managed Activity	66,436.46
District Managed Activity	98,342.18
Auxiliary Services	273,545.32
Student Wellness and Success	562,654.47
Miscellaneous State Grant Fund	33,789.90
Elem/Secondary Sch Emer Relief	- 20,113.83
Title IV, Part B 21st Century	- 13,250.95
Coronavirus Relief Fund	328.88
IDEA Part B Grants	- 40,942.29
Title I Disadvantaged Children	-84,523.69
IDEA Preschool-Handicapped	-854.92
Improving Teacher Quality	-557.15
Miscellaneous Federal Grant Fund	21,483.00
Grand Totals	<hr/> \$21,421,944.12

The Interim Superintendent's recommendation to accept the following retirement(s):

Retirements

PROFESSIONAL STAFF at the end of the 2020-2021 Contract Year

Joan Ledwedge

SUPPORT STAFF at the end of the 2020-2021 Contract Year

Nancy Burner

Jane L. Distel

Mary Swartz

The Interim Superintendent's recommendation to accept the following resignation(s):

Resignations

PROFESSIONAL STAFF at the end of the 2020-2021 Contract Year

Jordan Smith

SUPPORT STAFF at the end of the 2020-2021 Contract Year

Randall Hoover, resigning from bus driver position

The Interim Superintendent's recommendation to employ the following:

Employment

PROFESSIONAL STAFF for the 2020-2021 Contract Year

Professional Staff

Substitute Teachers

Megan N. Kauffman

Susan T. King

Jackson T. Schaffer

Jamie D. Walton

Courtne A. Williams

Supplemental Contracts

Erin Gillig, Softball, Assistant Varsity

SUPPORT STAFF for the 2020-2021 Contract Year

Support Staff

Pupil Activity Contracts

Bradley Free, TMS Track, Assistant Boys'/Girls'

Nicholas Plaatje, Baseball Volunteer

Support Staff Changes

Michelle Felter, from Educational Aide to Special Needs Aide, effective 2/18/21

Aubrey A. Wise, Routes 33AM/33PM, increase 0.5 hours per day to total 19 hours per week, effective 2/01/21

Tornado Academy Changes

Consultants Todd Aichholz, Larry Kisabeth, Christopher Monsour, Brette Ott, and Vicki Wheatley, from 3 hours per week to 5 hours per week per class, effective 2/01/21

The Interim Superintendent's recommendation to accept the following donations and grants:

Donations and Grants

District

- Amcor Rigid Plastics donated 10,000 disposable face masks, valued at \$2,000.00.
- Tiffin Education Association donated \$300.00 to the Tiffin City Schools libraries.

Krout 2-3

- Paula Newlove and Family donated the books *The One and Only Bob* and *When Grandma Gives You a Lemon Tree*, valued at \$19.00, in memory of Jean Snyder.
- The Washington Sunshine Club donated the book *Golf*, valued at \$12.00, in memory of Wayne Moore.
- Tom and Pat Walter donated the book *My Very First Cookbook*, valued at \$12.00, in memory of Jean Snyder.

Noble 4-5

- TCS K-5 PTO donated \$300.00 for PBIS rewards.

Tiffin Middle School

- Tiffin Paper Company donated 1,000 plastic cups, valued at \$42.94.
- First Presbyterian Church donated \$122.00 to the winner of the Non-Food Pantry Drive held by Student Council.

The President called for the vote. Voting yes: Dr. McBride, Mr. Widman, Mr. Perez, Dr. Gase and Dr. Hoyda. Motion carried.

ACTION ITEMS

- (21-036) Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the following **CCP Agreements**:

The Interim Superintendent's recommendation to approve the 2020-2021 CCP agreement with Terra State Community College, as exhibited on pages 25-28 of the agenda.

**Terra CCP
2020-2021**

The Interim Superintendent's recommendation to approve the 2021-2022 CCP agreement with Terra State Community College, as exhibited on pages 29-32 of the agenda.

**Terra CCP
2021-2022**

The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, Mr. Perez, and Dr. Hoyda. Motion carried.

- (21-037) Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the following **CCP Agreement**:

The Interim Superintendent's recommendation to approve the 2020-2021 CCP agreement with Heidelberg University, as exhibited on pages 33-34 of the agenda.

**Heidelberg CCP
2020-2021**

The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Mr. Perez, and Dr. Hoyda. Abstaining: Dr. McBride. Motion carried.

- (21-038) Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the following **Frontline Renewals**:

The Interim Superintendent's recommendation to approve the renewal for Frontline Absence & Substitute Management for internal employees, as exhibited on page 35 of the agenda.

**Frontline Absence &
Substitute
Management**

The Interim Superintendent's recommendation to approve renewal for Frontline Applicant Tracking, as exhibited on page 36 of the agenda.

**Frontline Applicant
Tracking**

The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, Mr. Perez, and Dr. Hoyda. Motion carried.

- (21-039) Dr. McBride moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the following **Fiscal Item**:

The Interim Superintendent's recommendation to enter into the Memorandum of Agreement for Deposit of Public Funds and Depository Agreement with PNC Bank, National Association, for the period beginning April 1, 2021, to and including March 31, 2026, as exhibited on pages 37 through 41 of the agenda.

**PNC Depository
Agreement**

The President called for the vote. Voting yes: Dr. McBride, Mr. Widman, Mr. Perez, Dr. Gase, and Dr. Hoyda. Motion carried.

- (21-040) Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the following **Miscellaneous Resolutions / Agreements / Contracts**:

The Interim Superintendent's recommendation to approve the third party agreement with Old Fort Schools for Title I Funds to be used by Calvert Catholic Schools for FY21, as exhibited on page 42 of the agenda.

**Old Fort Title I
Agreement**

The Interim Superintendent's recommendation to approve the Liberty Leadership Development cost proposal for professional development, as exhibited on pages 43 through 44 of the agenda.

**Liberty Leadership
Development
Proposal**

The Interim Superintendent's recommendation to approve the Northwest Ohio Area Computer Service Cooperative service provider contract for internet services, as exhibited on pages 2-10 of the addendum.

**NOACSC Internet
Services**

The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, Mr. Perez, and Dr. Hoyda. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD

None.

Public Dialogue

BOARD DISCUSSION

Dr. McBride questioned potential plans to relocate the high school and tennis courts and the status of the district's strategic plan.

Board Discussion

Mr. Widman spoke about architect recommendations to construct a high school addition to the middle school of which relocating the tennis courts would not interfere.

Mr. Perez spoke about failure of the bond issue to relocate the high school, public involvement in long term plans, current plans to pass an operating levy, touring Krout 2-3, superintendent search, and a letter from Seneca Regional Planning Commission.

Dr. Hoyda directed Mr. Daniel to share the recommended construction plans with Dr. McBride and spoke about the new superintendent leading long-term and strategic plans.

EXECUTIVE SESSION

- (21-041) Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education hold an executive session to confer with the public body's attorney for the purpose of considering a dispute in which court action is either pending or imminent.

Executive Session

The President called for the vote. Voting yes: Dr. Gase, Dr. McBride, Mr. Perez, Mr. Widman, and Dr. Hoyda. Motion carried.

Time in: 7:28 PM
Time out: 7:45 PM

The Board returned to open session.

- (21-042) Dr. McBride moved, seconded by Mr. Perez, the Tiffin City Board of Education adjourn.

Adjournment

The President called for the vote. Voting yes: Dr. McBride, Mr. Perez, Mr. Widman, Dr. Gase, and Dr. Hoyda. Motion carried.

Meeting started: 6:00 PM
Meeting ended: 7:46 PM

The next regular meeting will be on April 27, 2021 at 6:00 PM in the Tiffin Middle School Cafetorium. **Next Meeting**

President

Treasurer