

TIFFIN CITY BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, February 23, 2021, 6:00 P.M.
Tiffin Middle School Cafetorium
103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by the President, Dr. Jeffrey Hoyda, with the following members present: Dr. Hoyda, Dr. Meagan McBride, Mr. Victor Perez, and Mr. Christopher Widman. Dr. Gase was absent.

Roll Call

The Pledge of Allegiance was led by Noble 4-5 K-Kids, Russell Fox, Austen Henny, Austin King and Layne Woodruff.

Pledge of Allegiance

(21-021) Dr. McBride moved, seconded by Mr. Perez, the Tiffin City Board of Education adopt the agenda with **9.03 Approve Heidelberg University CCP Agreement** separated from other **IX. Student Related Items**.

Adopt Agenda

The President called for the vote. Voting yes: Dr. McBride, Mr. Perez, Mr. Widman, and Dr. Hoyda. Motion carried.

Noble 4-5 Principal Mike Newlove and Kiwanis K-Kids, Layne Woodruff, Austin King, Russell Fox and Austen Henny, spoke about the program's objectives, projects, membership and service.

Noble K-Kids Presentation

Tiffin Education Association officers, Chris Joyce, Melanie Sutter and Leigh Alvarado, spoke about Read Across America Day and presented a donation to the Tiffin City Schools libraries, which was accepted by Nancy Burner, Washington K-1 Librarian.

TEA/Read Across America Presentation

The Interim Superintendent acknowledged the following guests: Noble Principal Mr. Newlove, K-Kids students and parents, Crystal Apple recipients and families, Tiffin City Schools staff, and community members.

Acknowledge Guests

COMMITTEE REPORTS

Business Advisory Council, Dr. Gase – absent.

Board Reports

Finance Committee, Mr. Perez – The February 16, 2021, meeting was canceled. Mrs. Perry sent a summary of the monthly financial reports, annual tax rate resolution, forecast adjustments, and excess cost applications to all members. The next meeting is Tuesday, March 16, 2021.

District Leadership Team, Dr. McBride – Met February 9, 2021. Spoke about distributed leadership, breakout groups, reporting forms for Teacher Based and Building Leadership Teams, and updates from the Academic Achievement and School Climate & Culture subcommittees. The next meeting is Tuesday, March 2, 2021.

Support Services, Mr. Widman – Met February 12, 2021. Mr. Daniel spoke about the transportation routing study presented by OSBA, technology concerns, and maintenance updates. The next meeting is Friday, March 12, 2021.

Records Committee, Dr. Hoyda – Did not meet. The next meeting will be scheduled no later than January 2022.

Legislative Liaison, Mr. Perez – Spoke about House Bills 1 and 110 regarding the Fair School Funding Plan and biennial state budget, Representative Click’s meeting with TCS administrators, and Business Advisory requirements.

Levy Committee, Mr. Perez and Dr. McBride – Spoke about the need for chairpersons, Sara Riesen’s continuation as treasurer, and community concerns such as trust, vision, future leadership, construction, land, and board cohesiveness.

Vanguard-Sentinel Update, Mr. Widman – Spoke about a decline in new registrations due to cancelled visits and open houses during the pandemic, National Honor Society celebration, and discontinuation of two TCS satellite programs due to low enrollment.

STUDENT REPRESENTATIVE – Jorie Fawcett

Juniors and Seniors in the TC Senior Art Portfolio class have received awards from the Scholastic Art & Writing Competition. Senior Calista Morrison and Junior Whitney Johnston received honorable mentions for their pieces, and Senior Alaina Hayes (and current student board representative) received a gold key. Alaina’s gold key piece will be shown in New York at the national competition, and the results and national medals will be announced on March 14th. Each of the girls have provided an explanation of their pieces:

Student Representative Report

Resignation From Repression by Calista Morrison

“This 48x36 inch piece is a representation of the collectivist tendencies that society has on a population or group of people. The idea behind this piece is that in life, people try to conform to the same standards; to the point where individuality is lost and people begin to go through the motions.”

Greed by Whitney Johnston

“It is the first project of seven in my "Seven Sins Series." I have been working to create human portrayals of each sin in an artistic fashion. I designed "Greed" through my main mediums, photography, and photoshop. I have finished five of the seven sins and am excited to continue my series, which I plan on entering in the Governor's show. I have found that portraying inanimate ideals with various tangible elements, human expressions, and vivid colors is a thought-provoking and fascinating task.”

Pulled by the Natural World by Alaina Hayes

“This piece centers around the idea of chaos and how our world can be so damaging to one’s mind. We as kids are expected to do so much and deal with so many different things... and in this photograph of Anessa Wagner the emotion of an overwhelming nature is shown through the black and white.”

TC Swim and Dive: The swim and dive team have had a successful season thus far. Junior Cole Eisenhower qualified for two individual events at districts. Junior Mackenzie Hoffman qualified in a relay and an individual event. Lastly, the girls’ 400 relay team of Kaitlyn Bates, Addison Houdeshell, Miranda Fanning, and Mackenzie Hoffman also qualified for districts. The district results are in and Cole Eisenhower has qualified for the state swim meet for the 50 freestyle and 100 freestyle.

Wrestling: Tiffin Columbian Wrestling completed a huge win over a tough team on January 23rd. Junior Bret Minnick took down #3 Alesia from Akron St. Vincent St. Mary in a 4-2 overtime match. Maddox Simcoe also had a pin against #16 Sieg from the same tough Akron school. The Tornados ended up victorious over Akron St. Vincent St. Mary, the #6 team in the state of Ohio, with a score of 37-36. Columbian finished with a 60-21 win over D1 Painesville Riverside to finish 2-1. Congratulations to the individual winners, as well as the whole team for an outstanding performance against tough competitors.

National Honors Society: The TC Chapter of NHS completed the newest round of inductions. Inductions typically happen during the evening with senior members pinning the new inductees. However, due to Covid, the ceremony was moved to during the school day. The 50 new members were pinned in smaller groups by President Brian Edmond, Vice President Calista Morrison, Treasurer Grant Gribben, and Secretary Maggie Bremyer.

Read to Succeed: I want to recognize the Columbian students who volunteer with the Read to Succeed Program at Krout Elementary. Read to Succeed is designed to place third graders who are falling behind on reading comprehension scores and partner them with a mentor that will help them cultivate their skills and reach an adequate reading level to move on to fourth grade. Volunteers spend 30 minutes with a student about twice a week, and read and complete worksheets with their paired student. Columbian seniors Hope Abrams, Faith Abrams, Danielle Kagy, Jorie Fawcett, Calista Morrison, Alyson Riley and Lucy Smothers currently volunteer.

Noble 4-5 Budding Genius Program: Last week, students in the Budding Genius Program at Noble Elementary built bridges for a lesson in teamwork and cooperation.

Tiffin Middle School: TMS named four students in each grade for the January Students of the Month. They are as follows: 6th grade: Cohen Rhoad, Anne Young, Nolan Danielson, Angela Liu. 7th Grade: Marissa

Allen, Ataiah Foster, Aubrie Hoffman, Caleb Reinhart. 8th grade:
Brooklyn Edler, Deanna Brockington, Jack Newlove, Meredith Miller.

INTERIM AND ASSISTANT SUPERINTENDENTS' REPORTS AND RECOMMENDATIONS

1. Mr. Boes presented Crystal Apple awards to Noble secretary Kimberly Kontak and Tiffin Middle School teacher Brette Ott.
2. Mr. Grubbs spoke about the potential cost and eventual savings of moving the central office from the Administration Building to Lincoln Pre-K.
3. The Levy Committee Update was provided during Committee Reports.
4. Mr. Grubbs spoke about double bus routing next year.
5. Additional Items – Columbian Principal Mr. Trisler spoke about discontinuing Sentinel satellite programs next year due to low enrollment and considering the development of a robotics program.

Interim and Assistant Superintendents' Reports

DIRECTOR OF OPERATIONS' REPORT AND RECOMMENDATIONS

1. Mr. Daniel spoke about the contracts with Gardiner for automated HVAC controls at Tiffin Middle School.
2. Additional Items – Mr. Daniel commended maintenance and custodial staffs during the recent snow emergency.

Director of Operations' Report

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

Public Input

CONSENT AGENDA

(21-022) Mr. Widman moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approve the following items:

The Interim Superintendent's recommendation to approve the minutes from the following meetings:

- Organizational Board Meeting on January 12, 2021, as exhibited on pages 8-13 of the agenda.
- Regular Board Meeting on January 26, 2021, as exhibited on pages 14-22 of the agenda.

Minutes from January 2021 Meetings

The Interim Superintendent's recommendation to approve the following Treasurer's reports for January 2021, as exhibited on pages 23-29 of the agenda:

- Financial Detail Report for 01/01/2021 - 01/31/2021 by FUND
- Form SM-2 Annual Spending Plan for Fiscal year 2021, Month 01
- Summary Check Register of All Checks for 01/01/21 - 01/31/21

Treasurer's Reports January 2021

The following were balances reported in various accounts for January 2021:

General Fund	15,776,772.15
Bond Retirement	955,972.19
Permanent Improvement	881,261.84
Building	61,041.00
Food Service	241,253.92
Special Trust	9,286.05
Endowment	14,670.69
Uniform School Supplies	-84,055.91
Mental Health	26,082.09
Public School Support	64,053.92
Other Grant	89,210.75
District Agency	7,174.34
Classroom Facilities Maintenance	1,158,464.49
Student Managed Activity	66,630.71
District Managed Activity	108,694.49
Auxiliary Services	64,010.10
Student Wellness and Success	211,342.22
Miscellaneous State Grant Fund	30,819.64
Elem/Secondary Sch Emer Relief	- 19,499.81
Title IV, Part B 21st Century	- 8,484.15
Coronavirus Relief Fund	490.82
IDEA Part B Grants	- 46,045.16
Title I Disadvantaged Children	-30,416.59
IDEA Preschool-Handicapped	-301.35
Improving Teacher Quality	0.00
Miscellaneous Federal Grant Fund	24,483.00
Grand Totals	<hr/> \$19,602,911.44

The Interim Superintendent’s recommendation to approve the following revised job description, as exhibited on page 30 of the agenda:

Revised Job Description

- Tornado Academy Consultant

The Interim Superintendent’s recommendation to accept the following resignation(s):

Resignations

SUPPORT STAFF

Travis Salyer, Wrestling, Head Varsity, effective beginning 1/7/21

The Interim Superintendent’s recommendation to employ the following:

Employment

PROFESSIONAL STAFF for the 2020-2021 Contract Year

Professional Staff

Substitute Teacher

Hannah Mathias

Supplemental Contracts

Michael Meadows, Track, Assistant Varsity Boys’

SUPPORT STAFF for the 2020-2021 Contract Year

Support Staff

Substitute Bus Driver

Angela K. Askins

Pupil Activity Contracts

Jeremiah Aigler, Wrestling, Seventh/Eighth Grade

Nathan Marr, Swimming, Assistant Varsity (50%)

Aaron Pirnstill, Swimming, Assistant Varsity (50%)

The Interim Superintendent's recommendation to accept the following donations and grants:

Donations and Grants

District

- Tiffin Police Department officers Mark Marquis, Aaron Russell, Douglas Skornicka, and Jason Windsor each donated \$500.00 to Tiffin City Schools.
- Christopher D. Murphy donated \$500.00 to the Boys' Basketball fund and \$500.00 to the Girls' Basketball fund.

Washington K-1

- TCS K-5 PTO donated \$300.00 for PBIS rewards.
- David Lucius donated the book *Quit Calling Me a Monster!*, valued at \$12.00, in memory of Jean Snyder.
- Angie Clouse, Judy Downie, Leah Hartschuh, and Amy Lynch donated the books *Find Fergus*, *Bad Dog*, and *Couch Potato*, valued at \$40.00, in memory of Jean Snyder.

Krout 2-3

- TCS K-5 PTO donated \$300.00 for PBIS rewards.

Tiffin Middle School

- Tiffin City Schools library staff Nancy Burner, Kate Focht, Pam Heyman, Ann Reddy, and Theresa Stover donated the book *DK Chess for Kids*, valued at \$14.00, and a wooden chess set, valued at \$30.00, in memory of Marguerite Gross.

The Interim Superintendent's recommendation to pay the following stipend(s):

Stipend

Fall 2020 Cooperating Teacher

Mykel Heberling, \$65

The Interim Superintendent's recommendation the Tiffin City Board of Education approve Statement of Purpose Budget Report(s) from the following student activity groups for the year beginning July 1, 2020 and ending June 30, 2021:

Statement of Purpose Budget Report(s)

- Fund 200 SCC 9982 TMS Student Council (revised)

The President called for the vote. Voting yes: Mr. Widman, Dr. Hoyda, Dr. McBride, and Mr. Perez. Motion carried.

FINANCIAL ITEMS

- (21-023) Mr. Widman moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the following items:

The Interim Superintendent's recommendation to accept the Memorandum of Agreement for Deposit of Public Funds proposed by The Old Fort Banking Company for the term beginning March 10, 2021 and ending March 10, 2026, as exhibited on pages 31-33 of the agenda.

MOA for Deposit of Public Funds

The Interim Superintendent's recommendation to adopt a Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor, as exhibited on pages 34-39 of the agenda.

Accept Amounts & Rates as Determined by Budget Commission

The Interim Superintendent's recommendation to accept the terms from James G. Zupka, CPA, Inc. to assist the Tiffin City School District in conversion of its financial data from the cash basis to the modified and accrual basis of accounting for the fiscal years ended June 30, 2021 through June 30, 2025, as required by the Auditor of State's office and in accordance with generally accepted accounting principles under GASB Statement No. 34; as exhibited on pages 40-43 of the agenda.

Accept Terms from James G. Zupka, CPA

The President called for the vote. Voting yes: Mr. Widman, Dr. McBride, Mr. Perez, and Dr. Hoyda. Motion carried.

STUDENT RELATED ITEMS

- (21-024) Dr. McBride moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the following items:

The Interim Superintendent's recommendation to approve the 2021-2022, 2022-2023, and 2023-2024 Tiffin City Schools District Calendars, as exhibited on pages 44-46 of the agenda.

District Calendars 2021-2022, 2022-2023, 2023-2024

The Interim Superintendent's recommendation to approve contract services with Joseph Moore, Director, International Cultural Center, as exhibited on page 47 of the agenda.

Joseph Moore Contract Services

The President called for the vote. Voting yes: Dr. McBride, Mr. Widman, Mr. Perez, and Dr. Hoyda. Motion carried.

- (21-025) Mr. Widman moved, seconded by Mr. Perez, the Tiffin City Board of Education approve the following item:

The Interim Superintendent's recommendation to approve the Heidelberg University CCP agreement for the 2021- 2022 School Year, as exhibited on pages 48-49 of the agenda.

Heidelberg CCP Agreement 2021-2022

The President called for the vote. Voting yes: Mr. Widman, Mr. Perez, and Dr. Hoyda. Abstaining: Dr. McBride. Motion carried.

MISCELLANEOUS ITEMS

- (21-026) Dr. McBride moved, seconded by Mr. Perez, the Tiffin City Board of Education approve the following items:

The Interim Superintendent's recommendation to approve the Ohio Schools Council Cooperative Resolution to advertise and receive bids for school bus chassis and bodies, as exhibited on page 50 of the agenda.

**Ohio Schools Council
Cooperative
Resolution**

The Interim Superintendent's recommendation to approve the rental agreement for space at Lincoln Pre-K with Great Lakes Community Action Partnership, as exhibited on pages 51-52 of the agenda.

**GLCAP Rental
Agreement**

The Interim Superintendent's recommendation to approve the contract with Gardiner for an HVAC automation system at Tiffin Middle School, as exhibited on pages 53-56 of the agenda.

**Gardiner HVAC
Automation Contract**

The Interim Superintendent's recommendation to approve the contract with Gardiner for ongoing support of the HVAC automation system at Tiffin Middle School, as exhibited on pages 57-63 of the agenda.

**Gardiner HVAC
Support Contract**

The President called for the vote. Voting yes: Dr. McBride, Mr. Perez, Mr. Widman, and Dr. Hoyda. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD

None.

Public Dialogue

BOARD DISCUSSION

Dr. McBride spoke about an opportunity for the community to provide input about the superintendent search to the Ohio School Boards Association on Wednesday, March 3 at 5:30 p.m. in the Columbian auditorium.

Board Discussion

Mr. Perez spoke about basketball tournaments, spring sports, and the worthwhile expenditure increases for staff.

Mr. Grubbs spoke about levy input that acknowledged the quality of the district's staff.

Dr. McBride commended the Crystal Apple recipients and their positive influence on our students.

EXECUTIVE SESSION

Executive Session

None.

(21-027) Mr. Widman moved, seconded by Dr. McBride, the Tiffin City Board of Education adjourn. **Adjournment**

The President called for the vote. Voting yes: Mr. Widman, Dr. McBride, Mr. Perez, and Dr. Hoyda. Motion carried.

Meeting started: 6:00 PM

Meeting ended: 7:09 PM

The next regular meeting will be on March 23, 2021 at 6:00 PM in the Tiffin Middle School Cafetorium. **Next Meeting**

President

Treasurer