

**TIFFIN CITY BOARD OF EDUCATION**  
**Organizational Meeting Minutes**  
**Tuesday, January 12, 2021, 6:00 PM**  
**Tiffin Middle School**  
**103 Shepherd Drive, Tiffin, Ohio**

The organizational meeting of the Tiffin City Board of Education was called to order by the president pro tempore, Mr. Victor Perez, with the following members present: Dr. Andrew Gase, Dr. Jeffrey Hoyda, Dr. Meagan McBride, Mr. Perez, and Mr. Christopher Widman.

**Roll Call**

The Pledge of Allegiance was led by the president pro tempore, Mr. Perez.

**Pledge of Allegiance**

**(21-001)** Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education adopt the agenda.

**Adopt Agenda**

The president pro tempore called for the vote. Voting yes: Dr. Gase, Dr. McBride, Dr. Hoyda, Mr. Widman, and Mr. Perez. Motion carried.

The president pro tempore asked for nominations for the Office of President of the Tiffin City Board of Education for Calendar Year 2021. Dr. Gase nominated Dr. Hoyda. Dr. McBride nominated Mr. Perez.

**Election of President**

**(21-002)** Mr. Widman moved, seconded by Mr. Perez, the Tiffin City Board of Education close nominations for the office of president.

The president pro tempore called for the vote to close nominations. Voting yes: Mr. Widman, Mr. Perez, Dr. Gase, Dr. Hoyda, and Dr. McBride. Motion carried.

The president pro tempore called for the vote to elect the new president. Voting for Dr. Hoyda: Dr. Gase, Dr. Hoyda, and Mr. Widman. Voting for Mr. Perez: Dr. McBride and Mr. Perez.

The treasurer administered the Oath of Office to the newly elected president, Dr. Jeffrey Hoyda.

**President's Oath of Office**

The president asked for nominations for the Office of Vice President of the Tiffin City Board of Education for calendar year 2021. Mr. Widman nominated Dr. Gase.

**Election of Vice President**

**(21-003)** Mr. Widman moved, seconded by Dr. Hoyda, the Tiffin City Board of Education close nominations for the office of Vice President.

The president called for the vote to close nominations. Voting yes: Mr. Widman, Dr. Hoyda, Dr. Gase, Dr. McBride, and Mr. Perez. Motion carried.

The president called for the vote to elect the new Vice President. Voting for Dr. Gase: Dr. Gase, Dr. McBride, Mr. Perez, Mr. Widman, and Dr. Hoyda.

The treasurer administered the Oath of Office to the newly elected vice president, Dr. Andrew Gase.

**Vice  
President's  
Oath of Office**

President Hoyda assigned members to the following committees for calendar year 2021:

- Business Advisory Council: Dr. Gase, Chairperson, and Dr. McBride
- Finance: Mr. Perez, Chairperson, and Dr. Hoyda
- District Leadership Team: Dr. McBride, Chairperson, and Mr. Perez
- Support Services: Mr. Widman, Chairperson, and Dr. McBride
- Personnel: Dr. Hoyda, Chairperson, and Dr. Gase
- Records: Dr. Hoyda, Chairperson, Mr. Grubbs, and Mrs. Perry
- Legislative Liaison: Mr. Perez
- Levy Committee: Mr. Perez, Chairperson, and Dr. McBride

**Committee  
Assignments  
for 2021**

- (21-004) Mr. Perez moved, seconded by Dr. Gase, the Tiffin City Board of Education appoint Mr. Widman to be the board appointee to the Vanguard-Sentinel Joint Vocational School District Board of Education for a three-year term beginning January 1, 2021 and ending December 31, 2023.

**Board  
Appointee to  
JVSD Board of  
Education**

The President called for the vote. Voting yes: Mr. Perez, Dr. Gase, Dr. McBride, Mr. Widman, and Dr. Hoyda. Motion carried.

President Hoyda assigned members and student representatives to the following school buildings for calendar year 2021:

- Lincoln Pre-K: Dr. Gase
- Washington K-1: Mr. Widman
- Krout 2-3: Dr. Hoyda
- Noble 4-5: Dr. Gase
- Tiffin Middle School: Mr. Perez
- Columbian High School: Dr. McBride

**Building  
Assignments  
for 2021**

- (21-005) Mr. Widman moved, seconded by Dr. McBride, the Tiffin City Board of Education adopt the regular meeting dates, time, and place for calendar year 2021:

January 12, 2021

The Tiffin City Board of Education will hold its regular meetings for 2021 on the fourth Tuesday of each month with the exception of October and December, which will be the third Tuesday, at 6:00 PM in the Tiffin Middle School Cafetorium.

January 26, 2021  
February 23, 2021  
March 23, 2021  
April 27, 2021  
May 25, 2021  
June 22, 2021  
July 27, 2021  
August 24, 2021  
September 28, 2021  
October 19, 2021  
November 23, 2021  
December 21, 2021

**Meeting Dates  
for 2021**

Special meetings called to consider specific topics will be announced by the Board.

The President called for the vote. Voting yes: Mr. Widman, Dr. McBride, Mr. Perez, Dr. Gase, and Dr. Hoyda. Motion carried.

**(21-006)** Dr. McBride moved, seconded by Mr. Perez, the Tiffin City Board of Education approve annual membership in the Ohio School Boards Association for January – December 2021 and electronic subscriptions to *OSBA Briefcase* and *School Managements News*.

**Annual OSBA  
Membership/  
Subscriptions**

The president called for the vote. Voting yes: Dr. McBride, Mr. Perez, Dr. Gase, and Dr. Hoyda. Abstaining: Mr. Widman. Motion carried.

**(21-007)** Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education appoint Dr. Gase to be the board delegate to the OSBA 2021 Fall Conference Business Meeting.

**Board Delegate  
to OSBA 2021  
Business  
Meeting**

The president called for the vote. Voting yes: Dr. Gase, Dr. McBride, Mr. Perez, Mr. Widman, and Dr. Hoyda. Motion carried.

**(21-008)** Mr. Widman moved, seconded by Mr. Perez, the Tiffin City Board of Education appoint Dr. McBride to be the board alternate to the OSBA 2021 Fall Conference Business Meeting.

**Board  
Alternate to  
OSBA 2021  
Business  
Meeting**

The president called for the vote. Voting yes: Mr. Widman, Mr. Perez, Dr. McBride, Dr. Gase, and Dr. Hoyda. Motion carried.

(21-009)

Mr. Widman moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the following standing authorizations for the calendar year 2021:

**Standing  
Authorizations  
for Calendar  
Year 2021**

Advance on Taxes Collected –

WHEREAS, under the provisions of Section 321.34 of the Revised Code, money in the County Treasury to the account of this School District, may, if requested by Resolution, be drawn upon in advance of the tax settlement dates; now, therefore,

BE IT RESOLVED by the Board of Education of the Tiffin City School District, that the auditor and treasurer of Seneca County, be and they hereby are, requested to draw, pay and advance to the treasury, to the account of the School District, all monies lawfully applicable to the purposes of Calendar Year 2021.

Payment of Bills – Authorization for the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise/services have been received in good condition.

Then and Now Certificates – Authorization for the Treasurer to review and approve all Then and Now Certificates per ORC 5705.41(D).

Employment of Temporary Personnel – Authorization for the Superintendent/Superintendent Pro Tempore to employ personnel and accept resignations, as he determines necessary to cover emergency situations.

Appointment of Purchasing Agent – Authorization for the Director of Operations to serve as purchasing agent for the School District.

State and Federal Programs – The Tiffin City Board of Education agrees to act as fiscal agent for all state and federal programs for Fiscal Years 2021 and 2022.

Board Service Fund – Authorization to establish the Board service fund for Calendar Year 2021 at \$12,000.00.

Certificate of Available Sources – Authorization for the Treasurer to file the “Certificate of the Total Amount From All Sources Available For Expenditures, and Balances” and “Amended Official Certificate of Estimated Resources” during the fiscal year beginning July 1, 2021.

Legal Counsel – The following firms are designated as official representatives of various legal issues for District affairs: Bricker & Eckler, LLP; Freund, Freeze & Arnold; Squire, Patton Boggs; Scott Scriven, LLP; and Supance & Howard.

The president called for the vote. Voting yes: Mr. Widman, Dr. McBride, Mr. Perez, Dr. Gase, and Dr. Hoyda. Motion carried.

- (21-010) Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education formally appoint the Superintendent/Interim Superintendent to act as its agent for all federal, state, and privately funded projects during Calendar Year 2021. This is necessary for the Superintendent/Interim Superintendent to be able to legally sign forms.
- The president called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, Mr. Perez, and Dr. Hoyda. Motion carried.
- Agent for Federal, State, and Privately Funded Projects During Calendar Year 2021**

- (21-011) Mr. Widman moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the Alternative Tax Budget Information for the Fiscal Year Commencing July 1, 2021, as presented by the Treasurer and required by the Seneca County Budget Commission, which has waived the adoption of a tax budget pursuant to Ohio Revised Code Section 5705.281.
- Alternative Tax Budget Information**

The county budget commission must still certify tax rates to the board of education by March 1, even when a tax budget is waived, and issue an official certificate of estimated resources and amended official certificates of estimated resources based on alternative tax budget information the commission required the board of education to provide. The treasurer for the board of education must file one copy of the alternative tax budget information with the County Auditor on or near January 20.

The president called for the vote. Voting yes: Mr. Widman, Dr. McBride, Mr. Perez, Dr. Gase, and Dr. Hoyda. Motion carried.

**BOARD DISCUSSION**

Mr. Widman spoke about the 6.9 mill property tax being more cost effective for district residents than a 1% income tax. He also requested information about the homestead exemption for senior citizens.

**Board Discussion**

Mr. Perez spoke about the interim superintendent’s survey that favors a property tax to an income tax, the additional burden of income tax on two-income households, the middle school bond issue expiration in 2023, and area economic development.

Mr. Perez and Dr. McBride spoke about the superintendent search to be conducted by the Ohio School Boards Association. An OSBA representative will meet with the board of education during its regular public meeting on Tuesday, January 26, 2021, at 5:30 p.m. prior to conducting regular business.

January 12, 2021

**(21-012)** Mr. Widman moved, seconded by Dr. Gase, the Tiffin City Board of Education hold an executive session to consider the employment of a public employee. **Executive Session**

The president called for the vote. Voting yes: Mr. Widman, Dr. Gase, Dr. McBride, and Dr. Hoyda. Voting no: Mr. Perez. Motion carried.

Time in: 7:03 PM  
Time out: 7:19 PM

The board of education returned to open session.

**(21-013)** Dr. McBride moved, seconded by Dr. Hoyda, the Tiffin City Board of Education adjourn. **Adjournment**

The president called for the vote. Voting yes: Dr. McBride, Dr. Hoyda, Mr. Perez, Mr. Widman, and Dr. Gase. Motion carried.

Meeting started: 6:00 PM  
Meeting ended: 7:20 PM

The next regular meeting will be held January 26, 2021 at 5:30 PM in the Tiffin Middle School Cafetorium. **Next Regular Meeting**

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President

\_\_\_\_\_  
Treasurer