

TIFFIN CITY BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, September 22, 2020, 6:00 PM
Tiffin Middle School Cafetorium
103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by the President, Mr. Victor Perez, with the following members present: Mr. Perez, Dr. Jeffrey Hoyda, Dr. Andrew Gase, Dr. Meagan McBride, and Mr. Christopher Widman.

Roll Call

The Pledge of Allegiance was led by Mr. Grubbs.

Pledge of Allegiance

(20-150) Dr. McBride moved, seconded by Dr. Gase, the Tiffin City Board of Education adopt the agenda and Addendum as presented.

Adopt Agenda

The President called for the vote. Voting yes: Dr. McBride, Dr. Gase, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.

Mr. Grubbs acknowledged the guests present at the meeting including representatives from Spire Advertising.

Acknowledge Guests

BOARD REPORTS

Vanguard-Sentinel Update, Mr. Widman – Met September 14, 2020. Spoke about the new school year, an unanticipated enrollment decline, entryway and office renovations, and the Superintendent’s involvement with the Governor’s task force.

Board Reports

Business Advisory Committee, Dr. Gase – Met September 17, 2020. Spoke about introduction of the new interim superintendent, changes to the by-laws, addition of Calvert Catholic Schools to the purpose statement, COVID restrictions, Naviance and STRIVE programs, sub-committees, Pathways to Success, Northwest Ready Vision, work-based learning activities, Jobs for the Future, and BRAG program expansion. The next meeting is Thursday, October 15, 2020 at 8:00 AM.

Student Representative, Jorie Fawcett – Gave the following report via video:

Student Representative

- Senior Olivia Jacobs of the Varsity Volleyball team reached 1,000 career assists at the game against Bellevue on Tuesday September 15. Varsity volleyball defeated Bellevue 3-1.
- The Boys Cross Country team took second in the Covid Carnival Invite, with senior Caden Groves placing 2nd individually. Normally, around 80 teams from all over the state come to compete, but due to COVID restrictions, that number was cut in half.
- Helping Hands in Seneca County donated reversible and reusable masks for all students in the district. I have found the

mask to be very comfortable and breathable. It is a good mask to keep in my backpack in those instances where I am rushing out the door and forget to grab a mask.

- 1:1 technology Chromebooks were passed out on the first day of school. At Columbian, each first period class went down to the cafeteria and students signed out a Chromebook to use for the year. So far, no major issues have been seen (from me personally). The Chromebooks are nice and new and clean and are a great help with completing online assignments.
- TC Choir has looked a little different this year. Normally, there are three choirs, but this year it has been cut down to Concert Choir and Gold Choir. We meet in the auditorium instead of the choir room in order to properly social distance. We have started the year by learning the traditional repertoire of the fight song, alma mater, and National Anthem, however, entire group singing takes place at the stadium.

INTERIM AND ASSISTANT SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

1. Mr. Boes presented the first reading of revised Board Policies, as exhibited on pages 11-29 of the agenda.
2. Mr. Grubbs spoke about creating a levy committee.
3. Mr. Grubbs spoke about reviewing the board's committees.
4. Mr. Grubbs spoke about developing a Capital Improvement Plan.
5. Mr. Grubbs commended Andrea Traunero and Helping Hands in Seneca County for making masks for the students of Tiffin City Schools.
6. Additional Items:
 - Mr. Boes recognized Mr. Brian Gaietto, who was recently named Educator of the Year by Seneca Regional Chamber of Commerce.
 - Mr. Grubbs scheduled a special meeting on Tuesday, October 6, 2020 at 6:00 p.m. to review the board committees, establish a levy committee, and develop a capital improvement plan.
 - Ms. Jennifer Kuhn spoke about the Tornado Academy.

Interim and Assistant Superintendent's Reports

DIRECTOR OF OPERATIONS' REPORT AND RECOMMENDATIONS

1. Mr. Daniel spoke about needed repairs, both interior and exterior, at Tiffin Middle School, and at other Tiffin City Schools sites.
2. Additional Items – none.

Director of Operations' Report

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

Public Input

CONSENT AGENDA

(20-151) Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the following items:

The Interim Superintendent's recommendation to approve the minutes from the following meeting:

- Regular Board Meeting on August 25, 2020, as exhibited on pages 30-40 of the agenda.

**Meeting Minutes
August 25, 2020**

The Interim Superintendent's recommendation to approve the Treasurer's reports for August 2020, as exhibited on pages 41-47 of the agenda.

**Treasurer's Reports
August 2020**

The following were balances reported in various accounts for August 2020:

General Fund	20,317,285.76
Bond Retirement	1,550,479.62
Permanent Improvement	1,199,642.74
Building	61,041.00
Food Service	278,731.83
Special Trust	9,286.05
Endowment	14,670.69
Uniform School Supplies	- 65,710.46
Mental Health	35,038.52
Public School Support	59,291.33
Other Grant	67,502.35
District Agency	21,356.16
Classroom Facilities Maint	1,162,937.24
Student Managed Activity	69,309.09
District Managed Activity	129,817.97
Auxiliary Services	116,778.78
Student Wellness & Success	94,645.07
Misc State Grant Fund	1,439.53
Elem/Sec Sch Emer Relief	-36,729.24
IDEA Part B Grants	- 53,542.37
Title I Disadvantaged Children	- 27,105.43
IDEA Preschool-Handicapped	0.00
Improving Teacher Quality	- 10,145.06
Misc Federal Grant Fund	- 3,184.95
Grand Total	<hr/> \$24,992,836.22

The Interim Superintendent's recommendation to accept the following resignations:

SUPPORT STAFF

Resignations

Sheri Hawk, beginning August 28, 2020
Sara Kuhn, beginning August 25, 2020
Rasha Zirger, beginning September 8, 2020

The Interim Superintendent's recommendation to employ the following:

PROFESSIONAL STAFF for the 2020-2021 School Year

Employment

Intervention Specialists to write IEP's, \$100.00 per IEP, not to exceed \$3,000.00 per specialist

Samantha Demmerly
Abbigail Keegan

Substitute Teacher

Paige M. Andrews

Supplemental Contracts

Stacy Basinger, Junior Class Advisor
Stacy Basinger, Student Council, High School
William Beaston, Basketball, Assistant Varsity Boys'
Patrick Boggs, Basketball, Seventh Grade Boys'
Laurie Braley, Detention, Middle School
Thomas Cahill, Detention, High School
Adam Cok, Assistant Athletic Director
Amy Cooper, Basketball, Head Varsity Girls'
Donald Ferstler, Basketball, Eight Grade Boys'
Travis Kinn, Basketball, Head Varsity Boys'
Jenna McKillip, Student Council, Middle School
Jenna McKillip, Yearbook, Middle School
Christopher Monsour, National Honor Society
Loran Weingart, Basketball, Assistant Varsity Boys'

SUPPORT STAFF for the 2020-2021 School Year

Limited Contract

Carl Assenheimer, Custodian to 11:00 p.m. or later, 260 days per year, 8 hours per day, Level 0, beginning September 21, 2020

Pupil Activity Contract

Eric Gibson, Wrestling, Assistant Varsity

Pupil Activity Volunteers

Shawn Conley, Wrestling Volunteer
Kenny Garcia, Basketball, Boys' Volunteer

Additional Bus Routes effective 10/19/2020 – 5/14/2021

David Kay, Route 34PM (Budding Genius) 1.25 hours/day
William Omlor, Route 35PM (Budding Genius) 1.25 hours/day

Substitute Educational Aides

Paige M. Andrews
Olivia J. Gifford

The Interim Superintendent's recommendation to accept the following donations:

Tiffin City School District

Donations

- Andrea Traunero/Helping Hands in Seneca County donated 3,000 masks for students, valued at \$15,000.00.
- Rhonda Sauers donated hygiene items, valued at \$200.00.
- The Salvation Army Tiffin donated school supplies, valued at \$2,500.00
- VCA Dog and Cat Hospital of Tiffin donated care for Kennedy, valued at \$557.38.

Columbian

- King's Solutions, Inc. donated \$31.65.
- Dolores Herbert donated hygiene items, valued at \$65.00.

Tiffin Middle School

- Tiffin Brake and Wheel, Inc. donated \$300.00 to Power of the Pen.
- Tiffin Charitable Foundation Youth Advisory Council donated \$1,500 to the Counseling Department.

Krout 2-3

- Precision Window Tinting/Rick Bell donated backpacks and school supplies, valued at \$75.00.

Washington K-1

- Dave Lucius donated the book Is That My Cat?, valued at \$12.00, in memory of Dan Mehling.
- Dave Lucius donated the book Monster Cars, valued at \$12.00, in memory of Roger and Greta Dick.

The Interim Superintendent's recommendation to approve Statement of Purpose Budget Reports from the following student activity groups for the year beginning July 1, 2020, and ending June 30, 2021:

- Fund 018 SCC 9009 Columbian Support Fund
- Fund 200 SCC 9816 Columbian Junior Class Prom
- Fund 200 SCC 9914 Columbian Art Club
- Fund 200 SCC 9920 Columbian Student Council
- Fund 200 SCC 9941 Columbian Quiz Bowl
- Fund 200 SCC 9942 Columbian S.A.D.D.

**Statement of Purpose
Budget Reports**

- Fund 200 SCC 9948 Columbian S.T.A.N.D.
- Fund 200 SCC 9972 Columbian National Honor Society
- Fund 200 SCC 9974 Columbian Spanish Club
- Fund 300 SCC 9901 Columbian Baseball
- Fund 300 SCC 9902 Columbian Boys' Basketball
- Fund 300 SCC 9903 Columbian Boys' Soccer
- Fund 300 SCC 9904 Columbian Football
- Fund 300 SCC 9906 Columbian Boys' Golf
- Fund 300 SCC 9907 Columbian Girls' Golf
- Fund 300 SCC 9909 Columbian Track
- Fund 300 SCC 9911 Columbian Girls' Basketball
- Fund 300 SCC 9913 Columbian Girls' Softball
- Fund 300 SCC 9914 Columbian Girls' Volleyball
- Fund 300 SCC 9915 Columbian Boys' Cross Country
- Fund 300 SCC 9919 Columbian Cheerleading
- Fund 300 SCC 9961 District Business Advisory Committee
- Fund 300 SCC 9964 District Camp Invention
- Fund 300 SCC 9969 Noble Budding Genius Program
- Fund 300 SCC 9976 Columbian Drama Club
- Fund 300 SCC 9978 Columbian Vocal Music
- Fund 300 SCC 9989 Tiffin Middle School Power of the Pen

The Interim Superintendent's recommendation the Tiffin City Board of Education amend its Permanent Appropriation Resolution during the fiscal year ending June 30, 2021, by adding the following sum to be set aside for which expenditures are to be made:

510 CORONAVIRUS RELIEF FUND
 \$146,600.00 (BroadbandOhio Connectivity)

**Supplemental
 Appropriation**

The Interim Superintendent's recommendation to pay the following stipends:

**Building Leadership Team, September 2020 through May 2021,
 \$500.00 each upon certified completion of duties**

Employee Stipends

- Ashley Aichholz
- Todd Aichholz
- Leigh Alvarado
- Allen Auble
- Stacy Basinger
- Erin Biglin
- Emily Boone
- Megan Caulder
- Daniel Cole
- Carrie Coleman
- Don Cook
- Sarah Cook
- Samantha Demmerly
- Lindsay Distel
- Judy Downie

Tricia Eidt
Katherine Focht
Stacey Geiger
Alisha Goshe
Kate Hafer
Gary Hart
Kimm Heyman
Lynn Hull
Travis Kinn
Kathy Kistler
Samantha Lichtenberger
Breena Lofquist
Nicole Long
Jenna McKillip
JoLynn Rhodes
Cory Ridge
Melanie Sutter
Tiffany Thompson
Tara Visser
Lauren Warnement
Rebecca Weaver
Heather Weinandy
Amanda Whitman

**District Leadership Team, September 2020 through May 2021,
\$500.00 each upon certified completion of duties**

Leigh Alvarado
Stacy Basinger
Danielle Blust
Carrie Coleman
Don Cook
Lindsay Distel
Katherine Focht
Alisha Goshe
Kate Hafer
Kathy Kistler
Samantha Lichtenberger
Jenna McKillip
JoLynn Rhodes
Nicholas Smith
Melanie Sutter
Tiffany Thompson
Paula Zirm

The President called for the vote. Voting yes: Dr. McBride, Dr. Gase, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.

(20-152) Dr. Gase moved, seconded by Mr. Perez, the Tiffin City Board of Education approve the following item:

The Interim Superintendent's recommendation to employ the following:

Employment

Substitute Teacher

Kyle A. Hoyda

Substitute Educational Aide

Kyle A. Hoyda

The President called for the vote. Voting yes: Dr. Gase, Mr. Perez, Dr. McBride, and Mr. Widman. Abstaining: Dr. Hoyda. Motion carried.

ACTION ITEMS

- (20-153)** Mr. Perez moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the following Student Services item:

The Interim Superintendent's recommendation to enter into a Second Amended and Restated Athletic Services Agreement with Mercy Health-Tiffin Hospital LLC, as exhibited on pages 48-56 of the agenda.

Athletic Services Agreement with Mercy Health

The President called for the vote. Voting yes: Mr. Perez, Dr. McBride, Dr. Hoyda, and Mr. Widman. Abstaining: Dr. Gase. Motion carried.

The Interim Superintendent removed his recommendation to approve the SchoolsPLP Software License Contract with North Central Ohio ESC, as exhibited on page 81 of the agenda.

SchoolsPLP Software License Contract with NCOESC

- (20-154)** Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the following Student Services items:

The Interim Superintendent's recommendation to approve the contract for School-based Counseling Services with Wellness Counseling Solutions, LLC dba Wyandot Counseling Associates as exhibited on pages 57-59 of the agenda.

Wellness Counseling Solutions dba Wyandot Counseling

The Interim Superintendent's recommendation to approve the agreement with the Seneca County Board of Developmental Disabilities for special education services, as exhibited on pages 60-79 of the agenda.

Seneca County Board of Development Disabilities

The Interim Superintendent's recommendation to approve the Parent Mentor Liaison Program Contract with North Central Ohio ESC, as exhibited on page 80 of the agenda.

Parent Mentor Liaison Contract with NCOESC

The Interim Superintendent's recommendation to approve the web services agreement with AspirEDU, Inc. for Dropout Detective/Student Retention Analytics, as exhibited on pages 82-90 of the agenda.

AspireEDU Web Services Subscription

The President called for the vote. Voting yes: Dr. Gase, Dr. McBride, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.

- (20-155) Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the following Agreements/Contracts:

The Interim Superintendent's recommendation to approve the agreement with Real Yoga, LLC for yoga instruction and direction for staff through online streaming/replay options and in-studio classes, as exhibited on page 91-92 of the agenda.

Real Yoga, LLC

The Interim Superintendent's recommendation to approve the memorandum of understanding for tuition reimbursement between Tiffin City Schools and Tiffin Education Association, as exhibited on page 93 of the agenda.

MOU with TEA for Tuition Reimbursement

The Interim Superintendent's recommendation to approve the revised memorandum of understanding for Building Leadership Team and District Leadership Team between Tiffin City Schools and Tiffin Education Association, as exhibited on page 94 of the agenda.

MOU with TEA for BLT and DLT Stipends

The Interim Superintendent's recommendation to approve the Success Plan proposal with Spire Advertising, Inc., as exhibited on pages 95-103 of the agenda.

Spire Advertising Success Plan Proposal

The Interim Superintendent's recommendation to approve the Letter of Agreement for a grant of \$3,000 from Library Services and Technology Act (LSTA) CARES Act funds for Tiffin Columbian High School for the period of July 28, 2020 - June 30, 2021 to help with costs associated with responding to COVID-19, as exhibited on page 2 of the addendum.

Library Services and Technology Act (LSTA) CARES Act Grant

The President called for the vote. Voting yes: Dr. Gase, Dr. McBride, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.

Mr. Widman exited the meeting at 6:45 PM.

- (20-156) Dr. McBride moved, seconded by Mr. Perez, the Tiffin City Board of Education approve the following New and Revised Board Policies, as required by Title IX, as exhibited on pages 104-147 of the agenda:

Revised Board Policies as required by Title IX

- ACA Nondiscrimination on the Basis of Sex
- GCPD Suspension and Termination of Professional Staff Members
- GDPD Suspension, Demotion and Termination of Support Staff Members
- JED Student Absences and Excuses
- JEGA Permanent Exclusion
- JFCF Hazing and Bullying
- JFCF-R Hazing and Bullying
- JG Student Discipline
- JGD Student Suspension
- JGE Student Expulsion
- JGDA Emergency Removal of Student
- KLD Public Complaints About District Personnel
- KLD-R Public Complaints About District Personnel

The President called for the vote. Voting yes: Dr. McBride, Mr. Perez, Dr. Gase, and Dr. Hoyda. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD

Mr. Grubbs introduced Lindsay Sooy and Bryan Lefelhoc from Spire Advertising.

Public Dialogue

BOARD DISCUSSION

Dr. Gase spoke about the status of Dolly Parton’s Imagination Library in Seneca County.

Board Discussion

Mr. Perez spoke about forming a citizens’ advisory board for the new land, neighborhood schools and new construction.

Dr. Gase spoke about the proposed Use of Face Coverings policy and its disservice to education.

Mr. Perez spoke about the proposed Use of Face Coverings policy being required by the Ohio Department of Health.

Dr. McBride spoke about the proposed Use of Face Coverings policy as an appreciated preventative measure.

(20-157)

Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education hold an executive session to consider the employment of a public employee.

Executive Session

The President called for the vote. Voting yes: Dr. Gase, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.

Time in: 7:12 PM
Time out: 7:36 PM

The Board returned to open session.

(20-158) Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education adjourn. **Adjournment**

The President called for the vote. Voting yes: Dr. Gase, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.

Meeting started: 6:00 PM
Meeting ended: 7:40 PM

The next regular meeting will be on October 27, 2020 at 6:00 PM in the Tiffin Middle School Cafetorium. **Next Meeting**

President

Treasurer

