

TIFFIN CITY BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, August 25, 2020, 6:00 PM
Tiffin Middle School Cafetorium
103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by the President, Mr. Victor Perez, with the following members present: Mr. Perez, Dr. Jeffrey Hoyda, Dr. Andrew Gase, Dr. Meagan McBride, and Mr. Christopher Widman.

Roll Call

The Pledge of Allegiance was led by the Interim Superintendent, Mr. Grubbs.

Pledge of Allegiance

(20-143) Mr. Widman moved, seconded by Dr. McBride, the Tiffin City Board of Education adopt the agenda as presented.

Adopt Agenda

The President called for the vote. Voting yes: Mr. Widman, Dr. McBride, Dr. Gase, Dr. Hoyda, Mr. Perez. Motion carried.

ACKNOWLEDGEMENT OF GUESTS

None.

Guests

REPORTS

Vanguard-Sentinel Update, Mr. Widman - Spoke about reopening days for students and teachers; and the enrollment increase.

Committee Reports

Student Representative, Jorie Fawcett - Superintendent Grubbs introduced the 2020-2021 representatives, Trevor Blodgett, Alaina Hayes, and Jorie Fawcett, who will alternate monthly. Ms. Fawcett spoke about this year's first home football game and the marching band's halftime show.

Student Representatives

INTERIM AND ASSISTANT SUPERINTENDENTS' REPORTS AND RECOMMENDATIONS

Interim and Assistant Superintendents' Reports and Recommendations

1. Mr. Grubbs spoke about the current Reopening Plan. Ms. Kuhn spoke about Tornado Academy.
2. Mr. Boes presented the following proposed new and revised Board Policies for a first reading, as exhibited on pages 11-54 of the agenda:
 - ACA, NonDiscrimination on the Basis of Sex
 - GCPD, Suspension and Termination of Professional Staff Members
 - GDPD, Suspension, Demotion and Termination of Support Staff Members
 - JED, Student Absences and Excuses
 - JEGA, Permanent Exclusion
 - JFCF, Hazing and Bullying
 - JFCF-R, Hazing and Bullying

New and Revised Board Policies First Reading

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- JG, Student Discipline
 - JGD, Student Suspension
 - JGE, Student Expulsion
 - JGDA, Emergency Removal of Student
 - KLD, Public Complaints About District Personnel
 - KLD-R, Public Complaints About District Personnel
3. Additional Items - Mr. Boes spoke about resuming the Crystal Apple Award.

DIRECTOR OF OPERATIONS' REPORT AND RECOMMENDATIONS

1. Mr. Daniel presented the revised Support Staff Handbook for a first reading.
2. Additional Items:
 - The stadium steps are completed with state inspection scheduled for 8/27/20.
 - Plexiglas shields have been installed around all secretary work areas in the school buildings.
 - Tiffin Parks and Recreation will loan Tiffin City Schools multiple picnic tables to use in the courtyard and front yard of Columbian High School to facilitate social distancing during lunchtime.

Director of Operations' Report

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

Public Input

CONSENT AGENDA

- (20-144)** Mr. Widman moved, seconded by Mr. Perez, the Tiffin City Board of Education approve the following items:

The Interim Superintendent's recommendation to approve the minutes from the following meetings:

- Regular Board Meeting on July 28, 2020, as exhibited on pages 55-67 of the agenda.
- Special Board Meeting on August 13, 2020, as presented.

**Approve Minutes
July 28, 2020
August 13, 2020**

The Interim Superintendent's recommendation to approve the Treasurer's reports for July 2020, as exhibited on pages 68-73 of the agenda.

**Treasurer's Reports
July 2020**

The following were balances reported in various accounts for July 2020:

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General Fund	18,325,639.45
Bond Retirement	1,281,567.81
Permanent Improvement	880,595.95
Building	61,041.00
Food Service	308,135.47
Special Trust	9,286.05
Endowment	14,670.69
Uniform School Supplies	-7,062.00
Mental Health	35,038.52
Public School Support	62,449.34
Other Grant	66,002.35
District Agency	21,356.16
Classroom Facilities Maint.	1,102,916.65
Student Managed Activity	69,194.09
District Managed Activity	131,800.19
Auxiliary Services	85,640.38
Vocational Educ. Enhancements	0.00
Student Wellness and Success	103,021.01
Miscellaneous State Grant Fund	1,439.53
Elem/Secondary Sch Emer Relief	-78,902.00
IDEA Part B Grants	-41,304.27
Title I Disadvantaged Children	-23,593.05
IDEA Preschool-Handicapped	-87.29
Improving Teacher Quality	-4,145.13
Miscellaneous Fed. Grant Fund	-44,902.39
Total	<hr/> \$22,359,798.51

The Interim Superintendent's recommendation to approve the following job description, as exhibited on pages 74-75 of the agenda:

**Job Description
STEM Coach**

- STEM Coach (21st CCLC)

The Interim Superintendent's recommendation to accept the following resignations:

Resignations

SUPPORT STAFF

Christopher Elchert, beginning 8/25/2020

Andrea Hines, beginning 8/10/2020

Ann Newhard, effective at the end of the 2019-2020 Contract Year

Rebecca Rose, effective at the end of the 2019-2020 Contract Year

The Interim Superintendent's recommendation to employ the following:

Employment

PROFESSIONAL STAFF for the 2020-2021 School Year

Professional Staff

Home Instruction Tutor

Jodi Roszman

21st Century Noble Elementary Positions to be compensated according to the application awarded by the Ohio Department of Education for the 2020-2021 School Year, or as otherwise noted

Katherine Focht, STEM Coach

Haley Hepp, Positive Youth Development Staff, as needed, \$22.33 per hour

Stacey Kiesel, Positive Youth Development Staff, as needed, \$22.33 per hour

Molly Lofton, 21st CCLC Coordinator (50%)

Wendy Demith, 21st CCLC Coordinator (25%)

Margaret Wise, 21st CCLC Coordinator (25%)

Kimberly Heyman, Tutor, as needed, \$22.33 per hour

Allen Auble, Tutor, as needed, \$22.33 per hour

Katelynn Hafer, Tutor, as needed, \$22.33 per hour

Morgan Grover, Tutor, as needed, \$22.33 per hour

Charise Hall, Tutor, as needed, \$22.33 per hour

Amy Lynch, Tutor, as needed, \$22.33 per hour

Diane Dunbar, Program Assistant, as needed, \$17.90 per hour

Christina Lutz, Program Assistant, as needed, \$17.90 per hour

Expanding Opportunities Positions to be compensated according to the application awarded by the Ohio Department of Education for the 2020-2021 School Year

Jennifer Musgrave, Career Pathways School Counselor/Career Coach Leader/Internal Trainer, \$1,000.00 stipend upon certified completion of duties

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Jennifer Bupp, Tiffin Middle School Career Pathways Teacher Leader/Internal Trainer, \$1,000.00 stipend upon certified completion of duties

School Quality Improvement Grant Positions to be compensated according to the application awarded by the Ohio Department of Education for the 2020-2021 School Year

Daniel Cole, Columbian High School Career Pathways Teacher Leader/Internal Trainer, \$1,602.00 stipend upon certified completion of duties

Laura Lewis, Columbian High School Career Pathways Teacher Leader/Internal Trainer, \$1,602.00 stipend upon certified completion of duties

Substitute Teachers

Kylie A. Dickman

Lisa M. Kirchner

Ryan G. Oliver

Eric Peacock

Joshua S. Roberts

Lacey L. Wiselogel

Supplemental Contracts

Danielle Blust, Flag Squad

Christopher Kanney, Marching Band, Assistant Director

Christopher Kanney, 8th Grade Marching Band (50%)

Michael Meadows, Marching Band, Director

Michael Meadows, 8th Grade Marching Band (50%)

SUPPORT STAFF for the 2020-2021 School Year

Support Staff

Pupil Activity Volunteers

Lane Irving, Football Assistant Varsity Volunteer

Joshua Roberts, Football Assistant Varsity Volunteer

Substitute Educational Aides

Aaron J. Anderson

Kylee A. Beard

Olivia M. Boeser

Kylie A. Dickman

Wendy A. Gifford

Lori L. Harp

Brandon L. Perkins

Savannah L. Naugle-Baker

Lisa A. Swickard

Jamie D. Walton

Amy M. Zender

Support Staff Changes

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Jody Krupp, Food Service General Worker, from 4 hours per day to 5 hours per day, effective 8/18/2020

Heather Musa-Francis, Food Service General Worker, from 3 hours per day to 4 hours per day, effective 8/20/2020

Erin Stroub, from Special Needs Aide to Secretary, Step 0, 7.5 hours per day, 201 days beginning 8/10/2020, four extended days from 8/4/2020 to 8/7/2020

Seasonal Stadium Workers, as needed, \$8.70 per hour

Garrett Chester
Brody Conley
Decker DeVore
Kane Mears
Bret Minnick
Ethan Winnick

FUNDING CHANGES effective with the 2020-2021 School Year Funding Changes

Karin Day, Teacher, 75% IDEA-Part B, 25% Auxiliary Services
Suzanne Flores, Special Needs Aid, 100% IDEA-Part B
Andrew Frank, Special Needs Aide, 100% Title I
Jennifer Gressman, Teacher, 100% General Fund
Jessica Ottney, Teacher, 59% Auxiliary Services, 41% Title I
Hannah Sharpe, Educational Aide, 100% Title I

The Interim Superintendent's recommendation to accept the following donations:

Donations

Tiffin City School District

- Betty Rush donated a Chromebook, valued at \$149.00.

The Interim Superintendent's recommendation to transfer the following donations:

Tiffin Community Foundation

- Laurie Carley requested \$3,000 previously donated to Columbian for a training room in memory of Mr. D. Murray Carley be transferred to the D. Murray Carley Fund at The Tiffin Community Foundation.
- James Griffin requested \$500 previously donated to Columbian for a training room in memory of Mr. D. Murray Carley be transferred to the D. Murray Carley Fund at The Tiffin Community Foundation.
- Dennis and Lisa Lucius requested \$1,000 previously donated to Columbian for the athletic facility fund in memory of D. Murray Carley be transferred to the D. Murray Carley Fund at The Tiffin Community Foundation.

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- Cody and Rachel Myers requested \$1,000 previously donated to Columbian for the Murray Carley Memorial Fund be transferred to the D. Murray Carley Fund at The Tiffin Community Foundation.

The Interim Superintendent's recommendation to approve Statement of Purpose Budget Reports from the following student activity groups for the year beginning July 1, 2020 and ending June 30, 2021:

**Statement of Purpose
Budget Reports**

- Fund 018 SCC 9004 Lincoln Support Fund
- Fund 018 SCC 9006 Washington Support Fund
- Fund 018 SCC 9003 Krout Support Fund
- Fund 018 SCC 9678 TMS Support Fund
- Fund 200 SCC 9980 Columbian Key Club
- Fund 300 SCC 9923 Columbian Girls' Cross Country
- Fund 300 SCC 9951 TCS Athletics Administration
- Fund 300 SCC 9962 TCS Autism Awareness

The Interim Superintendent's recommendation to pay the following stipends:

Employee Stipends

Resident Educator Mentor upon certified completion of duties

Leigh Alvarado, \$500
Stacy Basinger, \$500
Lindsey Distel, \$1,000 for 2 mentees
Brain Gaietto, \$500
Kimm Heyman, \$500
Kelli Jones, \$500
Amber Plikerd, \$500
Ann Reddy, \$1,000 for 2 mentees
Molly Riley, \$500

The President called for the vote. Voting yes: Mr. Widman, Mr. Perez, Dr. Gase, Dr. McBride, and Dr. Hoyda. Motion carried.

ACTION ITEMS

- (20-145) Dr. McBride moved, seconded by Mr. Perez, the Tiffin City Board of Education approve the following **Fiscal** items:

The Interim Superintendent's recommendation the Tiffin City Board of Education adopt a Permanent Appropriation Resolution totaling \$40,282,965.30 to provide for the current expenses and other expenditures of said Board during the fiscal year ending June 30, 2021, as exhibited on pages 76-80 of the agenda.

**Permanent Appropriation
Resolution**

The Interim Superintendent's recommendation the Tiffin City Board of Education approve the Memorandum of Understanding with Tiffin

**Memorandum of
Understanding**

Education Association for Building Leadership Team and District Leadership Team meetings, as exhibited on page 81 of the agenda.

BLT and DLT Stipend

The President called for the vote. Voting yes: Dr. McBride, Mr. Perez, Dr. Gase, Mr. Widman, and Dr. Hoyda. Motion carried.

(20-146) Dr. McBride moved, seconded by Mr. Perez, the Tiffin City Board of Education approve the following **Educational Services/Products**:

The Interim Superintendent's recommendation the Tiffin City Board of Education approve the quote from Computers in Education, Inc. for Pro-Core 4 Subjects, Web-Based, as exhibited on page 82 of the agenda.

**Computers in Education
Quote for Pro-Core**

The Interim Superintendent's recommendation the Tiffin City Board of Education approve the agreement for the purchase of HMH Journeys K-6 2014 with Houghton Mifflin Harcourt, as exhibited on pages 83-87 of the agenda.

**Houghton Mifflin
Harcourt Agreement
Journeys K-6 2014**

The Interim Superintendent's recommendation the Tiffin City Board of Education approve the Master Services Agreement for Teaching and Learning Services with Knowledgeworks, to be paid from the School Quality Improvement Grant, as exhibited on pages 88-100 of the agenda.

**Knowledgeworks Master
Services Agreement**

The Interim Superintendent's recommendation the Tiffin City Board of Education approve an agreement with Renaissance for elementary learning services, as exhibited on pages 101-104 of the agenda.

**Renaissance Elementary
Learning Agreement**

The Interim Superintendent's recommendation the Tiffin City Board of Education approve a consulting agreement with McWatters Consulting LLC. for program evaluation services for the Expanding Opportunities for Each Child Grant for Career Pathways Development and Expansion at Tiffin Middle School and Columbian High School, as exhibited on page 105 of the agenda.

**McWatters Consulting
Agreement for Expanding
Opportunities Grant**

The Interim Superintendent's recommendation the Tiffin City Board of Education approve a consulting agreement with McWatters Consulting LLC. for program evaluation services for the 21 CCLC Grant at Noble Elementary School, as exhibited on page 106 of the agenda.

**McWatters Consulting
Agreement for 21 CCLC
Grant**

The Interim Superintendent's recommendation the Tiffin City Board of Education approve a consulting agreement with McWatters Consulting LLC. for program evaluation services for the School Quality Improvement Grant at Columbian High School, as exhibited on page 107 of the agenda.

**McWatters Consulting
Agreement for School
Quality Improvement
Grant**

The Interim Superintendent's recommendation the Tiffin City Board of Education approve the contract with Jobs for the Future for work related to annual membership in the Pathways to Prosperity Network, as exhibited on pages 108-112 of the agenda.

**Jobs for the Future
Contract**

The President called for the vote. Voting yes: Dr. McBride, Mr. Perez, Dr. Gase, Mr. Widman, and Dr. Hoyda. Motion carried.

(20-147) Mr. Widman moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the following **Special Education** items:

The Interim Superintendent's recommendation the Tiffin City Board of Education approve the agreement with Applewood Centers for the provision of special education and related services, as exhibited on pages 113-114 of the agenda.

**Applewood Agreement for
Special Education and
Related Services**

The Interim Superintendent's recommendation the Tiffin City Board of Education approve the agreement with Applewood Centers for the provision of special education services for a specified student, to be provided in the Bellefaire residential facility, as exhibited on pages 115-118 of the agenda.

**Applewood Agreement for
Special Education Services
in Bellefaire**

The Interim Superintendent's recommendation the Tiffin City Board of Education approve an Agreement for Medicaid School Program Services with the Stark County Board of Developmental Disabilities, as exhibited on pages 119-140 of the agenda.

**Stark Co. Board of DD
Agreement for Medicaid
Services**

The Interim Superintendent's recommendation the Tiffin City Board of Education approve an agreement with the Stark Co. Board of Developmental Disabilities for aide services for a specified student, as exhibited on pages 141-142 of the agenda.

**Stark Co. Board of DD
Agreement for Aide
Services**

The Interim Superintendent's recommendation the Tiffin City Board of Education approve a Program Contract for Audiology Services for FY21 with NCOESC, as exhibited on page 143 of the agenda.

**NCOESC Audiology
Services Contract**

The Interim Superintendent's recommendation the Tiffin City Board of Education approve a Program Contract for Braille Services for FY21 with NCOESC, as exhibited on page 144 of the agenda.

**NCOESC Braille Services
Contract**

The Interim Superintendent's recommendation the Tiffin City Board of Education approve a Program Contract for Orientation and Mobility Services for FY21 with NCOESC, as exhibited on page 145 of the agenda.

**NCOESC Orientation and
Mobility Services Contract**

The Interim Superintendent's recommendation the Tiffin City Board of Education approve a Program Contract for Services for the Visually Impaired for FY21 with NCOESC, as exhibited on page 146 of the agenda.

**NCOESC Visually
Impaired Services
Contract**

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The Interim Superintendent's recommendation the Tiffin City Board of Education approve a contract with NCOESC for Rent for Special Education Unit at Noble Elementary School, as exhibited on pages 147-148 of the agenda.

**NCOESC Rent Contract
for Special Education Unit
at Noble**

The President called for the vote. Voting yes: Mr. Widman, Dr. McBride, Dr. Gase, Dr. Hoyda, and Mr. Perez. Motion carried.

(20-148) Mr. Widman moved, seconded by Dr. Gase, the Tiffin City Board of Education approve Rahmberg, Stover & Associates to conduct a compensation review of the Superintendent position, as exhibited on pages 149-152 of the agenda, not to exceed \$4,500.00.

**Rahmberg, Stover &
Associates Superintendent
Compensation Review**

The President called for the vote. Voting yes: Mr. Widman, Dr. Gase, and Dr. Hoyda. Voting no: Dr. McBride and Mr. Perez. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD

Carissa Allen, 135 Clinton Avenue, Tiffin, spoke about concerns that reassigning staff to the Tornado Academy will increase class sizes. Mr. Grubbs and Ms. Kuhn responded that district-wide increases are not expected.

Public Dialogue

BOARD DISCUSSION

Mr. Perez commended district staff for responding to the reopening regulations and constraints.

Board Discussion

(20-149) Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education adjourn.

Adjournment

The President called for the vote. Voting yes: Dr. Gase, Dr. McBride, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.

Meeting started: 6:00 PM
Meeting ended: 6:39 PM

The next regular meeting will be on September 22, 2020 at 6:00 PM in the Tiffin Middle School Cafetorium.

Next Meeting

President

August 25, 2020

Treasurer

August 25, 2020