

TIFFIN CITY BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, July 28, 2020, 6:00 PM
Tiffin Middle School Cafetorium
103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by the Vice President, Dr. Jeffrey Hoyda, with the following members present: Dr. Andrew Gase, Dr. Meagan McBride, Mr. Christopher Widman, and Dr. Jeffrey Hoyda. The following member was absent: Mr. Victor Perez.

Roll Call

The Pledge of Allegiance was led by the Interim Superintendent, Mr. Robert Boes.

Pledge of Allegiance

- (20-125)** Mr. Widman moved, seconded by Dr. McBride, the Tiffin City Board of Education adopt the agenda with the following revisions and the Addendum as presented:
- Deletion to IV. Reports, 4.02 Interim Superintendent's/Consultant's Reports and Recommendations, c. Family/Student Support Specialist Pay Schedule
 - Correction to VI. Consent Agenda, 6.03 Employment SUPPORT STAFF for the 2020-2021 School Year, Pupil Activity Contracts, Taylor Gillig, Cheerleading, Ninth Grade, (Fall & Winter)

Adopt Agenda

Mr. Perez entered the meeting at 6:08 PM

The President called for the vote. Voting yes: Mr. Widman, Dr. McBride, Dr. Gase, Dr. Hoyda, and Mr. Perez. Motion carried.

ACKNOWLEDGEMENT OF GUESTS

None.

Guests

BOARD REPORTS

Vanguard-Sentinel Update, Mr. Widman - Spoke about reopening plans.

Committee Reports

INTERIM SUPERINTENDENT'S and CONSULTANT'S REPORTS and RECOMMENDATIONS

1. Reopening Plan, Mr. Boes
2. Remote Learning Plan, Mr. Boes
3. Negotiations, Mr. Boes
4. Calendar Revision, Mr. Grubbs
5. Getting to Know Staff, Mr. Grubbs
6. Additional Items - none.

Interim Superintendent's and Consultant's Reports

DIRECTOR OF OPERATIONS' REPORT AND
RECOMMENDATIONS

1. Managed Print Services with MT Business Technologies
2. Stadium Steps
3. Additional Items - athletic track warranty.

**Director of Operations'
Report**

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE
BOARD

Teresa Faber, 4187 E. County Road 50, Tiffin, thanked the board for keeping the public informed about reopening plans and remote learning options.

Public Input

Melanie Sutter, 154 Cottage Avenue, Tiffin, and Carissa Allen, 135 Clinton Avenue, Tiffin, emailed the board members to ask that they do not put the bond issue on the November ballot.

CONSENT AGENDA

(20-126) Mr. Widman moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the following items:

The Interim Superintendent's recommendation to approve the minutes from the following meeting:

**Minutes from June 23,
2020**

- Regular Board Meeting on June 23, 2020, as exhibited on pages 12-22 of the agenda.

The Interim Superintendent's recommendation to approve the Treasurer's reports for June 2020, as exhibited on pages 23-32 of the agenda.

**Treasurer's Reports for
June 2020**

The following were balances reported in various accounts for March 2020:

General Fund	16,921,878.18
Bond Retirement	1,281,120.62
Permanent Improvement	912,930.67
Building	61,041.00
Food Service	335,696.74
Special Trust	9,286.05
Endowment	14,670.69
Uniform School Supplies	0.00
Mental Health	27,897.88
Public School Support	63,080.75
Other Grant	65,502.35
District Agency	21,356.16

Classroom Facilities Maint.	1,117,073.58
Student Managed Activity	69,884.09
District Managed Activity	137,586.69
Auxiliary Services	108,016.09
Vocational Educ. Enhancements	-678.44
Student Wellness and Success	103,021.01
Miscellaneous State Grant Fund	-1,560.47
IDEA Part B Grants	-46,408.11
Title I Disadvantaged Children	-46,145.86
IDEA Preschool-Handicapped	-9,223.95
Improving Teacher Quality	-15,743.32
Miscellaneous Fed. Grant Fund	-27,735.01

Grand Totals: \$21,102,547.39

The Interim Superintendent's recommendation to accept the following resignation:

Resignation(s)

SUPPORT STAFF at the end of the 2019-2020 Contract Year

Wanda E. Bohrer

The Interim Superintendent's recommendation to employ the following:

Employment

PROFESSIONAL STAFF for the 2020-2021 School Year

First One-Year Limited Teacher Contract

Allie J. Miller

Second One-Year Limited Teacher Contract

Christina R. Fitzpatrick

Substitute Teachers

Rachel M. Aldrich

Sarah G. Babione

Deborah A. Baker

Emma M. Bordner

James W. Boroff

Mary Beth Boyer

Cathy E. Brooks

Nancy K. Brown

Lila M. Conley

Lynne D. Cartwright

Ron A. Davis

Danielle M. Depinet

Linda L. DeVos

Greg A. Distel

Kimberly A. Ford
Joseph W. Gase
Donna J. Goshe
Nancy L. Grandillo
Marilyn B. Greene
Karen A. Hampshire
Hunter G. Hemminger
Mary J. Haynes
Richard L. Hughes
Jessica N. Kee
Stacey L. Kiesel
Curtis L. King
Michelle L. Kline
Sarah E. Leonard
Judith A. Lonsway
Michael F. Lucius
John G. Lyons
Joshua C. Mason
Savannah L. Naugle-Baker
Megan M. Pfeleiderer
Denise L. Putsch
Theresa L. Reino
Amanda L. Schalk
Morgan M. Schalk
Donna J. Sexton
Charles E. Schank
Kyle B. Shock
Patricia J. Smith
Mike P. Steyer
Lisa A. Swickard
Roman A. Williams

Supplemental Contracts

Craig Alley, Football, Seventh/Eighth Grade
Patrick Boggs, Football, Assistant Varsity
Erica Cok, Volleyball, Ninth Grade Girls'
Daniel Cole, Football, Assistant Varsity
Amy Cooper, Volleyball, Assistant Varsity
Douglas Hartenstein, Football, Assistant Varsity
Mykel Heberling, Football, Assistant Varsity
Jami Hepp, Cheerleading, Varsity/Jr. Varsity (Fall)
Jami Hepp, Cheerleading, Varsity/Jr. Varsity (Winter)
Mark Ingalls, Cross Country, Head Varsity Girls'
John Kihorany, Cross Country, Head Varsity Boys'
Kacie Kihorany, Cheerleading, Seventh Grade (Fall & Winter)
Justin Lutz, Football, Head Varsity
Travis McQuiston, Soccer, Assistant Varsity Girls'
Ryan Ottney, Football, Assistant Varsity

Emily Runion, Golf, Varsity Assistant
Anthony Vasko, Golf, Head Varsity
Loran Weingart, Tennis, Head Varsity Girls'

SUPPORT STAFF for the 2020-2021 School Year

First Two-Year Contract

Katherine Focht, Library Paraprofessional

Pupil Activity Contracts

Shad Adams, Soccer, Assistant Varsity Boys'
Dave Auble, Football, Seventh/Eighth Grade (50%)
Hope Boes, Volleyball, Head Varsity
Shaun Conley, Football, Assistant Varsity
Michelle DeBusman, Volleyball, Seventh Grade Girls'
Eric Depinet, Football, Seventh/Eighth Grade
Rob Eberly, Football, Seventh/Eighth Grade (50%)
John Eckroth, Football, Ninth Grade (50%)
Joshua Edler, Football, Ninth Grade (50%)
Bob Fittro, Cross Country, Seventh/Eighth Boys' & Girls'
Taylor Gillig, Cheerleading, Ninth Grade (Fall & Winter)
Anthony Gooding, Football, Seventh/Eighth Grade (50%)
John Hoffman, Football, Seventh/Eighth Grade (50%)
Melissa Hoffman, Soccer, Head Varsity Girls'
Jessica Martin, Cheerleading, Eighth Grade (Fall & Winter)
Rob Ochier, Soccer, Head Varsity Boys'
Brooke Stover, Volleyball, Eighth Grade Girls'
Donovan Walker, Football, Ninth Grade (50%)
Roman Williams, Football, Ninth Grade (50%)

Pupil Activity Volunteers

Eric Aller, Football, Assistant Varsity Volunteer
Jacob Vrancken, Football, Assistant Varsity Volunteer
Mike Work, Football, Assistant Varsity Volunteer

Substitute Educational Aides

Carla J. Armory
Aaron J. Anderson
Tamra M. Arter
Joyce C. Black
Ryan M. Bloomfield
James W. Boroff
Lucianne Bowlus
Nancy K. Brown
Marsha S. Hampshire
Polly F. Hoffman
Jessica J. Husk
Amy M. Irving

Jennifer L. Keckler
Jessica N. Kee
Alexander C. Keller
Stacey L. Kiesel
Ann M. Newhard
Erica L. Nye
Patricia A. O'Connor
Amanda L. Schalk
Cheryl A. Schalk
Patricia J. Smith
Ashley M. Solomon
Michael P. Steyer
Jamie D. Walton
Amy M. Zender

Substitute Custodians and Night Sweepers

Jeannie M. McDermott
Gene A. Englehart
Mark A. Keller
Thomas J. Paulus
Brandon L. Perkins

Substitute Food Service Workers

Lucianne Bowlus
Holly Nolan

Position Changes effective 8/1/2020

John Reuter, from Custodian, 11:00 pm or later to Head Custodian, Columbian High School
Gregory Gase, from Night Sweeper to Custodian, 8 hours per day to 11:00 p.m. or later, 260 days per year, Step 1

Casual and Seasonal Employees

Athletic and other event workers as needed, payable from Student Activity and Agency funds, upon certified completion of duties, @ amounts and rates authorized by the administration.

The Interim Superintendent's recommendation to authorize the Superintendent, Treasurer and Site Managers to enter into **Tournament Site Agreements** with the Ohio High School Athletic Association as needed during the 2020-2021 school year.

Tournament Site Agreements

The Interim Superintendent's recommendation to accept the following **donations**:

Donations

Tiffin City School District

- VCA Dog and Cat Hospital of Tiffin donated care for Kennedy, valued at \$175.94.

Washington K-1

- Robert and Amanda Dziak donated \$100.00 to be used for supplies for Miss Alvarado’s classroom.

The Interim Superintendent’s recommendation to approve **Statement of Purpose Budget Report(s)** from the following student activity groups for the year beginning July 1, 2019 and ending June 30, 2020:

Statement of Purpose Budget Report(s) 2019-2020

- Fund 200 SCC 9982 TMS Student Council (Revised)

The Interim Superintendent’s recommendation to pay the following employee stipends:

Stipends

High Schools That Work Mini Grant

\$100 each, payable from Support Fund 018 Columbian 9009

- Alexis Boyer (Sloan)
- Megan Caulder
- Kaylee Cottom
- Ann Reddy
- Rebecca Weaver
- Lisa Wilson

Cooperating Teachers

\$113.50 each

- Heather Arnold
- Nicole Long

The President called for the vote. Voting yes: Mr. Widman, Dr. McBride, Dr. Gase, Dr. Hoyda, and Mr. Perez. Motion carried.

ACTION ITEMS

(20-127) Mr. Widman moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approve the following **School Reopening** items:

The Interim Superintendent’s recommendation to approve the Tiffin City Schools Reopening Pan, as exhibited on pages 33-41 of the agenda.

Reopening Plan

The Interim Superintendent’s recommendation to approve the revised 2020-2021 District School Year Calendar, subject to change, as presented.

Revised 2020-2021 School Calendar

The Interim Superintendent’s recommendation to approve the Remote Learning Action Plan, as exhibited on page 42 of the agenda.

Remote Learning Action Plan

The President called for the vote. Voting yes: Mr. Widman, Dr. Hoyda, Dr. Gase, Dr. McBride and Mr. Perez. Motion carried.

(20-128) Mr. Widman moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approve the following **Agreements**:

The Interim Superintendent's recommendation to approve the Non-Behavioral Health Standard Contract with Mental Health & Recovery Services Board of Seneca, Sandusky, and Wyandot Counties, as exhibited on pages 43-48 of the agenda.

Non-Behavioral Health Standard Contract with MHRSB

The Interim Superintendent's recommendation to approve the Partnership Agreement for the Operation of Programs Funded by Title I-D with Seneca County Youth Center and NCOESC, as exhibited on pages 49-50 of the agenda.

Partnership Agreement with Seneca County Youth Center and NCOESC

The Interim Superintendent's recommendation to enter into an Extended School Year Preschool Autism Services Contract with North Central Ohio ESC for Fiscal Year 2020, as exhibited on page 51 of the agenda.

ESY Preschool Autism Services Contract with NCOESC

The Interim Superintendent's recommendation to approve a Consulting Agreement between Tiffin City School District Board of Education and James Grubbs, Jr., as exhibited on pages 52-54 of the agenda.

Consulting Agreement with James Grubbs, Jr.

The Interim Superintendent's recommendation to adopt a Resolution for PlanWithEase.com Services that authorizes Tiffin City Schools to enter into an agreement with Voya Retirement Insurance and Annuity Company ("VRIAC") under which VRIAC will provide administrative services through planwithease.com in connection with its retirement plan established under Section 457(b) of the Internal Revenue Code of 1986, as amended; as exhibited on page 55 of the agenda.

457(b) Resolution for planwithease.com Services

The Interim Superintendent's recommendation to approve the Managed Print Services Program Agreement with MT Business Technologies, Inc., as exhibited on pages 56-61 of the agenda.

Managed Print Services Program Agreement with MT Business Technologies

The President called for the vote. Voting yes: Mr. Widman, Dr. Hoyda, Dr. Gase, Dr. McBride, and Mr. Perez. Motion carried.

(20-129) Mr. Widman moved, seconded by Mr. Perez, the Tiffin City Board of Education approve the following **Transportation** items:

The Interim Superintendent's recommendation to approve the bus routes, as of July 28, 2020, subject to change, for the 2020-2021 School Year, as exhibited on pages 62-67 of the agenda.

Bus Routes 2020-2021

The Interim Superintendent's recommendation to approve the 2020-2021 school bus stops, as exhibited on pages 68-89 of the agenda, and authorize the Director of Operations or his designee to adjust the stops as deemed necessary throughout the year.

**School Bus Stops
2020-2021**

The Interim Superintendent's recommendation to approve an agreement with a parent for the 2020-2021 school year for transportation services, as exhibited on page 90 of the agenda.

**Agreement with Parent
for Transportation
Services**

The Interim Superintendent's recommendation to approve an agreement with SCAT for the 2020-2021 school year for transportation services, as exhibited on page 91 of the agenda.

Agreement with SCAT

The Interim Superintendent's recommendation to approve an agreement to transport Tiffin City School students to The Center for Autism & Dyslexia, 7340 Timberstone Dr., Findlay, OH 45840, as exhibited on page 92. This service is provided to students at no additional cost to the District and will end when the District is no longer required to transport students requiring specialized services to a school in Findlay, Ohio.

**Agreement to Transport
with Center for Autism &
Dyslexia**

The President called for the vote. Voting yes: Mr. Widman, Mr. Perez, Dr. Gase, Dr. McBride, and Dr. Hoyda. Motion carried.

- (20-130) Dr. McBride moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the Administrative Contract of Robert F. Boes, as presented.

**Approve Administrative
Contract of Robert Boes**

The President called for the vote. Voting yes: Dr. McBride, Dr. Gase, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.

- (20-131) Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education introduce the following resolution and move its passage:

**Resolution Determining to
Proceed with Issue of
Bonds**

RESOLUTION DETERMINING TO
PROCEED WITH AN ISSUE OF BONDS IN
THE AMOUNT OF \$44,200,000 AND
CERTIFYING THE SAME TO THE BOARD
OF ELECTIONS

(Ohio Revised Code Sections 133.18, 133.06(I))

WHEREAS, the Board of the School District, at its meeting on June 23, 2020, passed a resolution (the "Resolution of Necessity") determining that it is necessary to issue bonds in the

amount of \$44,200,000 (the "Bonds") for the purpose of constructing, renovating and improving school facilities in cooperation with the Ohio Facilities Construction Commission; furnishing and equipping the same; improving the sites thereof; and acquiring land and interests in land, and that it is necessary that a direct tax be annually levied on all the taxable property in the School District outside of the ten-mill limitation to meet the debt charges on the Bonds and any securities issued in anticipation thereof;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Tiffin City School District, Seneca County, Ohio, a majority of all of the members thereof concurring, that:

Section 1. It is necessary to proceed with the issuance of the Bonds in the amount and for the purpose described in the preamble to this Resolution, and to levy, outside of the ten-mill limitation provided by law, an annual tax on all the taxable property in the entire territory of the School District to pay debt charges on the Bonds and any securities issued in anticipation thereof.

Section 2. The Bonds shall be dated approximately December 1, 2020; shall bear interest at the estimated rate of 3.75% per annum; and shall be paid over a period not to exceed 38 years, as calculated under Ohio Revised Code Chapter 133.

Section 3. The question of issuing the Bonds shall be submitted to the electors of the entire territory of the School District at the election to be held at the usual voting places within the School District, on November 3, 2020. All of the territory of the School District is located in Seneca County, Ohio.

Section 4. The form of the ballot to be used at said election shall be substantially as follows:

AFFIRMATIVE VOTE IS NECESSARY FOR PASSAGE

Shall bonds be issued by the Tiffin City School District, Seneca County, Ohio for the purpose of constructing, renovating and improving school facilities in cooperation with the Ohio Facilities Construction Commission; furnishing and equipping the same; improving the sites thereof; and acquiring land and interests in land in the principal amount of \$44,200,000, to be repaid annually over a maximum period of 38 years, and an annual levy of property taxes be made outside the ten-mill limitation, estimated by the county auditor to average over the repayment period of the bond issue five and one tenth (5.10) mills for each one dollar of tax valuation, which amounts to fifty-one cents (\$0.51) for each one hundred dollars of tax valuation, commencing in 2020, first due in

calendar year 2021, to pay the annual debt charges on the bonds, and to pay debt charges on any notes issued in anticipation of those bonds?

	FOR THE BOND ISSUE
	AGAINST THE BOND ISSUE

Section 5. The Treasurer of the Board is hereby directed to certify a copy of this Resolution, along with copies of the Resolution of Necessity and the certificate of the Seneca County Auditor, to the Board of Elections of Seneca County, Ohio on or before August 5, 2020.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Mr. Grubbs spoke about the district's architect and the timing of the bond issue while needing an operating levy. He also spoke about needing new buildings, state funding risks, and fluctuating state share percentages.

Mr. Wayne Colman, architect from Garmann/Miller, spoke about the timing of the bond issue while needing an operating levy. He also spoke about his firm's commitment to support the district with either one.

Mr. Widman spoke about the need to replace school buildings for students to improve safety, climate control, lighting, etc. He also spoke about the potential for a bond issue to be successful in November and having the courage to place it on the ballot for the public's vote.

Dr. McBride spoke about imperfect timing and extenuating circumstances from the current pandemic. She also spoke about operating needs taking precedence and her unwillingness to risk the failure of a future operating levy.

Dr. Gase spoke about state share risks, prudent land acquisition, new buildings in all of the other county schools, responsibility of the public, not board, to vote for success or failure, and the district's desperate need. He requested an emergency facility improvements plan if there is no bond issue.

Dr. McBride spoke about the imminent need to replace Noble's boiler, even during new construction. Mr. Daniel agreed.

Mr. Perez spoke about current grade configurations and the need for a new, consolidated elementary. He also spoke about the delayed March election, time limits for a successful November campaign, potential state cuts to construction funding, public opinion to fund teachers instead of buildings, existing building and technology needs, and decreasing enrollment. He also spoke about prioritizing an operating levy, not the bond issue.

The President called for the vote. Voting yes: Dr. Gase and Mr. Widman. Voting no: Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion failed.

- (20-132)** Dr. Hoyda moved, seconded by Mr. Perez, the Tiffin City Board of Education approve an interim services agreement with Garmann/Miller & Associates, Inc., as exhibited on pages 96-100 of the agenda.

Interim Services Agreement with Garmann/Miller

The President called for the vote. Voting yes: Dr. Hoyda, Mr. Perez, Dr. Gase, Dr. McBride, and Mr. Widman. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD

None.

Public Dialogue

BOARD DISCUSSION

Dr. Gase spoke about offering the district's new land to a realtor or developer. He declined chairing a facility task force.

Board Discussion

Mr. Daniel noted the sale of land must occur at public auction. He also reported there is no current interest nor long-term plans for vacant sites.

Mr. Perez spoke about local housing needs and working with Tiffin-Seneca Economic Partnership on potential development.

- (20-133)** Mr. Widman moved, seconded by Dr. McBride, the Tiffin City Board of Education hold an executive session to consider the employment of public employees and to prepare for, conduct, or review negotiations or bargaining sessions with public employees.

Executive Session

The President called for the vote. Voting yes: Mr. Widman, Dr. McBride, Dr. Gase, Dr. Hoyda, and Mr. Perez. Motion carried.

Time in: 7:36 PM

Time out: 8:24 PM

The Board returned to open session.

(20-134)

Dr. Gase moved, seconded by Mr. Perez, the Tiffin City Board of Education approve the Collective Bargaining Agreement between the Tiffin Education Association and the Tiffin City Board of Education effective July 1, 2020 through June 30, 2023, as presented.

**Collective Bargaining
Agreement with Tiffin
Education Association
2020-2023**

The President called for the vote. Voting yes: Dr. Gase, Mr. Perez, Dr. McBride, and Dr. Hoyda. Abstaining: Mr. Widman. Motion carried.

President Perez recognized Mr. Boes's exemplary performance as Interim Superintendent.

**Recognition of Interim
Superintendent**

(20-135)

Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education adjourn.

Adjournment

The President called for the vote. Voting yes: Dr. Gase, Dr. McBride, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.

Meeting started: 6:00 PM

Meeting ended: 8:25 PM

The next regular meeting will be on August 25, 2020 at 6:00 PM in the Tiffin Middle School Cafetorium.

Next Meeting

President

Treasurer