

TIFFIN CITY BOARD OF EDUCATION

Regular Meeting Minutes

Tuesday, June 23, 2020, 6:00 PM

Tiffin Middle School Cafetorium

103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by the President, Victor Perez, with the following members present: Dr. Andrew Gase, Dr. Meagan McBride, Mr. Christopher Widman, Dr. Jeffrey Hoyda, and Mr. Perez.

Roll Call

A moment of remembrance was held for Tiffin Columbian student, Maliyah Young.

Remembrance

The Pledge of Allegiance was led by Mr. Boes.

Pledge of Allegiance

(20-107) Dr. McBride moved, seconded by Mr. Widman, the Tiffin City Board of Education adopt the agenda with the following additions, corrections, and deletions:

Adopt Agenda

VII. CONSENT AGENDA

7.03 Employment

The Interim Superintendent recommends the Tiffin City Board of Education accept the following resignation:

PROFESSIONAL STAFF at the end of the 2019-2020 Contract Year

Gerald Trey Elchert

The Interim Superintendent recommends the Tiffin City Board of Education employ the following:

PROFESSIONAL STAFF for the 2020-2021 Contract Year

Contract Amendment

Contingent Limited Contract

Tamra E. Andrews, Auxiliary Services Tutor

XI. ACTION ITEMS

11.01 Adopt Resolution Requesting State Consents to Issue Bonds of the School District in an Amount not to Exceed \$44,200,000 and to Submit Question of Such Issuance to the Electors, as presented by the Treasurer

11.01 **11.02** Adopt Resolution of Necessity of Bond Issue

The President called for the vote. Voting yes: Dr. McBride, Mr. Widman, Dr. Gase, Dr. Hoyda, and Mr. Perez. Motion carried.

BOARD REPORTS

Legislative Liaison, Mr. Perez - Spoke about the Ohio Student Religious Liberties Act, HB 164, and COVID-19 considerations for restarting school.

Board Committee Reports

Vanguard-Sentinel Update, Mr. Widman - The next meeting is Thursday, June 25, 2020.

INTERIM SUPERINTENDENT’S REPORT AND
RECOMMENDATIONS

1. Results of Parent/Student Surveys, presented by Jennifer Kuhn regarding COVID-19 considerations for restarting school.
2. OSBA Business Honor Roll, Pay It Forward Partners to be recognized at a future meeting.
3. District Savings from Absorption of Positions, approximately \$300,000 from nine unfilled positions.
4. Additional Items - 2019-2020 retirees to be recognized at a future meeting.

**Interim Super-
intendent’s Report**

DIRECTOR OF OPERATIONS’ REPORT AND
RECOMMENDATIONS

1. Summer Food Program
2. Stadium Steps Progress
3. Additional Items - none.

**Director of
Operations’ Report**

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

Public Input

CONSENT AGENDA

(20-108) Dr. McBride moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the following items:

The Interim Superintendent’s recommendation to approve the minutes from the following meetings:

**Minutes from May
and June Meetings**

- Regular Board Meeting on May 26, 2020, as exhibited on pages 9 through 21 of the agenda.
- Special Board Meeting on June 17, 2020, as exhibited on pages 22 through 24 of the agenda.

The Interim Superintendent’s recommendation to approve the Treasurer’s reports for May 2020, as exhibited on pages 25 through 33 of the agenda.

**May 2020
Treasurer’s Reports**

The following were balances reported in various accounts for May 2020:

General Fund	17,262,900.14
Bond Retirement	1,217,573.29
Permanent Improvement	923,326.41
Building	61,041.00
Food Service	364,182.85
Special Trust	9,286.05
Endowment	14,670.69

Uniform School Supplies	-40,804.23
Mental Health	27,897.88
Public School Support	63,205.75
Other Grant	92,052.77
District Agency	21,618.66
Classroom Facilities Maintenance	1,103,706.95
Student Managed Activity	70,800.09
District Managed Activity	131,117.91
Auxiliary Services	136,676.43
Vocational Educ. Enhancements	0.00
Student Wellness and Success	556,716.62
Miscellaneous State Grant	-38,560.47
IDEA Part B Grants	-49,077.01
Title I Disadvantaged Children	-98,798.08
IDEA Preschool-Handicapped	-2,445.00
Improving Teacher Quality	-5,016.78
Miscellaneous Federal Grant Fund	-11,874.59
Grand Totals	\$21,810,197.33

The Interim Superintendent’s recommendation to accept the following **resignations:**

Resignations

PROFESSIONAL STAFF at the conclusion of the 2019-2020 Contract Year

Gerald Trey Elchert
 Brian Rothrock

SUPPORT STAFF

Jerald Baker, effective July 31, 2020
 Arminda Ginnever, at the conclusion of the 2019-2020 contract year
 Deborah K. Shumaker, at the conclusion of the 2019-2020 contract year

The Interim Superintendent’s recommendation to **employ** the following:

Employment

PROFESSIONAL STAFF for the 2020-2021 Contract Year

One-Year Limited Contract (50% FTE)

Karen Michniak

First One-Year Limited Teacher Contract

Nattaporn K. Perrine
 Taylor L. Reinbolt
 Tara S. Visser

Contract Amendment

Contingent Limited Contract, Tamra E. Andrews, Auxiliary Services Tutor

SUPPORT STAFF for the 2019-2020 Contract Year

Food Service Director

Trudy Margraf, 18 extended days

Secretary

Patricia Davis, 15 extended days

Pupil Activity Contract

Mason Correll, Wrestling, Assistant Varsity

SUPPORT STAFF for the 2020-2021 Contract Year

Substitute Bus Driver

Catherine M. Smith

Permanent Amendment to Continuing Contract

Kelly A. Spahr, Executive Secretary, Step 10, 255 Days

The Interim Superintendent’s recommendation to approve a fund to fund transfer on or before June 30, 2020, from the 001 General fund to the 009 Uniform School Supplies fund, not to exceed \$50,000.

Fund to Fund Transfer

The Interim Superintendent’s recommendation to approve the following Statement of Purpose Budget Reports from the following student activity groups for the year beginning July 1, 2020 and ending June 30, 2021:

Statement of Purpose Budget Reports

- Fund 018 SCC 9005 Noble Student Activity Account
- Fund 200 SCC 9981 TCS Gifted Activity Fund

The Interim Superintendent’s recommendation to adopt a temporary appropriation measure commencing July 1, 2020, for meeting the ordinary expenses of the district until it passes an annual appropriation measure for the fiscal year ending June 30, 2021, as exhibited on pages 34 through 38 of the agenda.

Temporary Appropriation Measure

The President called for the vote. Voting yes: Dr. McBride, Dr. Gase, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.

ACTION ITEMS

(20-109)

Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education adopt a resolution authorizing the purchase of a Blue Bird 84 passenger transit school bus from school bus bids received by Ohio Schools Council, as exhibited on page 39 of the agenda.

Blue Bird School Bus

The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.

(20-110)

Dr. Gase moved, seconded by Dr. Hoyda, the Tiffin City Board of Education adopt a resolution authorizing the purchase of an International 72 passenger conventional school bus from school bus bids received by Ohio Schools Council, as exhibited on page 40 of the agenda.

International School Bus

The President called for the vote. Voting yes: Dr. Gase, Dr. Hoyda, Dr. McBride, Mr. Widman, and Mr. Perez. Motion carried.

(20-111)

Dr. Gase moved, seconded by Mr. Perez, the Tiffin City Board of Education approve the 3-year Read 180 Universal/System 44 agreement, as exhibited on pages 41 through 44 of the agenda.

Read 180 Universal/System 44 Agreement

The President called for the vote. Voting yes: Dr. Gase, Mr. Perez, Dr. McBride, Mr. Widman, and Dr. Hoyda. Motion carried.

(20-112)

Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the APEX Learning agreement for the 2020-2021 School Year, as exhibited on page 45 of the agenda.

APEX Learning Agreement

The President called for the vote. Voting yes: Dr. Gase, Dr. McBride, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.

(20-113)

Dr. Gase moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approve the VHS Learning Teaching Membership contract for the 2020-2021 School Year, as exhibited on pages 46 through 49 of the agenda.

VHS Learning Agreement

The President called for the vote. Voting yes: Dr. Gase, Dr. Hoyda, Dr. McBride, Mr. Widman, and Mr. Perez. Motion carried.

(20-114)

Dr. Gase moved, seconded by Mr. Perez, the Tiffin City Board of Education approve the following administrator/supervisor contract:

Administrator Contract

- Shawn G. Murphy, Tiffin Middle School Principal, Class II, Step 9, 7/1/20-6/30/23

The President called for the vote. Voting yes: Dr. Gase, Mr. Perez, Dr. McBride, Mr. Widman, and Dr. Hoyda. Motion carried.

(20-115)

Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the following administrator/supervisor contract:

Psychologist Contract

- Molly M. Depew, Psychologist, Class IV-SP, Step 3, 7/1/20-6/30/23

The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.

(20-116) Dr. Gase moved, seconded by Mr. Perez, the Tiffin City Board of Education approve a three-year contract for Pre-Kindergarten through Grade 12 school pictures with Lifetouch, as exhibited on pages 50 and 51 of the agenda.

**Lifetouch School
Picture Contract**

The President called for the vote. Voting yes: Dr. Gase, Mr. Perez, Dr. McBride, Mr. Widman, and Dr. Hoyda. Motion carried.

(20-117) Mr. Widman moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the Vanguard-Sentinel agreement to participate in excess costs of satellite programs for Marketing, as exhibited on page 53 of the agenda.

**Vanguard-Sentinel
Marketing Program
Agreement**

The President called for the vote. Voting yes: Mr. Widman, Dr. McBride, Dr. Gase, Dr. Hoyda, and Mr. Perez. Motion carried.

(20-118) Mr. Widman moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the Vanguard-Sentinel agreement to participate in excess costs of satellite programs for Skilled Trades Exploratory, as exhibited on page 52 of the agenda.

**Vanguard-Sentinel
Skilled Trades
Exploratory
Program Agreement**

The President called for the vote. Voting yes: Mr. Widman, Dr. Gase, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD

None.

Public Dialogue

BOARD DISCUSSION

Topics: Bond Issue, Board Member Compensation

Board Discussion

President Perez spoke about resolutions to place the bond issue on the November ballot for the same amount and number of years with a lower estimated interest rate. He also spoke about the pressing need for an operating levy, current and future support from the Ohio Facilities Construction Commission, garnering community support, campaigning during a pandemic, and estimated election costs.

Scott Daniel indicated that architects from Garmann/Miller were in attendance.

Dr. McBride spoke about the consensus in May to not move forward with the bond issue. She also spoke about the failed result of the public's first vote, families' financial barriers, prioritizing operating needs, and the possibility of levy fatigue resulting in no support for any issue.

Dr. Gase spoke about capturing the state's current construction contribution rate, the risk of future state cuts including lower contributions or program elimination, lack of mayoral support during the March election, and public opinion for potentially spending \$100,000 on a new boiler in a 100-year-old building.

Mr. Widman spoke about the commonality of bond issues failing at first but passing later, the importance of educating voters, explaining the issue better, and the need to replace old buildings, especially Noble.

Dr. McBride spoke about removing board compensation due to the district's financial constraints.

Mr. Perez spoke about eligibility for compensation, which includes members elected, re-elected or appointed after its adoption. He also spoke about its intention being a gesture or token and that no board members have been compensated yet.

Dr. Hoyda spoke about its intention to encourage candidates. He also spoke about members waiving compensation and the low number of districts in Ohio with no board compensation.

(20-119)

Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education introduce the following resolution and adopts its passage:

RESOLUTION REQUESTING STATE CONSENTS
TO ISSUE BONDS OF THE SCHOOL DISTRICT
IN AN AMOUNT NOT TO EXCEED \$44,200,000
AND TO SUBMIT QUESTION OF SUCH
ISSUANCE TO THE ELECTORS

(Ohio Revised Code Section 133.06)

NOW, THEREFORE, BE IT RESOLVED and hereby determined by the Board of Education of the Tiffin City School District, Seneca County, Ohio, that:

Section 1. It is necessary for the purpose of constructing, renovating and improving school facilities in cooperation with the Ohio Facilities Construction Commission; furnishing and equipping the same; improving the sites thereof; and acquiring land and interests in land, to issue and sell bonds of the School District in an amount not to exceed \$44,200,000 (the "Bonds").

Section 2. The School District requests consents of the Tax Commissioner of Ohio and the Superintendent of Public Instruction to issue bonds in excess of 4% but not to exceed 9% of the tax valuation of said School District, all in accordance with Ohio Revised Code ("Revised Code") Section 133.06.

**Resolution
Requesting State
Consents to Issue
Bonds**

Section 3. The School District is hereby declared to be a “special needs” district within the meaning of Revised Code Section 133.06(E) because the student population of the School District is not being adequately serviced by the existing permanent improvements of the School District, and the School District cannot obtain sufficient funds by issuing securities within the net indebtedness limitations of Revised Code Section 133.06(B) to provide additional or improved needed permanent improvements in time to meet such needs.

Section 4. The School District requests consent and certification as an approved special needs district from the Tax Commissioner of Ohio and the Superintendent of Public Instruction to issue bonds in excess of 9% of the tax valuation of said School District, all in accordance with Revised Code Section 133.06.

Section 5. The Board intends to submit the question of issuing the Bonds to the electors of the School District at the election to be held at the usual voting places within the School District on November 3, 2020. All of the territory of the School District is located in Seneca County, Ohio.

Section 6. All formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Revised Code Section 121.22.

Section 7. The Treasurer of this Board (the “Treasurer”) is hereby authorized and directed to certify a copy of this Resolution to the Superintendent of Public Instruction and to the Tax Commissioner of Ohio. The Superintendent of the School District and the Treasurer are hereby authorized to prepare, sign, and file such applications, forms, and other documents as may be necessary or appropriate in their judgment to accomplish the intent of this Resolution.

The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, and Dr. Hoyda. Voting no: Dr. McBride and Mr. Perez. Motion carried.

CERTIFICATE OF ESTIMATED LIFE AND MAXIMUM MATURITY

Sharon S. Perry, Treasurer of the Board of Education of the Tiffin City School District, Seneca County, Ohio as the fiscal officer of said school district, hereby certifies as follows:

**Treasurer’s
Certificate of
Estimated Life and
Maximum Maturity**

1. The estimated life of the improvements described as follows exceeds five years:

constructing, renovating and improving school facilities in cooperation with the Ohio Facilities Construction Commission; furnishing and equipping the same; improving the sites thereof; and acquiring land and interests in land.

2. The maximum maturity of bonds issued to pay the cost of such improvements is 38 years, calculated in accordance with Ohio Revised Code Section 133.20.

(20-120)

Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education introduce the following resolution and adopt its passage:

**Resolution Declaring
Necessity of Bond
Issue**

RESOLUTION DECLARING NECESSITY OF BOND ISSUE IN THE
AMOUNT OF \$44,200,000 AND TO SUBMIT THE QUESTION OF
SUCH BOND ISSUE TO THE ELECTORS

(Ohio Revised Code Sections 133.18, 133.06(I))

WHEREAS, the Board has indicated its intent to participate in the Expedited Local Partnership Program (the "Program") of the Ohio Facilities Construction Commission; and

WHEREAS, approximately \$33,500,000 of the proceeds of the Bonds (defined herein) will be spent on the master plan, and approximately \$10, 200,000 of the proceeds of the Bonds will be spent on locally funded initiatives, all as permitted under the Program; and

WHEREAS, the Board has determined that it is necessary to finance the construction and acquisition of certain improvements to the School District's facilities;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Tiffin City School District, Seneca County, Ohio, a majority of all of the members thereof concurring, that:

Section 1. It is necessary for the purpose of constructing, renovating and improving school facilities in cooperation with the Ohio Facilities Construction Commission; furnishing and equipping the same; improving the sites thereof; and acquiring land and interests in land, to issue and sell bonds of the School District in the amount of \$44,200,000 (the "Bonds"). It is further necessary that there shall be annually levied on all the taxable property in the entire territory of the School District a direct tax outside of the ten-mill limitation to pay the debt charges on the Bonds and any securities that the Board may determine to issue in anticipation thereof. The Bonds shall be dated approximately December 1, 2020; shall bear interest at the estimated rate of 3.75% per annum; and shall be paid over a period not to exceed 38 years, as calculated under Ohio Revised Code Chapter 133.

Section 2. The question of issuing the Bonds shall be submitted to the electors of the entire territory of the School District at the election to be held at the usual voting places within the School District, on November 3, 2020. All of the territory of the School District is located in Seneca County, Ohio.

Section 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Section 4. The Treasurer of this Board is hereby authorized and directed to certify a copy of this Resolution to the County Auditor of Seneca County, Ohio.

The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, and Dr. Hoyda. Voting no: Dr. McBride and Mr. Perez. Motion carried.

(20-121)

Dr. McBride moved, seconded by Mr. Perez, the Tiffin City Board of Education repeal the resolution providing compensation of its members adopted on December 18, 2018.

**Motion to Repeal
Board Compensation**

The President called for the vote. Voting yes: Dr. McBride and Mr. Perez. Voting no: Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion failed.

ADDITIONAL BOARD DISCUSSION

President Perez introduced Mr. James Grubbs, Interim Superintendent beginning August 1, 2020.

**Additional Board
Discussion**

Mr. Grubbs spoke about his background and excitement to work with the board of education and Tiffin City Schools.

Mr. Widman thanked Dr. Hoyda and Dr. McBride for conducting the interim superintendent search.

Mr. Perez thanked Mr. Boes for his temporary service as Interim Superintendent.

(20-122)

Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education hold an executive session to consider the employment of a public employee.

Executive Session

The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.

Time in: 7:15 PM

Time out: 8:15 PM

The Board returned to open session.

Mr. Perez moved, Dr. Gase seconded, the Tiffin City Board of Education affirm its intent not to reemploy Stephen G. Nellett.

Affirm Nellett Non-renewal

(20-123) The President called for the vote. Voting yes: Mr. Perez, Dr. Gase, Dr. McBride, Mr. Widman, and Dr. Hoyda. Motion carried.

Dr. Gase moved, seconded by Mr. Perez, the Tiffin City Board of Education adjourn.

Adjournment

(20-124) The President called for the vote. Voting yes: Dr. Gase, Mr. Perez, Dr. McBride, Mr. Widman, and Dr. Hoyda. Motion carried.

Meeting started: 6:00 PM

Meeting ended: 8:22 PM

The next regular meeting will be on July 28, 2020 at 6:00 PM in the Tiffin Middle School Cafetorium.

Next Meeting

President

Treasurer