

TIFFIN CITY BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, May 26, 2020, 6:00 PM
Tiffin Middle School Cafetorium
103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by the President, Mr. Victor Perez, with the following members present: Dr. Meagan McBride, Mr. Christopher Widman, Dr. Jeffrey Hoyda and Mr. Perez. Absent: Dr. Andrew Gase.

Roll Call

The Pledge of Allegiance was led by Mr. Boes.

Pledge of Allegiance

(20-092) Dr. McBride moved, seconded by Mr. Perez, the Tiffin City Board of Education adopt the agenda with the following additions, corrections, and deletions:

Adopt Agenda

VI. CONSENT AGENDA

6.03 Employment

The Interim Superintendent recommends the Tiffin City Board of Education accept the following resignations:

SUPPORT STAFF at the end of the 2019-2020 Contract Year
Crystal L. Lopez, **and approve non-renewal of employment contract.**

The Interim Superintendent recommends the Tiffin City Board of Education approve the following contract non-renewal at the expiration of the 2019-2020 School Year:

Stephen G. Nellett, **therefore the Board declares its intent to not reemploy Mr. Nellett at the expiration of his contract.**

The Interim Superintendent recommends the Tiffin City Board of Education employ the following:

SUPPORT STAFF for the 2019-2020 School Year

Extended 21st Century Noble Elementary Positions

Haley Hepp, Positive Youth Development Staff, through June 12, 2020, not to exceed 38 hours **per week**

Stacey Kiesel, Positive Youth Development Staff, through June 12, 2020, not to exceed 38 hours **per week**

The President called for the vote. Voting yes: Dr. McBride, Mr. Perez, Dr. Hoyda, and Mr. Widman. Motion carried.

INTERIM SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

1. Retirement Recognition - Nancy Gase, Karen Lucius, Brenda Morrison, Sharon Nedolast, Mary Snyder and Karen Swope.
2. Graduation - Wednesday, May 26, 9:00 PM, Tiffin Drive-In Theater and Facebook Live.
3. Second Reading of Staff Handbooks for all school buildings.

Interim Superintendent's Report

4. Additional Items - Mr. Boes spoke about Resetting and Restarting Education in 2020-2021 including area-wide plans, surveys, methods, technology, state & federal guidelines, and transportation.

Dr. Gase entered the meeting at 6:15 PM.

DIRECTOR OF OPERATIONS' REPORT AND RECOMMENDATIONS

Director of Operations' Report

1. Stadium Steps
2. Summer Lunch Program
3. Additional Items - Mr. Daniel will be meeting with a vendor soon to resolve the track issues.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Public Input

Carissa Allen, 135 Clinton Avenue, Tiffin, thanked the board for live access to the electronic board meeting and spoke about maintaining civility and positive attitudes in order to work together to benefit students.

Aaron Stalsworth asked about photo opportunities at the graduation event to be held at Tiffin Drive-In Theater. Mr. Boes will contact the Health Department for guidelines.

CONSENT AGENDA

- (20-093) Dr. McBride moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approve the following items:

The Interim Superintendent's recommendation to approve the minutes from the following meetings:

Meeting Minutes

- Regular Board Meeting on April 28, 2020, as exhibited on pages 11-20 of the agenda.
- Special Board Meeting on May 19, 2020, as exhibited on pages 21-30 of the agenda.

The Interim Superintendent's recommendation to approve the Treasurer's reports for April 2020, as exhibited on pages 31-38 of the agenda.

Treasurer's Reports

The following were balances reported in various accounts for April 2020:

General Fund	18,364,008.93
Bond Retirement	1,238,401.06
Permanent Improvement	925,541.69
Building	61,041.00
Food Service	372,856.50
Special Trust	9,286.05
Endowment	14,670.69
Uniform School Supplies	-48,241.89
Mental Health	27,897.88
Public School Support	64,841.70
Other Grant	88,246.41
District Agency	21,618.66
Classroom Facilities Maint.	1,103,060.55
Student Managed Activity	70,714.14
District Managed Activity	139,485.52
Auxiliary Services	159,741.81
Vocational Educ.	-814.88
Enhancements	556,716.62
Student Wellness and Success	1,439.53
Miscellaneous State Grant Fund	-44,625.52
IDEA Part B Grants	-85,124.62
Title I Disadvantaged Children	-65.59
IDEA Preschool-Handicapped	-5,649.44
Improving Teacher Quality	-11,829.25
Miscellaneous Fed. Grant Fund	

\$23,023,217.55

Grand Totals

The Interim Superintendent's recommendation to accept the following resignations:

Resignations

PROFESSIONAL STAFF at the end of the 2019-2020 Contract Year

Kimberly Ridge, Choristers

SUPPORT STAFF at the end of the 2019-2020 Contract Year

Crystal L. Lopez, and approve non-renewal of employment contract
Gillian Rosa-Orama, Special Needs Aide

Non-Renewal

The Interim Superintendent's recommendation to employ the following:

PROFESSIONAL STAFF for the 2019-2020 School Year

Professional Employment

Home Instruction Tutor

Donald Ferstler

Extended Services for the 2019-2020 School Year

Christina Wheeler, Teacher/Speech Language Pathologist, as needed pending enrollment

Erin Lawrence, Teacher/Intervention Specialist, as needed pending enrollment

Other Instruction for the 2019-2020 School Year

Jodi Roszman, Classroom Instruction/Day Classes, as needed

Extended 21st Century Noble Elementary Positions

Wendy Demith, 21CCLC Site Coordinator, contract extended through 6/12/20, salary increase of \$1,860.00

Margaret Wise, 21CCLC Site Coordinator, contract extended through 6/12/20, salary increase of \$1,860.00

PROFESSIONAL STAFF for the 2020-2021 School Year

Second One-Year Limited Teacher Contract

Haley Bathiany

Megan Caulder

Sarah Cook

Kaylee Cottom

Chelsey Eckman

Trisha Eidt

Brittany Lindrup

Tyler Mesnard

Breanna Pearson

Erinn Smith

Jordan Smith

Lisa Snyder

Kerry Tschanen

Makenna Virag

Teresa White

Third One-Year Limited Teacher Contract

Patrick Boggs

Jennifer Church

Allison Daugherty

Jessica Ottney

Jennifer Rindler

Bradley Scheiber

Aaron Schmits

Christina Wheeler

Fourth One-Year Limited Teacher Contract

Rita Brown

Carrie Coleman

Donald Cook

Elizabeth Elchert

Mykel Heberling

Emily Junker

Abigail Keegan

Erin Lawrence

Travis McQuiston

Ashley Mooney
Brian Rothrock
Alexis Sloan
Travis Wise

First Three-Year Limited Teacher Contract

Leigh Alvarado
Tamra Andrews
Nicole Arnold
Erin Biglin
Vicky Boehler
Emily Boone
Kirsten Bumb
Loren Burkes
Adam Cok
Erica Cok
Daniel Cole
Karin Day
Samantha Demmerly
Celeste Dunn
Donald Ferstler
Harry Gao
Stacey Geiger
Bria Gibson
Daniel Gilbert
Benjamin Gillig
Brenda Gordon
Jennifer Gressman
Morgan Grover
Katelynn Hafer
Amanda Jenot
Natallie Jones
Christopher Kanney
Aaron Kapelka
Troy Keller
Kaylene Kiefer
John Kihorany
Kacie Kihorany
Travis Kinn
Kathy Kistler
Renee Lacy
Michael Lee
Tori Lee
Samantha Lichtenberger
Mollie Luidhardt
James Mason
Shawnie McLellan
Karen Michniak
Laurie Morter
Karen Murphy
Cody Myers

Kathryn Nagel
Brette Ott
Ryan Ottney
Leslie Paradiso
Brandie Reinhart
Cory Ridge
Kimberly Ridge
Wendy Rothrock
Erica Seigley
Christine Shaver
Cristy Shuff
Laura Starrett
Melanie Sutter
Theresa Swan
Anthony Vasko
Lauren Warnement
Rebecca Weaver
Christy Zender
Jodi Zirger

Continuing Teacher Contract

Stacy Basinger
Emily Runion
Lauren Stultz

Home Instruction Tutor

Donald Ferstler

The Interim Superintendent recommends the Tiffin City Board of Education approve the following contract **non-renewal** at the expiration of the 2019-2020 School Year:

Stephen G. Nellett, therefore the Board declares its intent to not **Non-Renewal** reemploy Mr. Nellett at the expiration of his contract.

SUPPORT STAFF for the 2019-2020 School Year

Extended 21st Century Noble Elementary Positions

Haley Hepp, Positive Youth Development Staff, through June 12, 2020, not to exceed 38 hours
Stacey Kiesel, Positive Youth Development Staff, through June 12, 2020, not to exceed 38 hours

SUPPORT STAFF for the 2020-2021 School Year

**Support Staff
Employment**

One-Year Limited Contract

Jill M. Gooding, Secretary, 185 days per year, 7.5 hours per day, Step 3, effective August 18, 2020
Gina M. Johnson, Secretary, 250 days per year, 7.5 hours per day, Step 5, effective June 6, 2020

Substitute Bus Drivers

- Thomas J. Brodman
- Douglas D. Combs
- Barbara A. Curry
- Gregory A. Distel
- J. Thomas Fisher
- Matthew P. Florea
- David R. Gross
- Donald L. Judd
- Lynn M. Krupp
- Debra L. Kubes
- David J. Moon
- Bryan A. Schalk
- Daniel R. Sherman
- Gary K. Studer
- Howard W. Stultz
- Walter A. Szablewski
- Donna D. Thacker
- Wayne W. Wax

The Interim Superintendent’s recommendation to accept the following donations:

Tiffin City School District

Donations

- The National Machinery Foundation donated \$5,000.00 toward the purchase of Chromebooks for students in need of a device at home during school closure.
- The B. A. Seitz Fund of Community Foundations, Inc. donated \$5,000.00 toward the purchase of Chromebooks for students in need of a device at home during school closure.

Columbian

- Ronald and Marcia Burlile donated \$50.00, in honor of all TCS Art teachers, past and present, to be used toward the Mrs. Geyh Art Scholarship to be awarded to the Student Artist of the Year, typically on Recognition Night.
- Patricia A. Heddles donated \$100.00 to the Columbian Athletic Department in memory of Merle McKillip.

Noble 4-5

- The K-5 PTO donated \$3,026.89 for 5th Grade Science projects, a reward trip to the movies, Physical Education equipment, and concert ukuleles for Music classes.

The Interim Superintendent’s recommendation to amend its Permanent Appropriation Resolution by adding the following sum during the fiscal year ending June 30, 2020:

499 Miscellaneous State Grant Fund

\$46,688.21 (School Bus Purchase Program)

Supplemental Appropriation

The Interim Superintendent's recommendation to pay the following stipends upon certified completion of duties:

Building Leadership Team

Stipends

Stacy Basinger, \$500.00
Emily Boone, \$500.00
Megan Caulder, \$500.00
Daniel Cole, \$500.00
Don Cook, \$500.00
Trisha Eidt, \$500.00
Katherine Focht, \$250.00
Stacey Geiger, \$500.00
Gary Hart, \$500.00
Lynn Hull, \$250.00
Christina Joyce, \$500.00
Samantha Lichtenberger, \$500.00
Chris Monsour, \$250.00
Rebecca Weaver, \$250.00
Lauren Warnement, \$500.00

District Leadership Team

Stacy Basinger, \$500.00
Don Cook, \$500.00
Katherine Focht, \$500.00

Teacher Candidate Mentors

Leigh Alvarado, \$129.00
Samantha Demmerly, \$65.00
Rachel Gaietto, \$65.00
Erin Gillig, \$65.00
Jennifer Gressman, \$129.00
Natallie Jones, \$129.00
Travis Kinn, \$85.00
Amy Lynch, \$129.00
James Mason, \$85.00
Michelle McComas, \$85.00
Michael Meadows, \$65.00
Ashley Mooney, \$65.00
Lindsay Newlove, \$65.00
Kimberly Ridge, \$65.00
Christine Shaver, \$65.00
Shena Vasko, \$129.00
Margaret Wise, \$85.00

LPDC

Christina Joyce, \$250.00
Joan Ledwedge, \$250.00
Ann Reddy, \$250.00

The President called for the vote. Voting yes: Dr. McBride, Dr. Hoyda, Dr. Gase, and Mr. Perez. Mr. Widman abstained. Motion carried.

(20-094)

ACTION ITEMS

**Canvas Cloud
Subscription**

Dr. McBride moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the Canvas Cloud Learning Management System subscription, as exhibited on pages 39 through 44 of the agenda.

(20-095)

The President called for the vote. Voting yes: Dr. McBride, Mr. Widman, Dr. Gase, Dr. Hoyda, and Mr. Perez. Motion carried.

**Updated Five-Year
Forecast and
Assumptions**

Mr. Widman moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approved the Schedule of Revenues, Expenditures and Changes in Fund Balances for the Fiscal Years Ended June 30, 2017, 2018 and 2019 Actual; Forecasted Fiscal Years Ending June 30, 2020 through 2024; and the Accompanying Summary of Forecast Assumptions, as updated exhibited on pages 45-51 of the agenda.

Treasurer Perry spoke about updates to the accompanying assumptions including current and anticipated state funding reductions due to Covid-19.

Mr. Widman, Superintendent Boes and Mr. Perez discussed the possibility of local reductions, employment attrition, curriculum adjustments, potential operating levies, and election deadlines. It was noted the Finance Committee regularly analyzes future levies.

(20-096)

The President called for the vote. Voting yes: Mr. Widman, Dr. Hoyda, Dr. Gase, Dr. McBride, and Mr. Perez. Motion carried.

**Workers' Compensation
Group-Retrospective
Rating Program**

Mr. Perez moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approved enrollment in the Ohio Bureau of Workers' Compensation Group-Retrospective-Rating Program sponsored by the Ohio School Boards Association/Ohio Association of School Business Officials for the policy year beginning January 1, 2021, as exhibited on page 52 of the agenda.

(20-097)

The President called for the vote. Voting yes: Mr. Perez, Dr. Hoyda, Dr. Gase, Dr. McBride and Mr. Widman. Motion carried.

**NCOESC Special
Education Contract FY21**

Mr. Widman moved, seconded by Mr. Perez, the Tiffin City Board of Education entered into a Special Education Contract with North Central Ohio ESC for Fiscal Year 2021, as exhibited on pages 53-60 of the agenda.

(20-098)

The President called for the vote. Voting yes: Mr. Widman, Mr. Perez, Dr. Gase, Dr. McBride, and Dr. Hoyda. Motion carried.

Staff Handbook Revisions

Dr. McBride moved, seconded by Mr. Perez, the Tiffin City Board of Education approved Staff Handbook revisions, deletions, and corrections for all Tiffin City School Buildings, as exhibited on pages 61-64 of the agenda.

(20-099) The President called for the vote. Voting yes: Dr. McBride, Mr. Perez, Dr. Gase, Mr. Widman, and Dr. Hoyda. Motion carried.

**Resolution to Continue
Paying Contracts During
School Closure**

Mr. Perez moved, seconded by Dr. McBride, the Tiffin City Board of Education adopt a Resolution to continue paying regular and supplemental contracts during the 2019-2020 school year, consistent with its policies, contracts, Agreements and R.C. Sections 3313.53, 3319.08 and 3319.081, et seq. during the current school closure, as exhibited on page 65 of the agenda.

(20-100) The President called for the vote. Voting yes: Mr. Perez, Dr. McBride, Dr. Gase, Mr. Widman, and Dr. Hoyda. Motion carried.

**planwithease.com
Amendment**

Dr. Hoyda moved, seconded by Dr. McBride, the Tiffin City Board of Education adopted the planwithease.com Optional Services Amendment to the planwithease.com Services Agreement(s) with Voya Retirement Insurance and Annuity Company, as exhibited on pages 66-68 of the agenda.

The President called for the vote. Voting yes: Dr. Hoyda, Dr. McBride, Dr. Gase, Mr. Widman, and Mr. Perez. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD

Public Dialogue

None.

BOARD DISCUSSION

Topic: Election Deadlines

Board Discussion

President Perez initiated a discussion about placing the construction bond issue that failed in March on the November ballot.

Mr. Widman spoke about resolution deadlines and the difficulty of moving forward without new construction. He also spoke about the absence of a new contract for architect services and advice from Garmann/Miller. He deferred any directive to the president.

Dr. McBride spoke about the unfortunate timing of a bond issue and future operating levy. She also spoke about the current economy and family hardships, the district's intentional use of finances, and the risk of running multiple levies.

Dr. Hoyda spoke about unresolved building needs and his frustration with the state's ambiguity. He acknowledged the need for both bond and operating levies and accepted the consensus of the board.

Dr. Gase spoke about the age of current buildings, the need for one or two new buildings, and the public's vote to repair rather than replace.

Mr. Perez spoke about the potential for a decrease in the state's contribution if a bond issue is not passed by this November. He also spoke about prioritizing the district's forecasted operational needs, public input from prior election results, needed building repairs, land acquisition, hybrid instruction, November's presidential election, unknown budget cuts, and public perception of the board. He understands the consensus of the board to forgo the November election and direct the Finance Committee to deliberate an operating levy.

Dr. McBride initiated a discussion about conducting future board meetings during the Covid-19 pandemic.

President Perez requested that all members attend via Zoom until the Governor approves public gatherings. He acknowledged the need for technological improvements and suggested reevaluating the situation each month.

Mr. Widman stated that he prefers in-person board meetings.

Aaron Stalworth provided public input by suggesting reevaluation of district resources and consideration of reductions to avoid an operating levy, reopening location-based elementaries rather than grade-based, and providing professional development for potential instructional changes.

President Perez responded about impending state guidance, transportation difficulties, grade levels in the new elementary proposal, social distancing difficulties, pandemic reoccurrence, unreliable state funding, and the importance of parental support.

President Perez initiated a discussion about the superintendent search.

Mr. Perez spoke about interim candidates and interviews, assistance from North Central Ohio ESC, extension of the permanent search to September with an intent to hire for 2021-2022, imminent need for leadership during the pandemic transition, missed opportunity to seize available candidates, and his preference to employ permanent superintendent immediately.

Mr. Widman spoke about his preference to employ an interim for one year while searching for a permanent superintendent to begin the following year.

Dr. McBride spoke about her understanding of employing an interim for one year due to the difficulty of searching for a permanent candidate during the Covid-19 pandemic.

Dr. Gase spoke about his agreement with employing an interim for one year while searching for a permanent superintendent to begin the following year.

Vanguard/Sentinel Report

Vanguard/Sentinel Update, Mr. Widman - Spoke about favorable participation in online learning, drive-in Passport ceremonies, entry-way improvements for expanded monitoring in both buildings, the difficulties of restarting on-campus learning due to the hands-on component of vocational instruction with requirements and accommodations uncertain.

(20-101)

Executive Session

Mr. Widman moved, seconded by Dr. McBride, the Tiffin City Board of Education hold an executive session to conference with an attorney concerning disputes involving the public body that are the subject of pending or imminent court action and to consider the employment of a public employee.

The President called for the vote. Voting yes: Mr. Widman, Dr. McBride, Dr. Gase, Dr. Hoyda, and Mr. Perez. Motion carried.

Time in: 8:07 PM
Time out: 10:00 PM

Mr. Widman exited the meeting at 10:00 p.m.

(20-102)

Adjournment

The Board returned to open session.

Dr. Gase moved, seconded by Mr. Perez, the Tiffin City Board of Education adjourn.

The President called for the vote. Voting yes: Dr. Gase, Mr. Perez, Dr. McBride, and Dr. Hoyda. Motion carried.

Meeting started: 6:00 PM
Meeting ended: 10:01 PM

Next Meeting

The next regular meeting will be on June 23, 2020 at 6:00 PM in the Tiffin Middle School Cafetorium.

President

Treasurer