

TIFFIN CITY BOARD OF EDUCATION
Organizational Meeting Minutes
Thursday, January 2, 2020, 7:00 PM
Administration Building
244 S. Monroe Street, Tiffin, Ohio

The Treasurer of the Tiffin City Board of Education administered the Oath of Office to newly elected board members, Dr. Andrew Gase and Dr. Meagan McBride **Oath of Office**

The organizational meeting of the Tiffin City Board of Education was called to order by the president pro tempore, Dr. Andrew Gase, with the following members present: Dr. McBride, Mr. Perez, Mr. Widman, Dr. Hoyda, and Dr. Gase. **Roll Call**

The Pledge of Allegiance was led by the president pro tempore, Dr. Gase. **Pledge of Allegiance**

(20-001) Mr. Widman moved, seconded by Dr. McBride, the Tiffin City Board of Education adopt the agenda with the following corrections and the Addendum as presented. **Adopt Agenda and Addendum**

IX. APPROVE “STANDING AUTHORIZATIONS” FOR CALENDAR YEAR 2020

The Superintendent/**Pro Tempore** recommends the Tiffin City Board of Education approve the following “standing authorizations” for Calendar Year 2020: ...

Employment of Temporary Personnel – Authorization for the Superintendent/**Pro Tempore** to employ personnel and accept resignations, as he determines necessary to cover emergency situations.

The president pro tempore called for the vote. Voting yes: Mr. Widman, Dr. McBride, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

The president pro tempore asked for nominations for the Office of President of the Tiffin City Board of Education for Calendar Year 2020. Dr. Gase Nominated Mr. Perez. Dr. Hoyda nominated Mr. Widman. **Election of President**

(20-002) Mr. Widman moved, seconded by Dr. McBride, the Tiffin City Board of Education close nominations for the office of president.

The president pro tempore called for the vote to close nominations. Voting yes: Mr. Widman, Dr. McBride, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

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The president pro tempore called for the vote to elect the new president. Voting for Mr. Perez: Dr. Gase, Dr. McBride, Mr. Perez, and Mr. Widman. Voting for Mr. Widman: Dr. Hoyda.

The treasurer administered the Oath of Office to the newly elected president, Mr. Victor Perez.

**President's
Oath of Office**

The president asked for nominations for the Office of Vice President of the Tiffin City Board of Education for calendar year 2020. Mr. Widman nominated Dr. Hoyda.

**Election of Vice
President**

(20-003)

Mr. Widman moved, seconded by Dr. Gase, the Tiffin City Board of Education close nominations for the office of Vice President.

The president called for the vote to close nominations. Voting yes: Mr. Widman, Dr. Gase, Dr. Hoyda, Dr. McBride, and Mr. Perez. Motion carried.

The president called for the vote to elect the new Vice President. Voting for Dr. Hoyda: Dr. Gase, Dr. McBride, Mr. Widman, and Mr. Perez. Abstaining: Dr. Hoyda.

The treasurer administered the Oath of Office to the newly elected vice president, Dr. Jeffrey Hoyda.

**Vice
President's
Oath of Office**

President Perez assigned members to the following committees for calendar year 2020:

**Committee
Assignments
for 2020**

Business Advisory Council: Dr. Gase, Chairperson, and Mr. Widman
Finance: Mr. Perez, Chairperson, and Dr. McBride
Program: Dr. McBride, Chairperson, and Dr. Gase
Support Services: Dr. Hoyda, Chairperson, and Dr. McBride
Personnel: Mr. Perez, Chairperson, and Dr. Hoyda
Records: Mr. Perez, Chairperson, Mr. Boes, and Mrs. Perry
Legislative Liaison: Mr. Perez
PreK-6 Taskforce: Dr. Gase, Chairperson, and Dr. Hoyda

President Perez assigned members and student representatives to the following school buildings for calendar year 2020:

**Building
Assignments
for 2020**

Lincoln Pre-K: Dr. Gase
Washington K-1: Student Representatives, Ms. Feld and Ms. Kidwell
Krout 2-3: Dr. Hoyda
Noble 4-5: Mr. Perez
Tiffin Middle School: Dr. McBride

Columbian High School: Mr. Widman

(20-004)

Dr. Gase moved, seconded by Dr. Hoyda, the Tiffin City Board of Education adopt the regular meeting dates, time, and place for calendar year 2020:

**Meeting Dates
for 2020**

The Tiffin City Board of Education will hold its regular meetings for 2020 on the fourth Tuesday of each month with the exception of December, which will be the third Tuesday, at 6:00 PM in the Tiffin Middle School Cafetorium.

January 28, 2020

February 25, 2020

March 24, 2020

April 28, 2020

May 26, 2020

June 23, 2020

July 28, 2020

August 25, 2020

September 22, 2020

October 27, 2020

November 24, 2020

December 15, 2020

Special meetings called to consider specific topics will be announced by the Board.

The President called for the vote. Voting yes: Dr. Gase, Dr. Hoyda, Dr. McBride, Mr. Widman, and Mr. Perez. Motion carried.

(20-005)

Dr. Gase moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approve annual membership in the Ohio School Boards Association for January – December 2020 and electronic subscriptions to *OSBA Briefcase* and *School Managements News*.

**Approve
Annual OSBA
Membership/
Subscriptions**

The president called for the vote. Voting yes: Dr. Gase, Dr. Hoyda, Dr. McBride, and Mr. Perez. Abstaining: Mr. Widman. Motion carried.

(20-006)

Mr. Widman moved, seconded by Dr. Hoyda, the Tiffin City Board of Education appoint Dr. Gase to be the board delegate to the OSBA 2020 Fall Conference Business Meeting.

**Board Delegate
to OSBA 2020
Business
Meeting**

The president called for the vote. Voting yes: Mr. Widman, Dr. Hoyda, Dr. Gase, Dr. McBride, and Mr. Perez. Motion carried.

(20-007)

Mr. Widman moved, seconded by Dr. Gase, the Tiffin City Board of Education appoint Dr. McBride to be the board alternate to the OSBA 2020 Fall Conference Business Meeting.

**Board
Alternate to
OSBA 2020**

Business Meeting

The president called for the vote. Voting yes: Mr. Widman, Dr. Gase, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.

(20-008)

Mr. Widman moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the following standing authorizations for the calendar year 2020:

**Approve
“Standing Authorizations”
for Calendar
Year 2020**

Advance on Taxes Collected –

WHEREAS, under the provisions of Section 321.34 of the Revised Code, money in the County Treasury to the account of this School District, may, if requested by Resolution, be drawn upon in advance of the tax settlement dates; now, therefore,

BE IT RESOLVED by the Board of Education of the Tiffin City School District, that the auditor and treasurer of Seneca County, be and they hereby are, requested to draw, pay and advance to the treasury, to the account of the School District, all monies lawfully applicable to the purposes of Calendar Year 2020.

Payment of Bills – Authorization for the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise/services have been received in good condition.

Then and Now Certificates – Authorization for the Treasurer to review and approve all Then and Now Certificates per ORC 5705.41(D).

Employment of Temporary Personnel – Authorization for the Superintendent/Superintendent Pro Tempore to employ personnel and accept resignations, as he determines necessary to cover emergency situations.

Appointment of Purchasing Agent – Authorization for the Director of Operations to serve as purchasing agent for the School District.

State and Federal Programs – The Tiffin City Board of Education agrees to act as fiscal agent for all state and federal programs for Fiscal Year 2020.

Board Service Fund – Authorization to establish the Board service fund for Calendar Year 2020 at \$12,000.00.

Certificate of Available Sources – Authorization for the Treasurer to file the “Certificate of the Total Amount From All Sources Available For Expenditures, and Balances” and “Amended Official Certificate of Estimated Resources” during the fiscal year beginning July 1, 2020.

Legal Counsel – The following firms are designated as official representatives of various legal issues for District affairs: Bricker & Eckler, LLP; Freund, Freeze & Arnold; Squire, Patton Boggs; Scott Scriven, LLP; and Supance & Howard.

The president called for the vote. Voting yes: Mr. Widman, Dr. Gase, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.

(20-009)

Mr. Widman moved, seconded by Dr. Gase, the Tiffin City Board of Education formally appoint the Superintendent/Superintendent Pro Tempore to act as its agent for all federal, state, and privately funded projects during Calendar Year 2020. This is necessary for the Superintendent/Superintendent Pro Tempore to be able to legally sign forms.

**Agent for
Federal, State,
and Privately
Funded
Projects
During
Calendar Year
2020**

The president called for the vote. Voting yes: Mr. Widman, Dr. Gase, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.

(20-010)

Mr. Widman moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the Alternative Tax Budget Information for the Fiscal Year Commencing July 1, 2020, as presented by the Treasurer and required by the Seneca County Budget Commission, which has waived the adoption of a tax budget pursuant to Ohio Revised Code Section 5705.281.

**Alternative
Tax Budget
Information**

The county budget commission must still certify tax rates to the board of education by March 1, even when a tax budget is waived, and issue an official certificate of estimated resources and amended official certificates of estimated resources based on alternative tax budget information the commission required the board of education to provide. The treasurer for the board of education must file one copy of the alternative tax budget information with the County Auditor on or near January 20.

The president called for the vote. Voting yes: Mr. Widman, Dr. Gase, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.

BOARD DISCUSSION

Mr. Widman thanked Dr. Gase for his past leadership as president.

**Board
Discussion**

Mr. Perez introduced a discussion about employing an interim superintendent and its affordability in the district's forecast.

Dr. Gase spoke about potential short-term candidates including Mr. Jim Craycraft, who was recommended by NCOESC Superintendent Jim Lahoski as a contracted advisor for the bond issue and collective bargaining. Mr. Boes will continue as the superintendent pro tempore.

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Dr. McBride spoke about Mr. Craycraft's interim experience, goal-oriented duties, potential conflict as a member of the TRECA Board of Directors, and the district's need for a long-term solution.

Mr. Perez noted that Superintendent Barber remains on medical leave under his current employment contract.

(20-011) Mr. Widman moved, seconded by Dr. Gase, the Tiffin City Board of Education hold an executive session to consider the employment and discipline of public employees. **Executive Session**

The president called for the vote. Voting yes: Mr. Widman, Dr. Gase, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.

Time in: 7:45 PM
Time out: 9:00 PM

(20-012) Dr. McBride moved, seconded by Dr. Hoyda, the Tiffin City Board of Education adjourn. **Adjournment**

The president called for the vote. Voting yes: Dr. McBride, Dr. Hoyda, Dr. Gase, Mr. Widman, and Mr. Perez. Motion carried.

Meeting started: 7:00 PM
Meeting ended: 9:06 PM

A special meeting will be held Wednesday, January 8, 2020 at 6:00 PM in the Administration Building. **Special Meeting**

The next regular meeting will be held January 28, 2020 at 6:00 PM in the Tiffin Middle School Cafetorium. **Next Regular Meeting**

President

Treasurer