

TIFFIN CITY BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, January 28, 2020, 6:00 PM
Tiffin Middle School Cafetorium
103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by President Perez with the following members present: Dr. Andrew Gase, Dr. Meagan McBride, Mr. Chris Widman, Dr. Jeffrey Hoyda, and Mr. Victor Perez.

Roll Call

The Pledge of Allegiance was led by 2nd grade teacher Stephanie Brickner and the Martin Luther King, Jr. Essay Contest winner Hayden Banks.

Pledge of Allegiance

(20-018) Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education adopt the agenda as presented.

Adopt Agenda

The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.

BOARD RECOGNITIONS

Mr. Boes recognized board members Dr. Gase, Dr. Hoyda, Dr. McBride, Mr. Perez and Mr. Widman for Ohio School Board Recognition Month.

Board Recognitions

Mr. Boes recognized Crystal Apple recipients Heather Weinandy and Dan Sherman.

BOARD REPORTS

Business Advisory Council, Dr. Gase – Met January 16, 2020. Spoke about Career/Job Expo 2020, lunch visits with local businesses, business tours during In Demand Jobs Weeks, and continuous communication through email, newsletters and social media. The next meeting is Thursday, February 20, 2020 at 8:00 AM in the McMullen Room of Tiffin Mercy Hospital.

Board Committee Reports

Finance Committee, Mr. Perez – Met January 21, 2020. Spoke about the annual spending plan and the committee’s role and function. The next meeting is Tuesday, February 18, 2020 at 4:00 PM in the first floor conference room of the Administration Building.

Program Committee, Dr. Gase – Met January 15, 2020. Spoke about the Career Readiness Seal and exploring options for foreign languages. The next meeting is Wednesday, February 19, 2020 at 5:15 PM in the first floor conference room of the Administration Building.

Support Services Committee, Dr. Hoyda – Met January 17, 2020. Spoke about food service balances, Domino’s Pizza Days, administration building cameras, disabling streaming systems, launching Safe Arrival, new bus bids, Ella Street bridge closure, staggering start times, new maintenance truck, replacing lawnmowers, stadium steps, and elementary hallway cameras.

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The next meeting is Friday, February 14, 2020 at 8:00 AM in the first floor conference room of the Administration Building.

Personnel Committee, Mr. Perez – Did not meet.

Records Committee, Mr. Perez – Met January 28, 2020. There were no changes to the Records Retention Schedule and no records submitted for disposal. The next meeting will be scheduled as needed but no later than January 2021.

Legislative Liaison, Mr. Perez – Spoke about proposed changes to EdChoice scholarships.

Vanguard-Sentinel Update, Mr. Widman – Spoke about enrolling students for next school year and the construction of new building entrances.

PreK-6 Task Force, Dr. Gase – Met January 9, 2020. Spoke about staff and community presentations.

Student Representatives

Emma Feld and MaKenna Kidwell were both absent. Mr. Boes presented Ms. Kidwell's report:

- On January 18th, TCHS band and choir students attended Solo and Ensemble at Marion High School. TC Choir entered a total of 43 events, 26 of which received the highest rating of Superior while 17 earned the next highest rating of Excellent. TC Band entered a total of 21 events, 15 received the rating of Superior while 6 received the rating of Excellent.
- On January 24th, TMS Science Fair students went to Tiffin University to compete at the science fair.
- Scheduling began yesterday with scheduling presentations to each class. The presentations will run all week. Students received instructions on scheduling from school counselors. After scheduling presentations are completed this week, each student will meet one-on-one with their school counselor for individualized planning.
- Students interested in Military Service took the ASVAB today in school. TCHS offers the ASVAB every year to Juniors and Seniors. Members of the different Service Branches met with students and helped proctor.
- The Academic Wall is installed and looks great in the main lobby. It adds to our school spirit and is a way to celebrate academic accomplishments in the same way we celebrate athletic accomplishments. NHS members, National Merit Scholars, AP Scholars, and students with outstanding ACT scores are celebrated on it. School Pride designed our Academic Wall and did a nice job with graphics and layout of the board.
- We celebrated 1,000-point scorer Abby Dryfuse, Girls' Basketball Player and a member of the class of 2019, with a commemorative 1,000-point jersey on Friday, January 3. Abby and her family were in

Student Representative Reports

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attendance since it was over Christmas Break. It was great to see Abby-
-she was an awesome role model and leader for kids when she was at TC. It was an exciting evening for TC and Abby and her family.

- A new, non-school sponsored Military Club will begin on Wednesday, February 5th. Military Club will be hosted by US Army personnel from the Fremont Recruiting Station. Over a dozen kids have asked about Jr. ROTC or a Military Club where they can learn about life in the military, careers in the military, and education and benefits in the military. The US Army staff out of the Fremont station offered to start and host our club. It's the first of its kind in our area. The Army will meet with students on the first and third Wednesdays of each month. Club meetings will be like lessons to help kids learn more about life in the military. It also allows for the Army personnel to mentor kids. Lessons may include military rank and structure, marching 101, combat first aid, land navigation, and career and college planning. Students need to have a permission slip completed to be a part of the Military Club so their parents know they are attending and being guided by Army Personnel. Many students are excited about the first meeting. It will be good for kids to get more in-depth guidance from military personnel, and students will be able to get to know them better than just seeing them once a month at lunch.
- Preparations are underway at the high school for the Musical and for the District Art Show.
- Boys Basketball is off to a good start and as of January 21, are sitting at 7-6.
- Girls Basketball is playing well together and put up a good fight against state-ranked Hopewell-Loudon.
- Brody Conley finished 2nd at the Maumee Bay Classic as a 152 pounder. Joey Simcoe added a 5th at 170, Bret Minnick finished 6th at 126, and Kasean Hatlay ended 8th at 182 pounds. The team finished 10th out of 47 teams.
- In swimming: Jenna Schank swam the 100-yard freestyle in 1:17.55, and the team of Jocelyn Hardina, Sierra Steinmetz, Maddie Johnston and Mackenzie Hoffman won the 400-freestyle relay in 4:36.46, giving Columbian's girls two victories in Saturday's dual meet at Norwalk. For the TC boys, Tristan Fanning took second in the 200 freestyle in 2:27.03, while teammate Myrick Hill (1:05.73) was runner-up in the 100 freestyle.
- The Hall of Fame committee has selected the inductees for their first enshrinement since 2008. Seven individuals and one team will make up the Class of 2020. The Hall of Fame banquet will take place on May 30th at the Marion Center on the campus of Tiffin University. Names of the induction class will be announced the first week of February.

INTERIM SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

1. Jim Craycraft spoke about the ELPP bond issue.
2. Jennifer Losey presented the Local Report Card/Progress Indicator.
3. Dan Hartsel presented the Proposed Athletic Calamity Day Policy.

**Interim
Superintendent's
Report**

- 4. Bill Beaston reported Krout 2-3 News.
- 5. Additional Items – Mr. Boes announced that Columbian Choir members will be singing the National Anthem on February 9 at the Toledo Walleye game.

DIRECTOR OF OPERATIONS’ REPORT AND RECOMMENDATIONS

Director of Operations’ Report

- 1. Attending Active Shooter Exercise at Calvert on 2/8/2020.
- 2. Additional Items – Thanked Board of Education in honor of Board Recognition Month.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Mark Stover, 1955 E. County Road 36, Tiffin, spoke about the superintendent position & leadership, new bond issue, future operating levies, consultant cost, public opinion, communication, new building lifespan, use of current furnishings & equipment, demolition of existing sites, and state project dictates.

CONSENT AGENDA

(20-019) Dr. McBride moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the following items:

The Interim Superintendent’s recommendation to approve the minutes from the following meetings:

Approve December 2019 and January 2020 Minutes

- Regular Board Meeting on December 17, 2019, as shown on pages 1-10 of the exhibits.
- Organizational Board Meeting on January 2, 2020, as shown on pages 11-16 of the exhibits.
- Special Board Meeting on January 8, 2020, as shown on pages 17-18 of the exhibits.

The Interim Superintendent’s recommendation to approve the Treasurer’s reports for December 2019, as shown on pages 19-28 of the exhibits.

Approve December 2019 Treasurer’s Reports

The following were balances reported in various accounts for December 2019:

| | |
|-------------------------|---------------|
| General Fund | 16,920,804.25 |
| Bond Retirement | 900,148.16 |
| Permanent Improvement | 553,599.94 |
| Building | 61,041.00 |
| Food Service Fund | 426,076.83 |
| Special Trust | 9,286.05 |
| Endowment | 14,670.69 |
| Uniform School Supplies | -64,498.48 |
| Mental Health | -26,711.48 |
| Public School Support | 59,963.88 |
| Other Grant | 80,717.98 |

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| | |
|----------------------------------|------------------------------|
| District Agency | 46,338.42 |
| Classroom Facilities Maintenance | 1,049,930.12 |
| Student Managed Activity | 72,501.49 |
| District Managed Activity | 157,134.80 |
| Auxiliary Services | 74,160.90 |
| Data Communication Fund (461) | -280.00 |
| Data Communication Fund (467) | 278,388.89 |
| IDEA Part B Grants | -42,037.50 |
| Title I Disadvantaged Children | -187,152.77 |
| IDEA Preschool-Handicapped | 0.00 |
| Improving Teacher Quality | -3,319.02 |
| Miscellaneous Federal Grant Fund | -25,531.69 |
| Total | <hr/> <u>\$20,355,232.46</u> |

The Interim Superintendent's recommendation to accept the following retirement:

Accept Retirements

SUPPORT STAFF at the conclusion of the 2019-2020 Contract Year

Karen Lucius

The Interim Superintendent's recommendation to employ the following:

Approve Employment

PROFESSIONAL STAFF for the 2019-2020 School Year

Supplemental Contract

James S. Mason, Girls' Basketball, Seventh Grade

Substitute Teachers

Kevin D. Basey

Michael F. Lucius

Allie J Miller

Savannah L. Naugle-Baker

Roman A. Williams

SUPPORT STAFF for the 2019-2020 School Year

LeDonna J. Adams, Food Service, 4 hours per day, 5 days per week, effective 1/15/2020.

Suzanne Flores, Special Needs Aide, 6.5 hours per day, 4 days per week, effective 1/29/2020.

Christina Lutz, 21st Century Noble Elementary Program Assistant, 1 hour per day, 5 days per week, effective 1/29/2020.

Cynthia S. Ramsdell, Accompanist, as needed, not to exceed 60 hours per year at \$25.00 per hour.

Support Staff Changes

Hannah Sharpe, Educational Aide, Noble 6.5 hours per day, 5 days per week, effective 1/6/2020.

Substitute Educational Aides

Aaron J. Anderson
Michelle A. DeMoss
Savannah L. Naugle-Baker
Ashley M. Solomon

Pupil-Activity Contracts and Volunteers

Shad Adams, Soccer, Assistant Varsity
Eric Depinet, Football, Ninth Grade
John Eckroth, Football, Seventh/Eighth Grade

The Interim Superintendent's recommendation to approve the following Settlement Agreement, as proposed:

- Stephen G. (Steve) Nellett

Approve Settlement Agreement

The Interim Superintendent's recommendation to accept the following donations and grant:

Accept Donations

Tiffin City School District

- The Walleye Transportation Fund of the Greater Toledo Community Foundation granted \$249.66 to be used for transportation for four Krout classrooms/staff to a Walleye Educational Field Trip 11/6/2019.
- The White Family Fund of the Tiffin Community Charitable Foundation granted \$1,300.00 to pay for a washer and dryer for the Pay It Forward store.
- Jolly's donated 63 vouchers for free large root beer floats to be used as Good Student Rider rewards, valued at \$110.25.

Tiffin Middle School

- The Lions Club of Tiffin donated 75 dozen popcorn balls, valued at \$350.00.
- TMS PTO donated 64 candy bars to be used as incentives in the weekly TMS Bucks drawings, valued at \$64.00.
- Kiwanis Manor donated \$20.00 to the Tiffin Middle School Music/Choir Department.
- TMS PTO provided food bags for 30 Tiffin Middle Schools students over winter break, valued at \$500.00.
- Janet Koerper donated a music stand to be used for a band student, valued at \$10.00.
- Tiffin Parks and Recreation Department donated pickleball equipment, valued at \$657.00.
- The Sisters of St. Francis donated 57 pounds of clay to be used in art classes, valued at \$70.00.

Noble

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- Rev. Marilyn Coney of Faith United Methodist Church donated clothing for students, valued at \$60.00.

Krout

- Bailey Butler donated two hats, two pairs of gloves, two jump ropes, three 24 count boxes of crayons, and one 36 count box of crayons, valued at \$10.00.
- Chloe and Jill Miller donate eight pairs of girl's leggings, valued at \$5.00.
- Rotary Club of Tiffin donated books, valued at \$50.00.
- WMU of Grace Baptist Church donated hats and mittens for students, valued at \$50.00.

Lincoln

- Michele Upton donated \$300.00 for the purchase of a dollhouse.

The Interim Superintendent's recommendation to approve the following Statement of Purpose Budget Reports from the following student activity groups for the year beginning July 1, 2019 and ending June 30, 2020:

Approve Statement of Purpose Budget Reports 2019-2020

- Fund 300 SCC 9910 Columbian Wrestling
- Fund 300 SCC 9919 Columbian Cheerleading
- Fund 300 SCC 9926 Columbian Aquatics

The Interim Superintendent's recommendation to approve the following Statement of Purpose Budget Report from the following student activity group for the year beginning July 1, 2020 and ending June 30, 2019:

Approve Statement of Purpose Budget Report 2020-2021

- Fund 300 SCC 9963 Noble Read to Succeed

The Interim Superintendent's recommendation to pay the following stipends:

Approve Stipends

Classroom Mentor Support

Charlotte Lininger \$112.70
Samantha Demmerly \$85.85
Christine Shaver \$85.85
Lindsay Newlove \$85.85
Jennifer Gressman \$85.85
Judy Downie \$85.85
Amy Lynch \$85.85
Natalie Jones \$85.85
Leigh Alvarado \$85.85
Morgan Grover \$64.40
Brandie Reinhart \$64.40

The President called for the vote. Voting yes: Dr. McBride, Mr. Widman, Dr. Gase, Dr. Hoyda, and Mr. Perez. Motion carried.

ACTION ITEMS

- (20-020) Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the Tiffin Middle School Curriculum Guide 2020-2021, as shown on pages 29-51 of the exhibits. **Approve Tiffin Middle School Curriculum Guide**
- The President called for the vote. Voting yes: Dr. Gase, Dr. McBride, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.
- (20-021) Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the College Credit Plus Partnership Agreement with Owens State Community College for the 2020-2021 School Year, as shown on pages 52-59 of the exhibits. **Approve CCP Partnership Agreement with Owens State Community College**
- The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.
- (20-022) Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the Wood County Juvenile Detention Center of Northwest Ohio Agreement, as shown on pages 60-61 of the exhibits. **Approve Wood Co. Juvenile Detention Center Agreement**
- The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, and Dr. Hoyda. Abstaining: Mr. Perez. Motion carried.
- (20-023) Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the Ohio Schools Council Cooperative Resolution to advertise and receive bids for school bus chassis and bodies, as shown on page 62 of the exhibits. **Approve Ohio Schools Council Cooperative Resolution**
- The President called for the vote. Voting yes: Dr. Gase, Dr. McBride, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.
- (20-024) Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education appoint Kelly Spahr as the designee of Dr. Gase for Open Government Unit Certified Public Records Training, pursuant to ORC Section 109.43(B). **Appoint Designee for Public Records Training**
- The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.
- (20-025) Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the Board of Education/Governing Board Resolution Authorizing 2020-2021 Membership in the Ohio High School Athletic Association, as shown on pages 63-65 of the exhibits. **Approve 2020-2021 OHSAA Membership Resolution**
- The President called for the vote. Voting yes: Dr. Gase, Dr. McBride, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.

- (20-026) Dr. Gase moved, Mr. Widman seconded, the Tiffin City Board of Education approve the Renaissance Accelerated Reader, Star Literacy, Star Math, and Star Reading Agreement, as shown on pages 66-73 of the exhibits. **Approve Renaissance Learning Agreement**
- The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.
- (20-027) Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the Athletics Policy for Calamity Days, as shown on page 74 of the exhibits. **Approve Athletic Policy for Calamity Days**
- The President called for the vote. Voting yes: Dr. Gase, Dr. McBride, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.
- (20-028) Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the Tiffin City Schools Locally Approved Diploma Seals, as shown on page 75 of the exhibits. **Approve Locally Approved Diploma Seals**
- The President called for the vote. Voting yes: Dr. Gase, Dr. McBride, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.
- (20-029) Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the Third-Party Agreement with Old Fort Local School District for funds set aside in the Title I Budget for Nonpublic use by Calvert Catholic Schools for FY20, as shown on page 76 of the exhibits. **Approve Old Fort Local School District Third-Party Agreement**
- The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD

Topic – Board of Education visit to Columbian High School

Public Dialogue

Dr. Gase spoke about Emma Feld’s previous comments regarding the superintendent position, the general student body’s perspective, types of information, the board’s decision making process, student majority’s desire for air conditioning, character building, and student resiliency & adversity.

Dr. McBride spoke about listening to students, answering questions, and learning about their viewpoints.

Mr. Perez spoke about student wants; widespread participation in multiple activities; the desire for a middle-school-type schedule, more foreign language, history club, driver education & pool time, and fewer technical changes; and being more interested in day-to-day matters than board of education issues.

BOARD DISCUSSION

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Mr. Craycraft's open letter to the Tiffin community is ready to be signed by board members and administrators.

Board Discussion

- (20-030) Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education hold an executive session to consider the employment and compensation of a public employee; and to consider the dismissal or discipline of a public employee.

Executive Session

The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.

Time in: 8:00 PM

The Board returned to open meeting at 8:28 p.m.

- (20-031) Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education accept the employment resignation offered by Superintendent Gary Barber effective July 31, 2020, pursuant to a Settlement Agreement and Complete Release of All Claims as presented.

**Accept
Superintendent's
Resignation and
Settlement
Agreement**

The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.

- (20-032) Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education adjourn.

Adjournment

The President called for the vote. Voting yes: Dr. Gase, Dr. McBride, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.

Meeting started: 6:00 PM

Meeting ended: 8:33 PM

The next regular meeting will be on February 25, 2020 at 6:00 PM in the Tiffin Middle School Cafetorium. **Next Meeting**

President

Treasurer

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