

TIFFIN CITY BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, December 15, 2020, 6:00 PM
Tiffin Middle School Cafetorium
103 Shepherd Drive, Tiffin, Ohio

Mrs. Kim Ridge led the Columbian Choir in song prior to the meeting.

Choir Performance

The regular meeting of the Tiffin City Board of Education was called to order by the President, Mr. Victor Perez, with the following members present: Mr. Perez, Dr. Jeffrey Hoyda, Dr. Andrew Gase, Dr. Meagan McBride, and Mr. Christopher Widman.

Roll Call

The Pledge of Allegiance was led by ROX students Madison McBride, Amelia Miller, and Vanessa Wilson.

Pledge of Allegiance

(20-192) Dr. McBride moved, seconded by Mr. Widman, the Tiffin City Board of Education adopt the agenda with the following **correction** to VII. Consent Agenda, 7.07 Employment, Supplemental Contracts, Travis McQuiston, Track, Assistant Varsity, Boys’/Girls’ (~~50~~**100**%); and the **addendum** as presented.

Adopt Agenda

The President called for the vote. Voting yes: Dr. McBride, Mr. Widman, Dr. Gase, Dr. Hoyda, and Mr. Perez. Motion carried.

Guidance Counselors, Trisha Eidt and Melissa Mellott, and School Psychologist, Molly Depew, gave a presentation about ROX (Ruling Our eXperiences) with students Mia Blust, Madison McBride, Amelia Miller, and Vanessa Wilson.

ROX Presentation

The Interim Superintendent acknowledged the following guests: Columbian Choir students and Director Kim Ridge, ROX advisors and students, parents, administrators, Melanie Sutter, and Carissa Allen.

Acknowledge Guests

COMMITTEE REPORTS

Business Advisory Council, Dr. Gase – The next meeting is Thursday, December 17, 2020. Spoke about joining the regional BAC, state guidelines, and continuing local initiatives such as REACH, Camp Invention, and Naviance.

Board Reports

Finance Committee, Mr. Perez - Met December 8, 2020. Spoke about income tax information and various levy scenarios.

Legislative Liaison, Mr. Perez – Spoke about the Fair School Funding Plan and House Bill 38 regarding COVID-19-related property tax valuation complaints.

Levy Committee, Mr. Perez and Dr. McBride – Mr. Grubbs and Mrs. Perry spoke about the following items: 1) potential board motions declaring it necessary to levy an additional tax of 6.9 mills, 0.75%

traditional income, and/or 1.00% earned income; 2) Ohio Department of Taxation estimates for various income tax yields and millage equivalents; 3) forecasted scenarios including potential reductions totaling \$1 million annually; 4) District Profile Reports from the Ohio Department of Education for similar districts, statewide average, and the surrounding area including effective millage rates, total local tax effort, and expenditures per pupil; and 5) comparable costs of property and income taxes for working families. Community input will be sought prior to recommending a resolution to proceed with a property or income tax.

Vanguard-Sentinel Update, Mr. Widman – The next meeting is Thursday, December 17, 2020.

Student Representative, Trevor Blodgett:

- The ROX clubs are a positive and valuable extracurricular activity offered by Tiffin City Schools.
- NHS and Student Council have started the annual canned food drive. The donations go to the Salvation Army. This is a neat project we do at the school and certainly something to be proud of.
- The Boys Basketball team had their first game on the 5th kicking off their season with a win.
- The swim team had their first meet also on the 5th.
- Unfortunately, our girls' team had to quarantine and have had a break in play.
- The wrestling team has gotten their season going, too. Important news with them is that a fellow student and friend of mine, Brody Conley, has gotten his 100th win.
- The reason I elected to mention the fact our sports were starting is simply to highlight the fact our sports are getting the green light even though at times it seemed as if that was improbable.
- Lastly, the hybrid model has officially been in progress for two weeks.

**Student
Representative**

INTERIM AND ASSISTANT SUPERINTENDENTS' REPORTS AND RECOMMENDATIONS

1. Levy - (Mr. Grubbs and Mrs. Perry spoke earlier in the meeting about various options.)
2. First Reading, revised Board Policy IGBB, Programs for Students Who Are Gifted, as exhibited on pages 9-14 of the agenda - presented by Mr. Boes
3. Additional Items – Ms. Jennifer Kuhn reported on the Tornado Academy, Mr. Grubbs spoke about potential savings from relocating the high school satellite program to the main building and the administration offices to Lincoln.

**Interim and Assistant
Superintendents'
Reports**

DIRECTOR OF OPERATIONS' REPORT AND RECOMMENDATIONS

1. Columbian Fire Escape - Mr. Daniel recommended the lowest proposal from Clouse Construction.

**Director of
Operations' Report**

2. Additional Items - Mr. Daniel spoke about the staff's holiday giving project to provide hams for local families.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

Public Input

CONSENT AGENDA

- (20-193)** Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the following items:

The Interim Superintendent's recommendation to approve the minutes from the following meetings:

- Special Board Meeting on November 17, 2020, as exhibited on pages 15-17 of the agenda.
- Regular Board Meeting on November 24, 2020, as exhibited on pages 18-25 of the agenda.

**Minutes from
November 2020
Special and Regular
Meetings**

The Interim Superintendent's recommendation to approve the Treasurer's reports for November 2020, as exhibited on pages 26-33 of the agenda.

**Treasurer's Reports
November 2020**

The following were balances reported in various accounts for November 2020:

General Fund	17,362,574.70
Bond Retirement	932,553.78
Permanent Improvement	990,524.55
Building	61,041.00
Food Service	253,008.72
Special Trust	9,286.05
Endowment	14,670.69
Uniform School Supplies	- 84,481.46
Mental Health	41,160.25
Public School Support	56,970.03
Other Grant	72,097.89
District Agency	2,129.34
Classroom Facilities Maintenance	1,165,999.25
Student Managed Activity	70,957.79
District Managed Activity	155,519.60
Auxiliary Services	120,626.79
Student Wellness and Success	360,933.93
Miscellaneous State Grant Fund	-7,591.07
Elem/Sec School Emergency Relief	- 20,021.37
Title IV, Part B 21st Century	- 10,098.18
Coronavirus Relief Fund	-6,845.12
IDEA Part B Grants	- 44,273.55
Title I Disadvantaged Children	-26,497.81
IDEA Preschool-Handicapped	-411.83
Improving Teacher Quality	-2,769.74
Miscellaneous Federal Grant Fund	19,721.00

Grand Totals

\$21,486,785.23

The Interim Superintendent's recommendation to accept the following **donations and grants**:

Donations and Grants

District

- The Emergency Fund of The Tiffin Community Foundation granted \$5,000.00 toward Chromebook covers.
- Bradley W. and Kim L. Newman of Tiffin Aire, Inc. donated \$2,000.00 toward Chromebook covers.
- The Tiffin Columbian Alumni Association Academic Enrichment Fund of The Tiffin Community Foundation granted \$1,000.00 toward Chromebook covers.
- Just for Kids of Seneca County donated \$1,000.00 toward Chromebook covers.
- Scott and Stacey L. Kiesel donated \$200.00 toward Chromebook covers.
- Leadership Seneca County donated 150 To Go Buckets, valued at \$4,500.00.
- VCA Dog and Cat Hospital of Tiffin donated care for Kennedy, valued at \$508.98.

Tiffin Middle School

- National Machinery Foundation donated \$13,600.00 to be used for PBIS (Positive Behavioral Interventions and Supports) reward prizes.

Washington K-1

- Joyce Black, Angie Clouse, Judy Downie, Jamie Hepp, Amy Lynch, Heather Weinandy, and Joan Wolf donated four books, *Searching for Santa, I'm Bad!*, *Grumpy Monkey: Party Time*, and *We Will Rock Our Classmates*, valued at \$35.00, in memory of Terry Snyder.

The Interim Superintendent's recommendation to pay the following stipend(s):

Stipends

Mentor Heidelberg Teacher Candidate \$86 each

Carrie Coleman

Jami Hepp

Kacie Kihorany

Erin Biglin

Natallie Jones

Jennifer Gressman

Lindsay Newlove

Lynn Hull

Kimberly Heyman

The Interim Superintendent's recommendation the Tiffin City Board of Education amend its Permanent Appropriation Resolution by adding the following sum during the fiscal year ending June 30, 2021:

Supplemental Appropriation

001 General Fund

\$1,192,725.00

The Interim Superintendent’s recommendation the Tiffin City Board of Education approve Statement of Purpose Budget Report(s) from the following student activity groups for the year beginning July 1, 2020 and ending June 30, 2021:

Statement of Purpose Budget Report(s)

- Fund 200 SCC 9982 TMS Student Council (revised)

The Interim Superintendent’s recommendation to approve the following **job description**:

Job Description

- Tornado Academy Consultants, as exhibited on page 34 of the agenda

The Interim Superintendent’s recommendation to accept the following **retirement(s)**:

Retirement(s)

SUPPORT STAFF

Rick Shellhammer, beginning January 1, 2021

The Interim Superintendent’s recommendation to accept the following **resignation(s)**:

Resignation(s)

Gina Johnson, beginning January 30, 2021

The Interim Superintendent’s recommendation to **employ** the following:

Employment

PROFESSIONAL STAFF for the 2020-2021 Contract Year

Professional Staff

Substitute Teachers

Brandon A. Burks
Peyton E. Miller

Supplemental Contracts

Patrick Boggs, TMS Track, Head Boys’
Erica Cok, Softball, Head Varsity
Douglas Hartenstein, Baseball, Assistant Varsity (50%)
Christopher Kanney, Pep Band (50%)
Travis McQuiston, Track, Assistant Varsity, Boys’/Girls’
Michael Meadows, Pep Band, 50%
Loren Weingart, Tennis, Head Varsity, Boys’

SUPPORT STAFF for the 2020-2021 Contract Year

Support Staff

Pupil Activity Contracts

J. Robert Fittro, TMS Track, Head Girls’
Victoria Ingalls, Track, Assistant Varsity, Girls’
Jaren Stutzman, Baseball, Assistant Varsity (50%)

Substitute Bus Driver

Mary Snyder, beginning December 1, 2020

Employment Modifications

Frederick L. Ehresman, Bus Driver, voluntary resignation from Route 63AM, 1.5 hours per day, 0.25 hours per week, beginning December 3, 2020

Kasey Teynor, Special Needs Aide, from 6.5 to 7 hours per day, beginning August 17, 2020

The Interim Superintendent recommends the Tiffin City Board of Education rescind the April 28, 2020, non-renewal of Brian Makowski, Baseball, Head Varsity, and renew said employment for the 2020-2021 school year.

Rescind Non-renewal

The President called for the vote. Voting yes: Dr. Gase, Dr. McBride, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.

ACTION ITEMS

(20-194) Mr. Widman moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the revised and additional agreement with Seneca County Board of Developmental Disabilities for the 2020-2021 school year, as presented.

**SCBDD
Revised Additional
Agreements**

The President called for the vote. Voting yes: Mr. Widman, Dr. Gase, Dr. McBride, Dr. Hoyda and Mr. Perez. Motion carried.

(20-195) Mr. Widman moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the 2021-2022 Tiffin Middle School and Columbian Curriculum Guides, as exhibited on pages 35-100 of the agenda.

**TMS and Columbian
Curriculum Guides**

The President called for the vote. Voting yes: Mr. Widman, Dr. Gase, Dr. McBride, Dr. Hoyda and Mr. Perez. Motion carried.

(20-196) Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the Clouse Professionals, Inc. contract agreement to replace the fire escape at Columbian, as exhibited on pages 101-102 of the agenda.

**Columbian Fire
Escape Agreement
with Clouse
Professionals**

The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, Dr. Hoyda, and Mr. Perez. Motion carried.

(20-197) Mr. Widman moved, seconded by Dr. McBride, the Tiffin City Board of Education approve the following Staff Items:

The Interim Superintendent's recommendation to approve a memorandum of understanding with the Tiffin Education Association regarding teacher coverage, as exhibited on page 103 of the agenda.

TEA Teacher Coverage MOU

The Interim Superintendent's recommendation to approve a memorandum of understanding with the Tiffin Education Association regarding snow days, as exhibited on page 104 of the agenda.

TEA Snow Days MOU

The President called for the vote. Voting yes: Dr. McBride, Dr. Gase, Dr. Hoyda, and Mr. Perez. Voting no: Mr. Widman. Motion carried.

(20-198)

Mr. Perez moved, seconded by Dr. Gase, the Tiffin City Board of Education adopt a resolution declaring it necessary to levy an additional 6.9 mill property tax for a continuing period of time for the purpose of current expenses with the intent to submit the question of that additional levy to the electors at an election on May 4, 2021, and requesting the Seneca County Auditor to certify the total current tax valuation of the Tiffin City School District and the dollar amount of revenue that would be generated by that additional levy.

Resolution Declaring it Necessary to Levy 6.9 Mill Property Tax

The President called for the vote. Voting yes: Mr. Perez, Dr. Gase, Dr. McBride, Mr. Widman, and Dr. Hoyda. Motion carried.

(20-199)

Mr. Perez moved, seconded by Dr. Gase, the Tiffin City Board of Education adopt a resolution declaring it necessary to raise annually the additional sum of 3,504,208 dollars for a continuing period of time for the purpose of providing for the current operating expenses of the Tiffin City School District and requesting the Tax Commissioner for the State of Ohio to determine and certify the income tax rate based on earned income only that would have had to been in effect for the current year to produce the sum of money with the intent to submit the question of levying an income tax based on earned income only to the electors at an election on May 4, 2021.

Resolution Declaring it Necessary to Levy 1.00% Earned Income Tax

The President called for the vote. Voting yes: Mr. Perez, Dr. Gase, Dr. McBride, Mr. Widman, and Dr. Hoyda. Motion carried.

(20-200)

Dr. McBride moved, seconded by Dr. Gase, the Tiffin City Board of Education approve a services agreement with the Ohio School Boards Association to provide a superintendent search, as exhibited on pages 105-107 of the agenda.

OSBA Agreement for Superintendent Search

The President called for the vote. Voting yes: Dr. McBride, Dr. Gase, Dr. Hoyda, and Mr. Perez. Abstaining: Mr. Widman. Motion carried.

(20-201)

Mr. Perez moved, seconded by Dr. Gase, the Tiffin City Board of Education set its Organizational Meeting for January 12, 2021, in the Tiffin Middle School Cafetorium at 6:00 p.m.

Organizational Meeting

The President called for the vote. Voting yes: Mr. Perez, Dr. Gase, Dr. McBride, Mr. Widman, and Dr. Hoyda. Motion carried.

- (20-202)** Dr. Gase nominated Mr. Perez to be elected President Pro Tempore to conduct the Organizational Meeting on January 12, 2021. **President Pro Tempore for Organizational Meeting**
- The President closed nominations and called for the vote. Voting for Mr. Perez: Dr. Gase, Dr. McBride, Mr. Widman, Dr. Hoyda, and Mr. Perez. Mr. Perez elected President Pro Tempore.
- (20-203)** Mr. Perez nominated Dr. Gase to be elected Vice President Pro Tempore to conduct the Organizational Meeting on January 12, 2021. **Vice President Pro Tempore for Organizational Meeting**
- The President closed nominations and called for the vote. Voting for Dr. Gase: Mr. Perez, Dr. Gase, Dr. McBride, Mr. Widman, and Dr. Hoyda. Dr. Gase elected Vice President Pro Tempore.
- OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD**
- Carissa Allen, 135 Clinton Avenue, Tiffin, spoke about the benefits of allowing snow days for teachers and staff. **Public Dialogue**
- BOARD DISCUSSION**
- Mr. Perez thanked the Board for the opportunity to serve as President. **Board Discussion**
- Dr. McBride thanked community member and parent, Carissa Allen, for regularly attending board meetings.
- Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education adjourn. **Adjournment**
- The President called for the vote. Voting yes: Dr. Gase, Dr. McBride, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.
- Meeting started: 6:00 PM
Meeting ended: 7:48 PM
- The next regular meeting will be tentatively on January 26, 2021 at 6:00 PM in the Tiffin Middle School Cafetorium. **Next Meeting**

President

Treasurer