

TIFFIN CITY BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, November 24, 2020, 6:00 PM
Tiffin Middle School Cafetorium
103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by the President, Mr. Victor Perez, with the following members present: Mr. Perez, Dr. Andrew Gase, Dr. Meagan McBride, and Mr. Christopher Widman. Dr. Jeffrey Hoyda was absent.

Roll Call

The Board of Education assembled in the Tiffin Middle School Gymnasium to recognize cross country athletes, the football team, and Crystal Apple honorees.

Assemble in Gymnasium

The Pledge of Allegiance was led by Columbian students Michael Baines and Jonathan Jeffrey.

Pledge of Allegiance

(20-182) Dr. McBride moved, seconded by Mr. Widman, the Tiffin City Board of Education adopt the agenda with the following **deletion** from XI. Consent Agenda, 11.03 Employment: **Substitute Pupil Services**, Erinn L. Smith.

Adopt Agenda

The President called for the vote. Voting yes: Dr. McBride, Mr. Widman, Dr. Gase, and Mr. Perez. Motion carried.

Coach Ingalls recognized the Cross Country State Qualifiers from Columbian, Mia Ingalls and Caden Groves.

Cross Country Recognition

Coach Lutz recognized the Division III State Final Four football team from Columbian.

Football Team Recognition

(20-183) Dr. McBride moved, seconded by Mr. Widman, the Tiffin City Board of Education adopt a Resolution honoring the Tiffin Columbian High School Football Team for reaching the OHSAA Division III Football State Final Four, as exhibited on page 8 of the agenda. The resolution was read by student representative and football team member Trevor Blodgett. Players and coaches were presented with certificates.

Final Four Football Team Resolution

The President called for the vote. Voting yes: Dr. McBride, Mr. Widman, Dr. Gase, and Mr. Perez. Motion carried.

Mr. Boes presented the first semester Crystal Apple awards to Jane Distel, who was nominated by Tim Weber; and Lindsey Distel, who was nominated by Karen Granata, Breanna Pearson, and Teresa White.

Crystal Apple Recipients

The Board of Education reassembled in the Tiffin Middle School Cafetorium to proceed with the agenda.

Reassemble in Cafetorium

Columbian teacher Stacy Basinger and District social worker Jill Miller gave a presentation about the Pay It Forward program.

Pay It Forward Presentation

COMMITTEE REPORTS

Business Advisory Council, Dr. Gase - Met November 19, 2020. Spoke about sub-committee reports including Creative Activities by Nick Dutro, Job Shadowing/Mentoring by Mark Somodi, Career Visits/Tours by Stacy Basinger, and Career Speakers by Pat Smith and Chris Joyce; and regional membership under the Northwest Career Ready umbrella. Presented a video on the Pathways to Prosperity Network and Jobs for the Future from Amy Wood. The next meeting is Thursday, December 17, 2020, at 8:00 a.m.

Board Reports

Finance Committee, Mr. Perez - Met November 17, 2020. Spoke about the updated five-year forecast, accompanying assumptions, and updated levy scenarios. The next meeting is Tuesday, December 8, 2020, at 4:00 p.m.

Support Services Committee - Met November 13, 2020. The technology department presented several options for student Chromebook covers to be funded by potential donations.

Legislative Liaison, Mr. Perez - Spoke about Senate Bill 376 and House Bill 305 to create a new school financing system; proposed increases to the Educational Choice voucher program; and House Bill 404 to continue the government's response to COVID-19.

Levy Committee, Mr. Perez and Dr. McBride – Spoke about the need for committee nominations and resolution recommendations.

Vanguard-Sentinel Update, Mr. Widman - Spoke about reappointment to the board of education, to be recommended in December.

Student Representative, Trevor Blodgett

- Columbian High school has been remote for the two weeks before this and for me and the experiences of my peers, it went as smoothly as it could have given the short notice.
- The football team lost in the state semifinals to Chardon with a score of 47-7.
- The Hybrid plan has been given the green light and the students are currently adjusting to our newfound schedule as well as the teachers.
- Basketball started practicing again on Friday after being quarantined.
- Quiz Bowl competed in a virtual event on Saturday as well as continued their league play.
- Not much word on activities like NHS and Student Council due to the fact the year has been altered.

Student Representative Report

INTERIM AND ASSISTANT SUPERINTENDENTS' REPORTS AND RECOMMENDATIONS

1. Mercy Health, Rural Division, Donation - Mr. Grubbs spoke about receiving the second \$50,000 donation to renovate the Columbian auditorium.
2. First Reading, Curriculum Guides, Tiffin Middle School and Columbian - Mr. Boes spoke about the 2021-2022 revisions.

Interim and Assistant Superintendents' Reports

3. Additional Items - Mr. Grubbs thanked staff for successfully transitioning to the Hybrid Learning Plan.

DIRECTOR OF OPERATIONS' REPORT AND RECOMMENDATIONS

Director of Operations' Report

1. Clouse Construction Proposals
2. Roof Repair Timeline
3. Noble Boiler
4. Holiday Giving Project
5. Standards for Food and Beverages Act - Mr. Daniel reported that Tiffin City Schools is compliant in all areas.
6. Additional Items - The proposed Garmann/Miller Agreement for the Tiffin Middle School Student Dining Renovation was discussed, including repairs vs. expansion, reducing lunch periods to increase instruction, OFCC implications, other facility needs, urgency, maintenance, prevention, costs, and budget concerns.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Public Input

None.

CONSENT AGENDA

- (20-184)** Dr. McBride moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the following items:

The Interim Superintendent's recommendation to approve the minutes from the following meetings:

Minutes from October and November 2020

- Regular Board Meeting on October 27, 2020, as exhibited on pages 11-20 of the agenda.
- Special Board Meeting on November 10, 2020, as exhibited on pages 21-22 of the agenda.
- Special Board Meeting on November 13, 2020, as exhibited on pages 23-24 of the agenda.

The Interim Superintendent's recommendation to approve the Treasurer's reports for October 2020, as exhibited on pages 25-31 of the agenda.

Treasurer's Reports October 2020

The following were balances reported in various accounts for October 2020:

General Fund	18,482,543.29
Bond Retirement	1,592,058.44
Permanent Improvement	1,011,884.94
Building	61,041.00
Food Service	223,605.54
Special Trust	9,286.05
Endowment	14,670.69
Uniform School Supplies	- 87,046.85
Mental Health	23,663.52

Public School Support	59,215.27
Other Grant	65,618.38
District Agency	4,964.35
Classroom Facilities Maintenance	1,165,866.47
Student Managed Activity	69,537.64
District Managed Activity	160,408.26
Auxiliary Services	46,933.67
Student Wellness and Success	406,214.53
Miscellaneous State Grant Fund	1,439.53
Elem/Sec School Emergency Relief	- 30,018.82
Title IV, Part B 21st Century	- 4,639.91
Coronavirus Relief Fund	-88,834.00
IDEA Part B Grants	- 62,479.16
Title I Disadvantaged Children	-102,890.87
IDEA Preschool-Handicapped	-560.70
Improving Teacher Quality	-6,225.00
Miscellaneous Federal Grant Fund	-2,690.00
 Grand Totals	<hr/> \$23,013,566.26

The Interim Superintendent’s recommendation to accept the following **resignation(s)**: **Resignation(s)**

SUPPORT STAFF

Nicholas DeLaSerda, beginning December 12, 2020
Tami Kern, beginning November 6, 2020

The Interim Superintendent’s recommendation to **employ** the following: **Employment**

PROFESSIONAL STAFF for the 2020-2021 Contract Year **Professional Staff**

ACT Practice Test and Preparation Classes

- Christopher Monsour, ACT Practice Test Proctor, as needed, not to exceed 10 hours, at Saturday School rate
- Christopher Monsour, ACT Preparation Classes, as needed, not to exceed 4 hours, at Classroom Instruction Evening Class rate
- Jennifer Rindler, ACT Prep, as needed, not to exceed 8 hours, at Classroom Instruction Evening Class rate
- Lauren Warnement, ACT Prep, as needed, not to exceed 4 hours, at Classroom Instruction Evening Class rate

Substitute Teachers

Kimberly Arias
Arminda L. Ginnever, beginning 12/02/2020
Elizabeth C. Buko-Kiesel
Kimberly Maxwell
Mackenzie Moyer
Karen L. Swope, beginning 01/01/2021

SUPPORT STAFF for the 2020-2021 Contract Year

Support Staff

Ryan Bloomfield, Special Needs Aide, 6.5 hours per day, Level 0, beginning November 2, 2020

Connie M. Vassalle, Special Needs Aide, 6.5 hours per day, Level 2, beginning November 30, 2020

Pupil Activity Contracts

Kylie Dickman, Basketball, Ninth Grade Girls'
Morgan Dunleavy, Swimming, Head Varsity
Travis Salyer, Wrestling, Head Varsity

Substitute Educational Aides

Kimberly Maxwell
Courtne A. Williams

The Interim Superintendent's recommendation to accept the following **donations:**

Donations

District

- Mercy Health donated \$50,000.00 to the Capital Pledge Campaign.

Columbian

- Philip and Rosalind Gase donated \$120.00 to the Vocal Music Program.
- Robert W. Meyer donated \$35.00 in memory of Loretta (Reiter) Bargaheiser.
- Hand and toe warmers, valued at \$251.44, were donated anonymously to the Band.

Washington K-1

- The Washington Staff donated the book Pete the Cat Saves Christmas, valued at \$12.00, in memory of Rex Huffman.
- Tom and Pat Walter donated the book Pig the Slob, valued at \$12.00, in memory of Terry Snyder.
- Mark, Heather, Carson, and Tess Weinandy donated the book Can I Be Your Dog?, valued at \$12.00, in memory of Terry Snyder.
- The Washington Staff donated the book Naughty Ninja Takes a Bath, valued at \$12.00, in memory of Terry Snyder.
- Dale and Mary Betz donated the book David Gets in Trouble, valued at \$10.00, in memory of Terry Snyder.

The Interim Superintendent's recommendation to pay the following stipend(s):

Stipend(s)

LPDC

\$500.00 each, upon certified completion of duties

Christina Joyce
Joan Ledwedge

Ann Reddy

The Interim Superintendent's recommendation the Tiffin City Board of Education retroactively establish the following special funds for revenues derived from sources other than general property tax, which the law requires to be used for particular purposes, whose corresponding appropriations were first adopted when noted:

Special Funds

- 461 Vocational Education Enhancement, August 27, 2019
- 467 Student Wellness and Success, October 22, 2019
- 507 Elementary/Secondary School Emergency Relief, June 23, 2020
- 509 Title IV, Part B, 21st Century, June 23, 2020
- 510 Coronavirus Relief Fund, August 25, 2020

The President called for the vote. Voting yes: Dr. McBride, Mr. Widman, Dr. Gase, and Mr. Perez. Motion carried.

ACTION ITEMS

- (20-185) Dr. McBride moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the Garmann/Miller agreement for the Tiffin Middle School Student Dining Renovation, as exhibited on pages 32-34 of the agenda.

Garmann/Miller Agreement TMS Student Dining Renovation

The President called for the vote. Voting yes: Dr. McBride and Mr. Perez. Voting no: Dr. Gase and Mr. Widman. Motion failed.

- (20-186) Dr. McBride moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the Clouse Construction proposal for concrete under the stadium, as exhibited on pages 35-38 of the agenda.

Clouse Construction Proposal Concrete Under Stadium

The President called for the vote. Voting yes: Dr. McBride, Dr. Gase, Mr. Widman, and Mr. Perez. Motion carried.

- (20-187) Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the Clouse Construction proposal for stadium doors, as exhibited on pages 39-41 of the agenda.

Clouse Construction Proposal Stadium Doors

The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, and Mr. Perez. Motion carried.

- (20-188) Dr. McBride moved, seconded by Mr. Perez, the Tiffin City Board of Education approve the OSBA services agreement for a route efficiency audit, as exhibited on pages 42-44 of the agenda.

OSBA Services Agreement Route Efficiency Audit

The President called for the vote. Voting yes: Dr. McBride, Mr. Perez, and Dr. Gase. Abstaining: Mr. Widman. Motion carried.

- (20-189) Dr. McBride moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the Schedule of Revenues, Expenditures and Changes in Fund Balances for the Fiscal Years Ended June 30, 2018, 2019 and

Five-Year Forecast and Assumptions

2020 Actual; Forecasted Fiscal Years Ending June 30, 2021 Through 2025; and the Accompanying Summary of Forecast Assumptions; as exhibited on pages 45-50 of the agenda.

The President called for the vote. Voting yes: Dr. McBride, Dr. Gase, Mr. Widman, and Mr. Perez. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD

Public Dialogue

None.

BOARD DISCUSSION

Board Discussion

Dr. Gase spoke about a question from Dr. Mark Akers regarding profit vs. loss at Lincoln Pre-K, special needs and typical student ratios, tuition amounts and collection rates, and the potential relocation of administration staff.

Mr. Perez spoke about the non-profitability of public schools, preschool reading programs, transitioning to kindergarten, Lincoln renovation costs, controlling purchased services, and identifying special needs students.

Mr. Widman spoke about the original savings estimates for opening Lincoln Pre-K and questions regarding such when proposing an operating levy.

Mrs. Perry spoke about current estimates for the net cost of special needs preschool students. The average for all district students is almost \$14,000 per pupil. The average for Lincoln students is almost \$13,000. The average for Family Learning Center students is almost \$15,000. Per pupil estimates are subject to enrollment changes during the year.

Mr. Grubbs spoke about the benefits of operating a district preschool, kindergarten readiness, and Ohio's third grade reading guarantee.

Dr. McBride spoke about special needs identification, prevention, long-term preschool benefits, using sound data, and improving efficiency.

Mr. Perez spoke about establishing the amount and type of an operating levy or income tax.

Dr. McBride spoke about preparing resolutions for both property and income taxes before deciding with which to proceed.

Mr. Widman spoke about becoming President-elect of the Northwest Ohio School Boards Association and supporting the proposed Cupp/Patterson (Fair School Funding) legislation.

Dr. McBride spoke about the District's weekly podcasts on social media.

Mr. Perez asked if offers to purchase the former West Junior High site have been received. Mr. Daniel responded there have been none.

(20-190)

Mr. Widman moved, seconded by Dr. Gase, the Tiffin City Board of Education hold an executive session to consider the employment of a public employee.

Executive Session

The President called for the vote. Voting yes: Mr. Widman, Dr. Gase, and Dr. McBride. Voting no: Mr. Perez. Motion carried.

Time in: 8:07 PM

Time out: 8:24 PM

The Board returned to open session.

(20-191)

Dr. Gase moved, seconded by Mr. Widman, the Tiffin City Board of Education adjourn.

Adjournment

The President called for the vote. Voting yes: Dr. Gase, Mr. Widman, Dr. McBride, and Mr. Perez. Motion carried.

Meeting started: 6:00 PM

Meeting ended: 8:25 PM

The next regular meeting will be on December 15, 2020 at 6:00 PM in the Tiffin Middle School Cafetorium. **Next Meeting**

President

Treasurer