

TIFFIN CITY BOARD OF EDUCATION
Special Meeting/Work Session Minutes
Tuesday, October 6, 2020, 6:00 PM
Tiffin Middle School
103 Shepherd Drive, Tiffin, Ohio

- The special meeting of the Tiffin City Board of Education for the purpose of holding a work session was called to order by the President, Mr. Victor Perez, with the following members present: Mr. Perez, Dr. Jeffrey Hoyda, Dr. Andrew Gase, Dr. Meagan McBride and Mr. Christopher Widman. **Roll Call**
- The Pledge of Allegiance was led by Mr. Grubbs, Interim Superintendent. **Pledge of Allegiance**
- (20-159)** Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education adopt the agenda, as presented. **Adopt Agenda**
- The president called for the vote. Voting yes: Dr. Gase, Dr. McBride, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.
- (20-160)** Mr. Perez moved, seconded by Dr. Gase, the Tiffin City Board of Education deny the TEA (Tiffin Education Association) grievance presented at the September 22, 2020, regular board meeting. **TEA Grievance Denied**
- The president called for the vote. Voting yes: Mr. Perez, Dr. Gase, Dr. McBride, and Dr. Hoyda. Abstaining: Mr. Widman. Motion carried.
- Mr. Grubbs facilitated a discussion regarding the formation of a levy committee including the following roles of its members: determining focus points, establishing sub-committees, financing, marketing, presenting, and distributing information. **Formation of Levy Committee**
- Board members identified the following characteristics of potential levy committee members: possess network of contacts, passionate, campaign experience, community credibility, ability to challenge ideas/analytical, imaginative, communication skills, nonlinear, provide diverse representation, open-minded, peaceable, dedicated, personable, respected, and committed/resilient.
- (20-161)** Dr. Hoyda moved, seconded by Dr. Gase, the Tiffin City Board of Education appoint Mr. Perez and Dr. McBride to the Levy Committee.
- The president called for the vote. Voting yes: Dr. Hoyda, Dr. Gase, Dr. McBride, Mr. Widman and Mr. Perez. Motion carried.
- Mr. Grubbs facilitated a discussion of current board committees, including Business Advisory Council, Finance, Program, Support Services, Personnel, Records, Legislative Liaison, Vanguard-Sentinel Update, and PreK-6 Task Force. All committees and appointments will identify goals, processes, purposes, success, duplication of efforts, efficiency, and effectiveness prior to the board's next organizational meeting. **Discussion of Current Board Committees**

**Discussion of
Facilities
Maintenance
and Repairs /
Upgrades**

Mr. Grubbs facilitated a discussion of facilities maintenance and repairs/upgrades with Scott Daniel and Greg Bogard, including the following needs within the next three years:

HVAC

Boilers that need replaced:

1. Noble
2. Washington backup
3. High School heat exchanger
4. Administration Building
5. Lincoln

Other:

1. TMS total replacement of HVAC control system
2. TMS variable speed drives (23 @ \$3,000 each)
3. TMS leaking valves need replaced
4. Victaulic fittings on boilers need repaired or replaced
5. Univent controls & motors at all buildings except TMS & Lincoln
(It was noted that replacing equipment will increase efficiency and reduce operating costs.)

ROOFS

1. Middle School roof replacement (potential warranty claim) and gutter/downspout repairs
2. Noble roof
3. High School lower roof sections
(It was noted that a district-wide inspection report will be available soon.)

WINDOWS & DOORS

1. Noble – replace several leaking panels
2. Lincoln – complete second half of window project
3. Noble – may need window screens
4. TMS – band & art room doors, cafetorium doors & windows
(It was noted that cafetorium estimates are expected soon for work to be recommended next summer.)

PARKING LOTS (in order of need)

Resurface:

1. Main stadium
2. Concourse area behind home side of stadium
3. Behind administration building
4. Noble playground

Sealcoat:

5. Washington
6. Middle School
7. Lincoln

OTHER FACILITY NEEDS (in no particular order)

1. High school fire escape
2. Tennis courts
3. Middle school control joints for concrete block/brick

4. Middle school repair cracked concrete block
 5. Middle school power wash & seal all concrete block
 6. Middle school clean & repair stucco
 7. High school bleachers
 8. Stadium concrete, bleachers, electrical & heat
 9. Remodel auditorium seats, stage & electrical
 10. High school door locks (quoted @ \$424 each)
 11. Fencing for discus area
 12. Stadium restrooms
 13. Noble chimney repair or removal
 14. Playgrounds at Noble, Lincoln, Krout; swings at Washington
 15. Administration Building windows, siding/painting, handicap accessibility, boiler & electrical
 16. Satellite Building HVAC, exterior structure & interior flooring
- (It was noted that all concrete block items at the middle school are estimated to cost \$78,000.)

Mr. Grubbs spoke about considering a BHAG (long-term goal) for the following items:

1. Operating levy
2. New elementary school
3. Field house
4. Athletic field and court moves

Mr. Perez spoke about costs at the administration building, historical concerns, relocation, new school construction, five-year plans, auditorium renovation, moving athletic fields, and the community perception of improving facilities during a levy campaign.

Dr. Gase spoke about the need for a ten-year plan since new buildings are not expected for more than five years.

Mr. Daniel and Mrs. Perry reported the following funding sources for facility needs:

- \$600,000 annually from the continuing permanent improvement levy
- \$1.1 million balance in the TMS maintenance levy plus \$200,000 annually through 2023
- \$155,000 from Tiffin Community Foundation for the stadium
- \$250,000 from Mercy Health for the auditorium

Mr. Hartsel, Athletic Director, spoke about the athletic facilities, strategic plans, ADA and Title IX requirements. He reported the district passed all OHSAA COVID inspections.

The following item on the agenda did not receive a motion:

VII. ENTER EXECUTIVE SESSION

Hold an executive session to consider the employment of a public employee and to consider the dismissal or discipline of public employees.

(20-162)

Dr. Gase moved, seconded by Dr. McBride, the Tiffin City Board of Education adjourn.

Adjournment

The president called for the vote. Voting yes: Dr. Gase, Dr. McBride, Mr. Widman, Dr. Hoyda, and Mr. Perez. Motion carried.

Meeting started: 6:00 PM
Meeting ended: 8:14 PM

The next regular meeting will be October 27, 2020 at 6:00 PM in the Tiffin Middle School Cafetorium.

Next Meeting

President

Treasurer