TIFFIN CITY BOARD OF EDUCATION

Regular Meeting Minutes Tuesday, April 23, 2019, 7:00 PM Tiffin Middle School Cafetorium 103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by the President, Dr. Andrew Gase, with the following members present: Mr. Henry, Dr. Hoyda, Mr. Perez, Mr. Widman, and Dr. Gase.

Roll Call

The Pledge of Allegiance was led by students, Patrick Pariseau and Dustin Yates, with teacher, Mrs. Stacey Geiger.

Pledge of Allegiance

(19-057) Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education adopt the agenda with the following deletions and correction:

Adopt Agenda

VIII. CONSENT AGENDA

8.03 Employment

The Superintendent recommends the Tiffin City Board of Education accept the following retirement:

SUPPORT STAFF effective September 3, 2019 Donald R. Swartz

IX. ACTION ITEMS

9.11 Approve Agreement with North Central Ohio ESC
The Superintendent recommends the Tiffin City Board of Education
approve the agreement between Tiffin City Schools and North Central
Ohio ESC for FY2020, as exhibited on pages 71 through 84

XII. EXECUTIVE SESSION

Enter into Executive Session to discuss matters which are the subject of pending or imminent court action and consider the appointment of a public employee.

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

BOARD REPORTS

Business Advisory Council, Dr. Gase – Met April 18, 2019. Spoke about the Career Fair, Camp Invention, In-Demand Jobs Week, activities to educate teachers about different careers, Think Tank, upcoming Marketing class visit to an Indians game, STRIVE, and National Science Fairs. The next meeting is Thursday, May 16, 2019 at 8:00 AM at Mercy Health – Tiffin Hospital.

Board Committee Reports

Finance Committee, Mr. Perez – Met April 16, 2019. Spoke about the monthly financial reports and information from David Zak regarding a potential Community Reinvestment Area exemption and additional Tax Increment Financing compensation agreement. The next meeting is Tuesday, May 21, 2019 at 5:15 PM in the first floor conference room of the Administration Building.

Program Committee, Mr. Henry – Met April 17, 2019. Spoke about Signing Day, Tiffin Columbian Connections, Graduate Pathways to Success, Career Exploration partnership with Sentinel, elementary staff handbooks, and potential new satellite programs with Sentinel. The next meeting is Wednesday, May 15, 2019, at 5:15 PM in the first floor conference room of the Administration Building.

Support Services Committee, Dr. Hoyda – Met April 12, 2019. Spoke about the Senior Citizen Brunch, Relay security program, E-sports, new bus specifications, transportation secretary, H.E.A.T. proposal for boiler controls and lighting upgrades, and Garmann/Miller proposal for stadium steps and Cafetorium expansion. The next meeting is tentatively scheduled for Friday, May 17, 2019 at 8:00 AM in the first floor conference room of the Administration Building.

Personnel Committee – Did not meet.

Records Committee - Did not meet.

Legislative Liaison, Mr. Perez – Spoke about the proposed Cupp/Patterson state funding model for the next biennial budget and the Governor's proposal for additional student wellness funds.

Vanguard-Sentinel Update, Mr. Widman – Spoke about in-demand programs, expansion, state competition, and a pilot student training program with dementia patients.

PreK-5 Task Force, Dr. Hoyda – Did not meet. The next meeting is May 9, 2019, at 10:30 AM in the first floor conference room of the Administration Building.

Student Representatives

Andrew Branson – Spoke about Key Club's dance-a-thon that raised nearly \$1,400 for the Children's Miracle Network, Quiz Bowl results at state competition, upcoming Academic Challenge championship on NBC24.com, application deadline for student board representatives, Baccalaureate, and

Student Representative
Reports

graduation rehearsal.

Kirsten Egbert – absent. Mr. Branson spoke about Bio Club, band and choir competitions, Earth day, prom tickets, and applications for newspaper editor.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS – none.

ASSISTANT SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

- 1. Retirements Deb Bame, Karen Daniel and Suzanne Reinhart
- 2. Recognition of Student Board Representatives Andrew Branson and Kirsten Egbert
- 3. STEAM Presentation -- Leigh Alvarado, Samantha Demmerly, Jennifer Gressman, Lindsay Newlove, Dr. Lindsey Haubert and Dr. Stacey Pistorova
- 4. OhioMeansJobs-Readiness Seal Amy Wood
- 5. Autism Awareness Sandy Hallet
- 6. Tornado Signing Day May 9 at 9:00 AM
- 7. OMEA choir and band competitions
- 8. Staffing Update
- 9. Elementary Counselor Introduction Trisha J. Eidt
- 10. First Reading of the 2019-2020 Elementary School Staff Handbook
- 11. First Reading of the 2019-2020 Student Fee List
- 12. Additional Items Recognition of State FFA Degrees, Briley Boes and Cole Zimmerman

DIRECTOR OF OPERATIONS' REPORT AND RECOMMENDATIONS

- 1. Garmann/Miller Contract as recommended for architectural and engineering services for the Middle School student dining addition and renovations
- 2. Additional Items none.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Carissa Allen, 135 Clinton Avenue, Tiffin, spoke about leveled readers purchased by the elementary PTO.

Scott Keefe, 75 W. Perry Street, Tiffin, spoke about Columbian baseball.

CONSENT AGENDA

(19-058) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education

Superintendent's Report

Assistant Superintendent's Report

Director of Operations' Report

Public Input

approve the following items:

The Superintendent's recommendation to approve the minutes from the following meeting(s):

Regular Board Meeting on March 26, 2019 as exhibited on pages 12 through 20

The Superintendent's recommendation to approve the Treasurer's reports for March 2019, as exhibited on pages 21 through 32 of the agenda.

The following were balances reported in various accounts for March 2019:

Minutes of
March
Meetings

Approve

Approve March 2019 Treasurer's Reports

General Fund	20,615,575.29
Bond Retirement	1,176,910.96
Permanent Improvement	904,628.62
Building	61,041.00
Food Service Fund	380,172.37
Special Trust	9,286.05
Endowment	14,870.69
Uniform School Supplies	-34,691.78
Mental Health	-19,398.98
Public School Support	60,934.94
Other Grant	60,401.85
District Agency	2,977.14
Classroom Facilities Maintenance	1,011,577.25
Student Managed Activity	68,502.80
District Managed Activity	156,215.84
Auxiliary Services	200,646.35
Data Communication Fund	0.00
Miscellaneous State Grant Fund	0.00
IDEA Part B Grants	-66,250.28
Title I Disadvantaged Children	-42,131.49
IDEA Preschool-Handicapped	-1,930.77
Improving Teacher Quality	-10,635.95
Miscellaneous Federal Grant Fund	-21,438.40

Total \$24,527,263.50

The Superintendent's recommendation to accept the following resignation:

Accept Resignations

SUPPORT STAFF effective at the conclusion of 2018-2019 Contract Year

William O. Williams

Approve

The Superintendent's recommendation to employ the following:

Employment

PROFESSIONAL STAFF effective for the 2018-2019 School Year

Other Instruction

Jennifer G. Gressman, Home Instruction Tutor Libbie Kaltenbach, Home Instruction Tutor Jodi L. Roszman, Home Instruction Tutor

21CCLC Positive Youth Development Program at Noble Elementary

Stacey L. Kiesel, amend "not to exceed 15 hours per week" to "as needed" for the 2018-2019 school year

PROFESSIONAL STAFF effective for the 2019-2020 School Year

Limited Teaching Contracts

Haley R. Bathiany, Teacher Trisha J. Eidt, Elementary Guidance Counselor

Other Instruction

Leigh K. Alvarado, Home Instruction Tutor
Stacy L. Basinger, Home Instruction Tutor
Sara L. Conner, Home Instruction Tutor
Jami L. Hepp, Home Instruction Tutor
Stacey L. Kiesel, Home Instruction Tutor
Christopher O. Kopp, Home Instruction Tutor
Erin S. Lawrence, Home Instruction Tutor
Jeanette M. Marshall, Home Instruction Tutor
Jenna L. McKillip, Home Instruction Tutor
Laurie A. Morter, Home Instruction Tutor
Kelly S. Schmits, Home Instruction Tutor

Title-Funded Limited Teaching Contracts

Erin R. Biglin – 42% Title I Karin M. Day –83% IDEA Part B (Non-Public) and 17% Title I (Non-Public) Bria L. Gibson – 42% Title I Jessica A. Ottney – 100% Title I (Non-Public)

Contingent Contracts

Tamra E. Andrews – Auxiliary Services Tutor Nattaporn K. Perrine – ESL Tutor

Jennifer G. Gressman – 93% Title II-A

SUPPORT STAFF effective for the 2018-2019 and 2019-2020 School

Years

Summer Sweepers as needed

Hailey M. Baker, Step 2

Alden M. Bodak, Step 2

Brook M. Boes, Step 0

Lauren M. Buskirk, Step 1

Drew J. Koerper, Step 1

t. Clayton R. Nominee, Step 1

Noah K. Widman, Step 2

Katie E. Zirger, Step 0

SUPPORT STAFF effective with the 2019-2020 School Year

Contingent Contract

Barbara J. Goshe – Auxiliary Nurse 800 hours @ \$33.19 per hour

Two Year Contract (hired prior to November 2, 2018)

Kelly J. Cole – Educational Aide

Nicholas J. DeLaSerda – Dist. Educational/Service Technologist

Cheryl L. Gibson - Custodian

Sara E. Kuhn – Special Needs Aide

Sharon K. Pitzen – Bus Driver

Patricia S. Price – Special Needs Aide

Bernadette R. Rusher – Special Needs Aide

Brad M. Willoughby - Sweeper

First Two-Year Contract (hired on or after November 2, 2018)

Teresa A. Faber – Bus Driver

Colleen M. Halm – Food Service

Kenneth E. Huffman – Sweeper

Tami M. Kern – Special Needs Aide

Jody S. Krupp – Food Service

Continuing Contract

Hugh D. Anderson – Bus Driver

John D. Beard – Custodian

Carissa D. Boeser – Secretary

Cheryl L. Cartwright – Bus Driver

Michelle M. Felter – Educational Aide

Andrew L. Frank – Special Needs Aide

Bradley R. Fuhrer – Special Needs Aide

Ronda J. Goshe – Special Needs Aide, IDEA Part B

Alison A. Hescht – Educational Aide

Alissa R. Kelley – Food Service

Rhonda S. Miller – Educational Aide

Connie S. Nielsen – Food Service Secretary

Brandon L. Perkins – Bus Driver Kisha M. Reuter – Custodian

Sabrina K. Robenalt – Special Needs Aide

Jean M. Smith – Educational Aide Judith M. Steinmetz – Food Service Kasey N. Teynor – Special Needs Aide Kerry N. Tschanen – Educational Aide Pamela S. Wertz – Special Needs Aide

The Superintendent's recommendation to approve the following contract **non-renewals** at the expiration of the 2018-2019 Contract Year:

Approve Contract Non-Renewals

Other Instruction Non-Renewals

Leigh K. Alvarado Home Instruction Tutor Stacy L. Basinger Home Instruction Tutor Samantha E. Demmerley Home Instruction Tutor

Wendy E. Demith 21st Century Noble Elem. Coordinator

Sean J. Dezse Home Instruction Tutor

Diane E. Dunbar 21st Century Elem. Program Asst.

Todd R. Edmond ACT Practice

Donald J. Ferstler Home Instruction Tutor Morgan N. Grover Home Instruction Tutor

Morgan N. Grover
Katelynn R. Hafer

21st Century Noble Elem. Tutor
21st Century Noble Elem. Tutor

Robert F. Hawk Home Instruction Tutor

Kimberly M. Heyman 21st Century Noble Elem. Tutor

Stacey L. Kiesel Home Instruction Tutor

Stacey L. Kiesel 21CCL Positive Youth Development Program

Christopher O. Kopp
Erin S. Lawrence
Home Instruction Tutor
Home Instruction Tutor

Molly A. Lofton 21st Century Noble Elem. Coordinator

Jeanette M. Marshall Home Instruction Tutor

Jeanette M. Marshall ACT Preparation

Laurie A. Morter Home Instruction Tutor

Jennifer F. Rindler ACT Preparation

Wendy A. Rothrock 21st Century Noble Elem. Tutor

Jennifer M. Schock
Lauren A. Warnement
Lisa E. Wilson

Home Instruction Tutor
ACT Preparation
Home Instruction Tutor

Margaret A. Wise 21st Century Noble Elem. Coordinator

Pupil Activity Contract Non-Renewals Pursuant to ORC 3319.083

Curt G. Mellott Baseball, Head Varsity

Erin E. Reed Basketball, Head Varsity Girls'

Kory A. Walton Head, Bowling Coach Casey J. Weidner Bowling, Assistant Varsity

Jessica M. Martin Cheerleading, Seventh Grade (Fall & Winter)

Shaun L. Conley
Joshua A. Edler
Joshua S. Roberts
Roman A. Williams
Football, Assistant Varsity
Football, Ninth Grade (50%)
Football, Ninth Grade (50%)

Anthony A. Gooding
David O. Auble
John W. Hoffman
Eric D. Aller
Football, Seventh/Eighth Grade (50%)
Football, Seventh/Eighth Grade (50%)
Football, Seventh/Eighth Grade (50%)

Robert G. Ochier
Vincent R. Arnold
Faisal Z. Alrashdi
Melissa A. Hoffman
Amy L. Lutz
Matthew R. Campbell
Morgan E. Dunleavy

Soccer, Head Varsity, Girls
Soccer, Assistant Varsity
Softball, Assistant Varsity
Swimming, Head Varsity
Swimming, Assistant Varsity

Hope E. Boes Ticket Manager

Jason J. Schar
Victoria A. Ingalls
Roman A. Williams
Chelsea M. Hutchins
J. Robert Fittro

Track, Assistant Varsity Boys
Track, Assistant Varsity Girls
TMS Track, Assistant Boys
TMS Track, Assistant Girls
TMS Track, Assistant Boys/Girls

Hope E. Boes Volleyball, Head Varsity
Brooke T. Stover Volleyball, Ninth Grade Girls
Stacy L. Clouse Volleyball, Seventh Grade Girls

Travis J. Salyer Wrestling, Head Varsity
Eric A. Gibson Wrestling, Assistant Varsity
Samphanh Viengmany
Richard L. Brodman Wrestling, Seventh/Eighth Grade

The Superintendent's recommendation to accept the following donations:

Accept Donations

District

- Clouse Construction donated \$101.00 for food for the community event "Joey's Story"
- Hempy Water donated water for the community event "Joey's Story", valued at \$60.00

Columbian

- The Jennifer Friedman Hills Foundation donated \$1,000.00 for the Robert G. Friedman Scholarship for Recognition Night
- Direct Supply Foundation, Inc. donated \$1,000.00 for the Robert G. Friedman Scholarship for Recognition Night

- Rachel and Cody Myers donated \$1,000.00 to the Murray Carley Memorial Fund
- Dr. Mark Hagen of Animal Care Center of Tiffin donated \$500.00 to the theatre department
- Jim Tompkins-McLaine donated \$500.00 for a theatre scholarship in memory of Kelly Addis
- Janet Dutt donated \$250 to the band/instrumental music account in memory of Dr. Robert E. Ross, a former TC band member

TMS

- James Thompson donated \$50.00 to be used by the TMS Power of the Pen program
- Sara Conner donated \$240.00 to be used by the TMS Power of the Pen Program
- The TMS PTO donated 60 candy bars, valued at \$60.00, to be used in the TMS Bucks drawings

Noble

 Judy and Thomas Waldsmith donated \$100.00 to the Read to Succeed Program

Krout

 Carmies BBQ & Grill donated food for a student luncheon, valued at \$75.00

Washington

- Anjee and Bill Beaston and Family donated the book Look I'm a Scientist, valued at \$12.00, in memory of Dr. Robert E. Ross, father of Judy Downie
- Nancy and Don Burner donated the book *Look I'm an Engineer*, valued at \$12.00, in memory of Dr. Robert E. Ross, father of Judy Downie
- Pat and Tom Walter donated the book Awesome Science Experiments for Kids, valued at \$12.00, in memory of Dr. Robert E. Ross, father of Judy Downie
- Janet Beard and John Beard donated the book *Grandfather Duck*, valued at \$12.00, in memory of Dr. Robert E. Ross, father of Judy Downie
- Joanna Estep and Friends donated clothing, valued at \$50.00
- Jackie Saum & Family donated the book *Junior Maker*, valued at \$12.00, in memory of Dr. Robert E. Ross, father of Judy Downie

The Superintendent's recommendation to pay the following stipend upon certified completion of duties.

Approve Stipends

High School Musical Ticket Chairperson

Ann Reddy, \$400.00 payable from fund 300 9976 Columbian Drama Club

The President called for the vote to approve the Consent Agenda. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, and Mr. Perez. Mr. Widman abstained. Motion carried.

ACTION ITEMS

(19-059) Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the 2019-2020 High School and Middle School Staff Handbooks.

Approve Staff Handbooks

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, and Dr. Gase. Voting no: Mr. Perez. Motion carried.

(19-060) Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the following Revised Board Policy, as exhibited on pages 33 through 38 of the agenda:

Approve Board Policy

• IGBB, Programs for Students Who are Gifted

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-061) Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve Proposal from Houghton Mifflin Harcourt, as exhibited on pages 39 and 40 of the agenda.

Approve Houghton Mifflin Harcourt Proposal

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-062) Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve agreement with University of Northwestern Ohio for 2019-2020 College Credit Plus, as exhibited on page 41 through 43 of the agenda.

Approve CCP with UNOH

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-063) Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve agreement with Heidelberg University for 2019-2020 College Credit Plus, as exhibited on page 44 and 45 of the agenda

Approve CCP with Heidelberg

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-064) Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Edu-

Approve

cation approve continued membership in the Ohio High School Athletic Association for the 2019-2020 school year, as exhibited on page 46 and 47 of the agenda.

OHSAA Membership

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-065) Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the Tiffin Columbian Graduating Class of 2019, pending fulfillment of all requirements of Tiffin City Schools and the Ohio Department of Education, as exhibited on pages 48 through 52 of the agenda.

Approve Graduating Class of 2019

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-066) Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve Ohio Facilities Construction Commission Expedited Local Partnership Program application, as exhibited on page 53 through 64 of the agenda.

Approve OFCC ELPP Application

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-067) Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve Ohio State University Memorandum for SNAP-Ed, as exhibited on pages 65 and 66 of the agenda.

Approve OSU Memorandum for SNAP-Ed

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-068) Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve agreement with P.T. Service Rehabilitation, Inc., as exhibited on pages 67 through 70 of the agenda.

Approve PT Services Agreement

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-069) Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve contract for Teaching Membership with VHS, Inc., as exhibited on pages 85 through 89 of the agenda.

Approve VHS Contract

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Edu-

cation approve contract with Garmann/Miller for Architectural and Engineer-(19-070) ing Services, as exhibited on pages 90 through 94 of the agenda.

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve resolution designating "In-Demand Jobs" week, as exhibited on page 95 of the agenda.

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve North Central Ohio Educational Service Center Contract Midyear Update, as exhibited on page 96 of the agenda.

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD

Topic – OhioMeansJobs-Readiness Seal

(19-071)

Dr. Gase spoke about the NSBA Conference and national focus on career readiness, Business Advisory Council, and the half-day program at Sentinel Career Center.

Mr. Henry spoke about Amy Wood's presentation to the Program Committee, training needed for parents and the community to teach professional skills, communication and marketing of school district initiatives, and incoming TCC/GPS student applications.

Mr. Branson spoke about choosing hard work over talent to be successful.

Mr. Perez spoke about local employers, STEAM, and cultural diversity.

Mr. Widman spoke about rebuilding vocational partnerships, local employer needs, and a workforce panel discussion at Good Shepherd Home on May 7, 2019, during In-Demand Jobs Week.

BOARD DISCUSSION - none.

Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Edu-

Approve Contract with Garmann/ Miller

Approve Resolution for "In-Demand Jobs" Week

Approve NCOESC Midyear Contract Update

Public Dialogue

Board

(19-073)	pending or imminent court action and employee.	3	Executive Session
(19-074)	The President called for the vote. Vot Hoyda, Mr. Perez, and Dr. Gase. Moti		
	Time in: 9:12 PM Time out: 9:37 PM		
	Mr. Widman moved, seconded by Mr. cation adjourn.	Adjournment	
	The President called for the vote. Voting yes: Mr. Widman, Mr. Henry, Dr. Hoyda, Mr. Perez and Dr. Gase. Motion carried.		Aujournment
	Meeting started: 7:00 PM Meeting ended: 9:38 PM		
	The next regular meeting is scheduled Tiffin Middle School Cafetorium.		
			Next Meeting
		President	
		Treasurer	