

TIFFIN CITY BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, February 26, 2019, 7:00 PM
Tiffin Middle School Cafetorium
103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by the President, Dr. Andrew Gase, with the following members present: Mr. Henry, Dr. Hoyda, Mr. Perez, Mr. Widman, and Dr. Gase.

Roll Call

The Pledge of Allegiance was led by the State swimming and diving qualifiers, Sergi Mont, Colin Burkett, Cole Eisenhower, Myrick Hill, Clay Moore and Josh Fanning with their coaches, Matt Campbell and Morgan Dunleavy.

Pledge of Allegiance

(19-026) Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education adopt the agenda with the following deletion:

VIII. CONSENT AGENDA

8.03 Employment

The Superintendent recommends the Tiffin City Board of Education employ the following:

SUPPORT STAFF

Substitute Bus Driver for the 2018-2019 School Year

~~Barbara A. Curry, effective March 1, 2019~~

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

BOARD REPORTS

Business Advisory Council, Dr. Gase – Met February 21, 2019. Spoke about Career Speakers, Summer Employment Days, Career Fair, In-Demand Jobs Week, Career Activity, and Success Bound. The next meeting is Thursday, March 21, 2019 at 8:00 AM at the Tiffin Area Chamber of Commerce.

Finance Committee, Mr. Perez – Met February 19, 2019. Spoke about the monthly financial reports, appropriation balances, year-to-date revenues & expenditures, P.T. Services payments, and the annual tax rate resolution. The next meeting is Tuesday, March 19, 2019 at 5:15 PM in the first floor conference room of the Administration Building.

Program Committee, Mr. Henry – Met February 20, 2019. Spoke about new members Meagan McBride and Mariah Solomon, the Summer Intervention Program, Capstone, eSports, Literacy Task Force, Bridging Readiness After

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Graduation, Career Exploration, Graduate Pathways to Success, Interventions Science Technology, and the Clothes Closet. The next meeting is Wednesday, March 20, 2019, at 5:15 PM in the first floor conference room of the Administration Building.

Support Services Committee, Dr. Hoyda – Met February 15, 2019. Spoke about touch screen televisions in the cafeteria, Doc Star records retention, current maintenance projects, instant alert options, scoreboard repair, Lincoln’s fire vault, Safe Routes to School grant, garage study, and potential Pre-K sites. The next meeting is Friday, March 15, 2019 at 8:00 AM in the first floor conference room of the Administration Building.

Personnel Committee – Did not meet.

Records Committee – Did not meet.

Legislative Liaison, Mr. Perez – Spoke about legislation that addresses notification of student absences.

Vanguard-Sentinel Update, Mr. Widman – Spoke about SkillsUSA, enrollment applications, and the expansion of program lengths and grade levels.

PreK-5 Task Force, Dr. Hoyda – Met February 21, 2019. Spoke about meeting twice in February, building elements, needs & wants, and various sites. The next meeting is Thursday, March 14, 2019 at 9:00 AM in the first floor conference room of the Administration Building.

Student Representatives

Kirsten Egbert – absent. Andrew Branson spoke about the online newspaper and winter band concert on her behalf.

Andrew Branson – Congratulated the State Swimming & Diving qualifiers, spoke about wrestling, basketball & bowling tournaments, National School Counseling Week, TMS Power of the Pen results, and Abby Dryfuse’s 1,000 career points in basketball.

SUPERINTENDENT’S REPORT AND RECOMMENDATIONS

1. Partnerships with Sentinel
2. SuccessBound
3. Summer Intervention
4. Late Start Survey – presented by Jennifer Losey
5. Additional Items – Science Day Superiors and Governor’s Awards

Superintendent’s Report

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ASSISTANT SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

Assistant Superintendent's Report

1. Sentinel SkillsUSA
2. First Reading – 2019-2020 Student/Parent Handbooks
3. Additional Items – Introduced Dan Hartsel as the recommended Athletic Director.

DIRECTOR OF OPERATIONS' REPORT AND RECOMMENDATIONS

Director of Operations' Report

1. Safe Routes to School
2. NaviGate – emergency mobile app for staff
3. 4th Annual North American Active Assailant Conference
4. Additional Items – Thanked Tim Weber, Dean Henry and Gary Barber for assisting with hosting the community landfill meeting.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Public Input

Carissa Allen, 135 Clinton Avenue, Tiffin, spoke about career pathways benefiting local industry.

CONSENT AGENDA

(19-027) Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the following items:

The Superintendent's recommendation to approve the minutes from the following meetings:

Approve Minutes of January Meetings

- Organizational Meeting on January 8, 2019 as exhibited on pages 10 through 15
- Special Meeting on January 22, 2019, as exhibited on pages 16 through 18
- Regular meeting on January 22, 2019, as exhibited on pages 19 through 28 of the agenda.

The Superintendent's recommendation to approve the Treasurer's reports for January 2019, as exhibited on pages 29 through 40 of the agenda.

Approve January 2019 Treasurer's Reports

The following were balances reported in various accounts for January 2019:

General Fund	16,503,046.27
Bond Retirement	851,691.71
Permanent Improvement	487,308.92
Building	61,041.00

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Food Service Fund	372,345.53
Special Trust	9,286.05
Endowment	14,870.69
Uniform School Supplies	-47,758.87
Mental Health	-49,555.23
Public School Support	40,650.35
Other Grant	67,842.36
District Agency	2,977.14
Classroom Facilities Maintenance	951,418.62
Student Managed Activity	69,132.76
District Managed Activity	147,313.57
Auxiliary Services	126,255.11
Data Communication Fund	0.00
Miscellaneous State Grant Fund	14,593.95
IDEA Part B Grants	-51,356.59
Title I Disadvantaged Children	-49,499.97
IDEA Preschool-Handicapped	-1,911.74
Improving Teacher Quality	-6,192.14
Miscellaneous Federal Grant Fund	-8,879.75

Total \$19,504,619.74

The Superintendent's recommendation to accept the following resignation:

**Accept
Resignation**

SUPPORT STAFF

Patricia A. Hill, Effective February 13, 2019

The Superintendent's recommendation to employ the following:

**Approve
Employment**

PROFESSIONAL STAFF Effective for the 2018-2019 School Year

Substitute Teachers

Joseph W. Gase
Sarah E. McCombs
Kathryn D. Rinehart
Travis J. Salyer
Kyle B. Shock
Kelsie A. Vaske

Classroom Instruction - Evening Classes for the 2018-2019 School Year

Jennifer Rindler, ACT Prep, additional 2.25 hours

Supplemental Contracts for the 2018-2019 School Year

Daniel S. Gilbert, Baseball, Assistant Varsity

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Michael T. Lee, TMS Track, Head Boys
Tori N. Lee, TMS Track, Head Girls
Michael R. Meadows, Track, Assistant Varsity Boys'/Girls'

PROFESSIONAL STAFF Effective for the 2019-2020 School Year

Limited Teaching Contract

Christina S. Wheeler, Speech and Language Pathologist, Full Time

Title Funded 2019-2020 Limited Teaching Contract

Vicky M. Boehler, Title I, 100%

SUPPORT STAFF

Bus Driver for the 2018-2019 School Year

Teresa A. Faber, Route 63AM, 1.5 hrs. per day, .25 hr. per day pre-trip and
.25 hr. per week fueling, effective 02/14/19

Substitute Bus Driver for the 2018-2019 School Year

Lisa L. Boehler
Matthew P. Florea, effective February 4, 2019

Bus Route Changes Effective January 7, 2019

Kayleen M. Fretz, Bus Driver, Route 60AM & PM (4 days per week), route
increase $\frac{3}{4}$ hr. per day due to the additional pre-k students

Sharon K. Pethe, Bus Aide (4 days per week) route increase $\frac{3}{4}$ hr. per day
due to the additional pre-k students

Bus Route Re-assignments Effective Thursday, February 14, 2019

Susan M. Couch, change from Route 20AM & PM to Route 21 AM & PM
3.25 hrs. per day, .25 hrs. per day pre-trip and .25 hrs. per week fueling

Sharon Pitzen, change from Route 63AM to Route 20 AM & PM 3 hrs. per
day, .25 hrs. per day pre-trip and .25 hrs. per week fueling

Substitute Educational Aide for the 2018-2019 School Year

Joseph W. Gase
Samantha J. Gosche
Polly F. Hoffman
Sarah E. McCombs
Breanna L. Meisner
Travis J. Salyer

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Pupil-Activity Contracts and Volunteers for the 2018-2019 School Year

Chelsea M. Hutchins, TMS Track, Assistant Girls
Vicki A. Ingalls, Track, Assistant Varsity Girls'
Jason J. Schar, Track, Assistant Varsity Boys'
Roman A. Williams TMS Track, Assistant Boys

The Superintendent's recommendation to accept the following donations:

**Accept
Donations**

Columbian

- Hy-Miler awarded the 2018 Educational Alliance Grant from Exxon Mobil in the amount of \$500 for use in the Math and Science Departments

Tiffin Middle School

- Jolly's Restaurant donated \$25.00 in gift certificates to be used as TEAM TMS incentive prizes
- Dunkin' Donuts donated \$15.00 in gift cards to be used as TEAM TMS incentive prizes
- The TMS PTO donated various gift cards and 15 candy bars with a total value of \$310.00 to be used for the TMS Bucks drawings

Pay Stipends

The Superintendent's recommendation the Tiffin City Board of Education pay the following stipends:

Cooperating Teachers

Kathy Kistler, amend \$172 approved January 22, 2019, to \$86
Molly Riley, \$86

**Approve
Statement of
Purpose Budget
Reports**

The Superintendent's recommendation to approve Statement of Purpose Budget Reports from the following student activity groups for the year beginning July 1, 2018 and ending June 30, 2019:

- Fund 200 SCC 9981 Gifted Activity Fund
- Fund 018 SCC 9004 Lincoln PreK Student Fund
- Fund 018 SCC 9006 Washington Support Fund

The President called for the vote to approve the Consent Agenda. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-028) ACTION ITEMS

**Approve User
Agreement for
ArbiterPay**

Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Edu-

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cation approve terms and conditions of the User Agreement for ArbiterPay Payor to establish an account with ArbiterPay and to deposit funds into the trust account in order to use the ArbiterPay services to automate payments to ArbiterPay users (athletic officials), as exhibited on pages 41 through 55 of the agenda.

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-029)

Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve School Safety and Emergency Preparedness Proposal from NaviGate, as exhibited on pages 56 through 67 of the agenda.

**Approve
NaviGate
Proposal**

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-030)

Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve Letter of Concurrence with the Tiffin Education Association, as exhibited on page 68 of the agenda.

**Approve TEA
Letter of
Concurrence**

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-031)

Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve Tiffin Columbian Entrepreneurship Overnight Competition at the University of Dayton, as exhibited on page 69 of the agenda.

**Approve
Entrepreneur-
ship Overnight
Competition**

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-032)

Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve Tiffin Columbian Key Club Ohio District Leadership Conference, as exhibited on page 70 of the agenda.

**Approve
Key Club
Conference**

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-033)

Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve application for School Travel Plan Development, as exhibited on page 71 of the agenda.

**Approve Safe
Routes to
School Applica-
tion**

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-034)

Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Edu-

**Approve Ohio
Schools Council**

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cation approve the Ohio Schools Council Resolution, as exhibited on page 72 of the agenda.

Bus Bids Resolution

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-035)

Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education adopt Exhibit Seven, Addendum to the 2018-2019 Agreement with the Seneca County Board of Developmental Disabilities, as exhibited on pages 73 and 74 of the agenda.

Approve SCBDD Exhibit Seven Addendum

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-036)

Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education adopt a Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor, as exhibited on pages 75 through 80 of the agenda.

Approve Tax-Amounts and Rates Resolution

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-037)

Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve College Credit Plus Alternative Funding Structure Agreement with Tiffin University for 2019-2020, as exhibited on pages 81 through 84 of the agenda.

Approve CCP with Tiffin University

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-038)

Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve Third Party Agreement with Old Fort Schools, as exhibited on page 85 of the agenda.

Approve Third Party Agreement with Old Fort School

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-039)

Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve proposal from OSSTSport Surfacing for stadium track and field replacement, as exhibited on pages 86 through 89 of the agenda.

Approve OSSTSport Proposal for Track Repair

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

(19-040)

Approve Athletic Direc-

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Mr. Widman moved, seconded by Mr. Perez, the Tiffin City Board of Education approve the following Administrator Contract:

**tor
Contract**

- Daniel J. Hartsel, Athletic Director, Classification IV, Step 6, 220 days, 07/01/19 to 06/30/2021

The President called for the vote. Voting yes: Mr. Widman, Mr. Perez, Mr. Henry, Dr. Hoyda, and Dr. Gase. Motion carried.

**Public
Dialogue**

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD

Topic – One elementary or two

Carissa Allen, 135 Clinton Avenue, Tiffin, asked about the rationale for two elementary buildings instead of one.

Mr. Barber spoke about acreage needed, traffic flow, site availability, building efficiency & utilization, staffing, vertical articulation, grade level separation & integration, student leadership opportunities, construction costs, future expansion, and infrastructure.

Dr. Gase spoke about site availability and cost considerations.

Mr. Henry spoke about neighborhood sites no longer feasible and mutual aid agreements with local agencies.

Mr. Perez spoke about urban settings and the cost effectiveness of one building for all students.

Andrew Branson spoke about educating the community and potentially needing an additional School Resource Officer.

**Board
Discussion**

BOARD DISCUSSION

None.

**Executive
Session**

(19-041)

Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education hold an executive session to consider the purchase of property and to consider the discipline of a public employee.

The President called for the vote: Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

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Time in: 8:25 PM
Time out: 9:49 PM

Adjournment

(19-042)

Mr. Widman moved, seconded by Mr. Henry, the Tiffin City Board of Education adjourn.

The President called for the vote. Voting yes: Mr. Widman, Mr. Henry, Dr. Hoyda, Mr. Perez and Dr. Gase. Motion carried.

Meeting started: 7:00 PM
Meeting ended: 9:50 PM

Next Meeting

The next regular meeting is scheduled for March 26, 2019 at 7:00 PM in the Tiffin Middle School Cafetorium.

President

Treasurer