

**TIFFIN CITY BOARD OF EDUCATION**  
**Organizational Meeting**  
**Tuesday, January 8, 2019, 6:00 PM**  
**Administration Building**  
**244 S. Monroe Street, Tiffin, Ohio**

The organizational meeting of the Tiffin City Board of Education was called to order by President Pro Tempore, Dr. Andrew Gase, with the following members present: Mr. Henry, Dr. Hoyda, Mr. Perez, Mr. Widman, and Dr. Gase.

**Roll Call**

- (19-001) Mr. Widman moved, seconded by Dr. Hoyda, the Tiffin City Board of Education adopt the agenda with the following deletion:

**Adopt Agenda**

**VII. BUILDING ASSIGNMENTS, 2019**

Delete Roll Call

The president pro tempore called for the vote. Voting yes: Mr. Widman, Dr. Hoyda, Mr. Henry, Mr. Perez, and Dr. Gase.

The president pro tempore asked for nominations for the office of President of the Tiffin City Board of Education for Calendar Year 2019. Mr. Widman nominated Dr. Andrew Gase.

**Election of  
President**

- (19-002) Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education close nominations for the office of President.

The president pro tempore called for the vote to close nominations. Voting yes: Mr. Henry, Dr. Hoyda, Mr. Perez, Mr. Widman and Dr. Gase. Motion carried.

The president pro tempore called for the vote to elect the new President. Voting for Dr. Gase: Mr. Henry, Dr. Hoyda, Mr. Perez, Mr. Widman and Dr. Gase.

**President Oath  
of Office**

The treasurer administered the Oath of Office to the newly elected President, Dr. Andrew Gase.

The president asked for nominations for the office of Vice President of the Tiffin City Board of Education for Calendar Year 2019. Dr. Gase nominated Mr. Widman.

**Election of  
Vice-President**

- (19-003) Mr. Henry moved, seconded by Mr. Perez, the Tiffin City Board of Education close nominations for the office of Vice President.

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The president called for the vote to close nominations. Voting yes: Mr. Henry, Mr. Perez, Dr. Hoyda, Mr. Widman and Dr. Gase. Motion carried.

The president called for the vote to elect the new Vice President. Voting for Mr. Widman: Mr. Henry, Dr. Hoyda, Mr. Perez, Mr. Widman and Dr. Gase.

The treasurer administered the Oath of Office to the newly elected Vice President, Mr. Christopher Widman.

**Vice President  
Oath of Office**

- (19-004)** Mr. Widman moved, seconded by Mr. Perez, the Tiffin City Board of Education eliminate the Communication and Marketing and Wellness Committee as official board committees. Both of these topics will be addressed through internal committees.

**Eliminate Two  
Official Board  
Committees**

The president called for the vote. Voting yes: Mr. Widman, Mr. Perez, Mr. Henry, Dr. Hoyda, and Dr. Gase. Motion carried.

President Gase assigned members to the following committees for calendar year 2019:

**Committee  
Assignments  
for 2019**

Business Advisory Council: Dr. Gase, Chairperson, and Mr. Widman

Finance: Mr. Perez, Chairperson, and Dr. Hoyda

Program: Mr. Henry, Chairperson, and Dr. Gase

Support Services: Dr. Hoyda, Chairperson, and Mr. Widman

Legislative Liaison: Mr. Perez

Personnel: President Gase, Chairperson, and Vice President Widman

Records (pursuant to Policy EHA): Dr. Gase, Chairperson, Mr. Barber and Mrs. Perry

PreK-5 Task Force: Dr. Hoyda, Chairperson, and Mr. Perez

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**(19-005)** Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education adopt the regular meeting dates, time and place for Calendar Year 2019.

**Meeting Dates  
for 2019**

The Tiffin City Board of Education will hold its regular meetings for 2019 on the fourth Tuesday of each month with the exception of December, which will be the third Tuesday, at 7:00 PM in the Tiffin Middle School Cafetorium:

January 22, 2019  
February 26, 2019  
March 26, 2019  
April 23, 2019  
May 28, 2019  
June 25, 2019  
July 23, 2019  
August 27, 2019  
September 24, 2019  
October 22, 2019  
November 26, 2019  
December 17, 2019

Special meetings called to consider specific topics will be announced.

The President called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

**Building As-  
signments for  
2019**

President Gase assigned members to the following school buildings for calendar year 2019:

Lincoln Pre-K: Mr. Henry  
Washington K-1: Dr. Gase  
Krout 2-3: Student Representatives, Mr. Branson and Ms. Egbert  
Noble 4-5: Mr. Perez  
Tiffin Middle School: Mr. Widman  
Columbian High School: Dr. Hoyda

**(19-006)** Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approve Dr. Gase to be the Board delegate to the OSBA 2019 Fall Conference Business Meeting.

**Board Delegate  
to OSBA 2019  
Business  
Meeting**

The president called for the vote. Voting yes: Mr. Henry, Dr. Hoyda, Mr. Perez, Mr. Widman and Dr. Gase. Motion carried.

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- (19-007) Mr. Widman moved, seconded by Mr. Henry, the Tiffin City Board of Education approve Mr. Perez to be the Board alternate to the OSBA 2019 Fall Conference Business Meeting.

**Board Alternate to OSBA 2019 Business Meeting**

The president called for the vote. Voting yes: Mr. Widman, Mr. Henry, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

- (19-008) Mr. Henry moved, seconded by Mr. Perez, the Tiffin City Board of Education approve the following standing authorizations for Calendar Year 2019:

**Approve "Standing Authorizations" for Calendar Year 2019**

Advance on Taxes Collected –

WHEREAS, under the provisions of Section 321.34 of the Revised Code, money in the County Treasury to the account of this School District, may, if requested by Resolution, be drawn upon in advance of the tax settlement dates; now, therefore,

BE IT RESOLVED by the Board of Education of the Tiffin City School District, that the auditor and treasurer of Seneca County, be and they hereby are, requested to draw, pay and advance to the treasury, to the account of the School District, all monies lawfully applicable to the purposes of Calendar Year 2019.

Payment of Bills – Authorization for the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise/services have been received in good condition.

Then and Now Certificates – Authorization for the Treasurer to review and approve all Then and Now Certificates per ORC 5705.41(D).

Employment of Temporary Personnel – Authorization for the Superintendent to employ personnel and accept resignations, as he determines necessary to cover emergency situations.

Appointment of Purchasing Agent – Authorization for the Director of Operations to serve as purchasing agent for the School District.

State and Federal Programs – The Tiffin City Board of Education agrees to act as fiscal agent for all state and federal programs for Fiscal Year 2019.

Board Service Fund – Authorization to establish the Board service fund for Calendar Year 2019 at \$12,000.00.

Certificate of Available Sources – Authorization for the Treasurer to file the "Certificate of the Total Amount From All Sources Available For Expendi-

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tures, and Balances” and “Amended Official Certificate of Estimated Resources” during the fiscal year beginning July 1, 2019.

Legal Counsel – The following firms are designated as official representatives of various legal issues for District affairs: Bricker & Eckler, LLP; Freund, Freeze & Arnold; Squire, Patton Boggs; Scott Scriven, LLP; and Supance & Howard.

The president called for the vote. Voting yes: Mr. Henry, Mr. Perez, Dr. Hoyda, Mr. Widman and Dr. Gase. Motion carried.

- (19-009)** Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education formally appoint the Superintendent to act as its agent for all federal, state, and privately funded projects during Calendar Year 2019. This is necessary for the Superintendent to be able to legally sign forms.

The president called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez, and Dr. Gase. Motion carried.

- (19-010)** Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education approve the Alternative Tax Budget Information for the Fiscal Year Commencing July 1, 2019, as presented by the Treasurer and required by the Seneca County Budget Commission, which has waived the adoption of a tax budget pursuant to Ohio Revised Code Section 5705.281.

The county budget commission must still certify tax rates to the board of education by March 1, even when a tax budget is waived, and issue an official certificate of estimated resources and amended official certificates of estimated resources based on alternative tax budget information the commission required the board of education to provide. The treasurer for the board of education must file one copy of the alternative tax budget information with the County Auditor on or near January 20.

The president called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez and Dr. Gase. Motion carried.

#### BOARD DISCUSSION

Mr. Perez thanked Mr. Widman for his past service as Board President.

Dr. Gase spoke about open communication, common agendas, board goals, literacy focus from birth to grade 3 and community resources.

Dr. Hoyda spoke about adult literacy and community resources such as the public library and local media.

**Agent for All  
Federal and  
State and Pri-  
vately Funded  
Projects during  
Calendar Year  
2019**

**Alternative Tax  
Budget  
Information**

**Board  
Discussion**

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Mr. Widman spoke about other adult literacy resources including Vanguard-Sentinel's Aspire program and NCOESC.

**(19-011)** Mr. Henry moved, seconded by Mr. Widman, the Tiffin City Board of Education adjourn.

**Adjournment**

The president called for the vote. Voting yes: Mr. Henry, Mr. Widman, Dr. Hoyda, Mr. Perez and Dr. Gase. Motion carried.

The meeting started at 6:00 pm and ended at 6:43 pm.

The next regular meeting will be held Tuesday, January 22, 2019, at 7:00 PM in the Tiffin Middle School Cafetorium.

**Next Meeting**

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President

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Treasurer