

TIFFIN CITY BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, November 27, 2018, 7:00 PM
Tiffin Middle School Cafetorium
103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by the President, Christopher Widman, with the following members present: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Perez and Mr. Widman.

Roll Call

The Pledge of Allegiance was led by Coach Lutz and members of the Columbian Varsity and 7th & 8th grade football teams.

Pledge of Allegiance

(18-190) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education adopt the agenda as presented.

Adopt Agenda

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

BOARD REPORTS

Business Advisory Council, Mr. Perez – Met November 15, 2018. Spoke about job shadowing, Lunch & Learn, and the OhioMeansJobs Readiness Seal. The next meeting is Thursday, December 13 or 20, 2018 at 8:00 AM at the Tiffin Area Chamber of Commerce.

**Board
Committee
Reports**

Finance Committee, Dr. Gase – Met November 20, 2018. Spoke about the Tax Increment Financing agreement presented by David Zak from Tiffin-Seneca Economic Partnership for the Magic Tunnel car wash, which the committee found no reason to dispute. The next meeting is Tuesday, December 11, 2018 at 5:15 PM in the first floor conference room of the Administration Building.

Communication & Marketing Committee, Dr. Hoyda – Did not meet. The next meeting is Thursday, December 6, 2018, at 4:00 PM in the first floor conference room of the Administration Building.

Program Committee, Mr. Henry – Met November 14, 2018. Spoke about teacher collaboration, enhancing intervention and enrichment services, curriculum guides, and committee membership. The next meeting is Wednesday, December 12, 2018, at 5:15 PM in the first floor conference room of the Administration Building.

Support Services Committee, Mr. Widman – Met November 16, 2018.

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Spoke about an emergency phone system, bus route changes from the Ella Street bridge condition, and TMS cafetorium expansion. The next meeting is Friday, December 7, 2018 at 8:00 AM in the first floor conference room of the Administration Building.

Personnel Committee – Did not meet.

Records Committee – Did not meet.

Legislative Liaison, Mr. Perez – Spoke about the Cupp Patterson funding proposal and Youngstown City School’s appeal of state control.

Vanguard-Sentinel Update, Mr. Widman – Spoke about new facilities for building and electrical trades.

Wellness Committee, Mr. Henry – Did not meet. The next meeting is Thursday, December 13, 2018.

PreK-5 Task Force, Dr. Gase – Met with Garmann Miller architects at OSBA Capital Conference. Spoke about site locations, new buildings needed, state share, funding schedule, and proposed legislation to avoid delaying projects while waiting for funding. The next meeting is Wednesday, December 5 or 12, 2018 at 9:00 AM in the first floor conference room of the Administration Building.

Student Representatives

Kirsten Egbert spoke about the choir concert on December 6, National Honor Society inductions, concert band seating placements, and a home swim meet.

Andrew Branson spoke about girls’ and boys’ basketball, wrestling, Celebrate Youth assets luncheon, and the 3rd grade field trip to Franciscan Earth Literacy Center.

**Student
Representative
Reports**

SUPERINTENDENT’S REPORT AND RECOMMENDATIONS

1. Alumni Data Collection Proposal from PCI
2. Teacher Collaboration Time – Danielle Blust and Loren Burkes
3. Naviance College & Career Readiness Proposal – Amy Wood
4. Additional Items – Jeff Chambers and Dr. Judy Jackson-May recognized President Widman and the Board of Education for supporting its Northwest Region Executive Committee and activities.

**Superinten-
dent’s Report**

**ASSISTANT SUPERINTENDENT’S REPORT AND
RECOMMENDATIONS**

**Assistant
Superinten-**

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dent’s Report

1. First reading of the following Proposed Revised Board Policies and Regulations, as exhibited on pages 9 through 11 of the agenda:
 - DGA – Authorized Signatures
 - JHH – Notification about Sex Offenders
2. Crystal Apple Award – Mr. Gerald Baker nominated by Principal Trisler
3. Additional Items – Hall of Fame website development

DIRECTOR OF OPERATIONS’ REPORT AND RECOMMENDATIONS

Director of Operations’ Report

1. Raptor Visitor Management System Update
2. Additional Items
 - Holiday Giving Project
 - Board Meeting Videos – Tim Weber

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Public Input

Dawn Abraham-Egbert, Mix 96.7, invited the Columbian Choristers to perform on the December 14, 2018, morning show at 7:00 AM, 101 N. Main Street, Fostoria, Ohio.

CONSENT AGENDA

(18-191) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the following items:

The Superintendent’s recommendation to approve the minutes from the following meeting:

Approve Minutes of October Meeting

- Regular meeting on October 23, 2018, as exhibited on pages 12 through 22 of the agenda.

The Superintendent’s recommendation to approve the Treasurer’s reports for October 2018, as exhibited on pages 23 through 36 of the agenda.

Approve October 2018 Treasurer’s Reports

The following were balances reported in various accounts for October 2018:

General Fund	18,629,599.61
Bond Retirement	1,479,747.83
Permanent Improvement	720,863.65
Building	61,041.00
Food Service Fund	312,539.95
Special Trust	9,286.05
Endowment	14,870.69
Uniform School Supplies	-80,360.83

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Mental Health	3,069.77
Public School Support	39,006.14
Other Grant	83,478.12
District Agency	5,405.15
Classroom Facilities Maintenance	932,092.91
Student Managed Activity	69,330.05
District Managed Activity	214,209.92
Auxiliary Services	151,067.40
Data Communication Fund	0.00
School to Work	0.00
IDEA Part B Grants	-60,724.50
Title I Disadvantaged Children	-62,186.13
IDEA Preschool-Handicapped	-2,859.23
Improving Teacher Quality	-6,030.58
Miscellaneous Federal Grant Fund	-22,572.02

Total \$22,490,874.95

The Superintendent's recommendation to accept the following resignations:

**Accept
Resignations**

SUPPORT STAFF

- Donna Brissell, effective 11/09/18
- Barbara A. Curry, effective 12/31/18
- Patricia E. Harper, effective 11/9/18
- Roman A. Williams, Wrestling, Seventh/Eighth Grade, effective 11/15/18

The Superintendent's recommendation to employ the following:

**Approve
Employment**

PROFESSIONAL STAFF

Substitute Teachers Effective for the 2018-2019 School Year

- Hunter G. Hemminger
- Dr. Mary J. Haynes
- Sarah E. Leonard
- Jennifer F. Miller
- Hannah J. Sharpe

SUPPORT STAFF Effective for the 2018-2019 School Year

- Donna Brissell, Food Service Substitute, \$8.85 per hour
- Kenneth E. Huffman, Night Sweeper, 3 hrs. per day, effective 10/29/18
- Cynthia S. Ramsdell, Accompanist as needed, not to exceed 60 hours per year, at \$25.00 per hour

AIDES

Special Needs Effective November 28, 2019

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Debra L. Kizer, 4.25 hrs. per day
Sharon K. Pethe
Margot M. Rennels
Bernadette R. Rusher, level 0, 6.5 hrs. per day

Substitute Bus Driver Effective for the 2018-2019 School Year

Lynn M. Krupp

Substitute Educational Aides Effective for the 2018-2019 School Year

Joyce C. Black
Ashley N. Fry
Jessica J. Husk
Nichole P. Morter
Hannah J. Sharpe

Pupil-Activity Contracts and Volunteers for the 2018-2019 School Year

Roman A. Williams, Wrestling, Volunteer

The Superintendent's recommendation to accept the following donations:

**Accept
Donations**

Columbian

- The Seneca County Veterans Service Office donated a book titled *25th Anniversary – The Liberation of Kuwait*, valued at \$49.95
- The Tiffin Community Foundation, on behalf of the Tiffin Columbian Alumni Association Academic Enrichment Fund, donated \$58.37 for the printing of homecoming tickets

Noble

- The Grace Baptist Church donated baked goods for the staff, valued at \$60.00
- Brenda Tobalt donated the book *Incredible Visual Illusions*, valued at \$21.00, in memory of Mike Tobalt
- Chris Lutz donated the book *Riding Freedom* valued at \$7.00, in memory of Shirley McDole
- Chris Lutz donated the book *Football Superstars 2018*, valued at \$7.00, in memory of Lenny Risner
- Pam Heyman donated two twin beds, with bed covers and linens, valued at \$250.00

Krout

- The VCA Dog and Cat Hospital of Tiffin donated Kennedy's care, valued at \$200.39

Washington

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- Pat and Tom Walter donated the book *It Came in the Mail*, valued at \$12.00, in memory of Lester Staib, and *Don't Blink*, valued at \$12.00, in memory of Renee Kin
- Nancy and Don Burner donated the book *Underwater Dogs: Kids Edition*, valued at \$12.00, in memory of Renee Kin
- The Altrusa Club of Tiffin, OH Foundation donated \$400.00 to the Washington K-1 Library
- Deb and Mike Daniel donated the books *Thanksgiving Graces*, *Prissy and Pop Deck the Halls*, and *Bear Stays Up for Christmas*, valued at \$42.97, in memory of Vera Rose Rohrbach

The Superintendent's recommendation to approve the following Statement of Purpose Budget Report(s) from the following student activity group(s) for the year beginning July 1, 2018 and ending June 30, 2019:

Fund 018 SCC 9005 Support Fund Noble
Fund 300 SCC 9963 K-5 Read to Succeed
Fund 300 SCC 9919 Cheerleading
Fund 300 SCC 9923 Girls Cross Country Team
Fund 300 SCC 9915 Boys Cross Country Team
Fund 300 SCC 9922 Bowling
Fund 300 SCC 9904 Columbian Football
Fund 300 SCC 9906 Boys Golf
Fund 300 SCC 9907 Girls Golf
Fund 300 SCC 9903 Boys Soccer
Fund 300 SCC 9921 Girls Soccer
Fund 300 SCC 9914 Volleyball
Fund 300 SCC 9902 Boys Basketball
Fund 300 SCC 9911 Girls Basketball
Fund 300 SCC 9926 Aquatics
Fund 300 SCC 9901 Baseball
Fund 300 SCC 9913 Softball
Fund 300 SCC 9909 Track
Fund 300 SCC 9908 Tennis

The Superintendent's recommendation the Tiffin City Board of Education authorize the Superintendent, Treasurer and Site Manager to enter into Tournament Site agreements with the Ohio High School Athletic Association as needed during the 2018-2019 school year.

The President called for the vote to approve the Consent Agenda. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

**Approve
Statement of
Purpose Budget
Reports**

**Authorize
OHSAA Tour-
nament Site
Agreements**

(18-192) ACTION ITEMS

Approve Board

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Policies

Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the following recommended new and revised Board Policies and Regulations, as exhibited on page 37 through 59 of the agenda:

BDDG – Minutes

DECA – Administration of Federal Grant Funds

GBI – Staff Gifts and Solicitations

GBIA (also IGDF) – Online Fundraising Campaigns/Crowdfunding

GCB-1 – Professional Staff Contracts and Compensation Plans
(Teachers)

GCB-2 – Professional Staff Contracts and Compensation Plans (Administrators)

IGDF – Student Fundraising Activities

IGDFA (also GBIA) – Online Fundraising Campaigns/Crowdfunding

JG – Student Discipline

JP – Positive Behavioral Interventions and Supports (Restraint and Seclusion)

- (18-193)** The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

Approve Safely Home School Contract

Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education contract with Safely Home School, as exhibited on page 60 of the agenda.

- (18-194)** The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, and Mr. Widman. Mr. Perez abstained. Motion carried.

Approve MOU with Wyandot Counseling

Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve Memorandum of Understanding for Field Experience Placement with Wyandot Counseling Associates, as exhibited on pages 61 and 62 of the agenda.

- (18-195)** The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

Approve Adapted PE Services FY19 Contract with NCOESC

Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve contract with North Central Ohio Educational Service Center for Adapted Physical Education Services FY19, as exhibited on page 63 of the agenda.

- (18-196)** The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

Approve Pitney Bowes

Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education

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approve contract with Pitney Bowes, as exhibited on pages 64 and 65 of the agenda.

Contract

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

(18-197)

Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education enter into a Compensation Agreement with the City of Tiffin, Ohio, for Parcel Number Q53031266520100 to induce the City to proceed with the construction of infrastructure improvements, as exhibited on pages 66 through 71, and waive its right to notice under Ohio Revised Code Sections 5709.40 and 5709.83 due to the ongoing dialogue that has taken place between the Tiffin City School District administration and Tiffin-Seneca Economic Partnership that began last year.

**Table Motion
to Approve
City of Tiffin
Compensation
Agreement**

Board members considered the following questions: Can terms of the agreement be negotiated? Will new agreements for future private improvements cease when public infrastructure improvements are fully funded? Are agreements for specific parcels or individual owners? How will potential private closures or sales affect existing agreements? Will the City of Tiffin and Tiffin-Seneca Economic Partnership provide additional support and infrastructure for future school district levies and potential construction projects?

Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education table the motion to enter into said Agreement until further discussion.

(18-198)

The President called for the vote to table the motion. Voting yes: Mr. Henry, Dr. Hoyda, Dr. Gase, and Mr. Perez. Voting no: Mr. Widman. Motion tabled.

**Approve Pupil
Activity
Permit**

Mr. Henry moved, seconded by Mr. Perez, the Tiffin City Board of Education employ, under Ohio Revised Code Section 3313.53 (upon satisfactory completion of all requirements) the following non-licensed individuals who hold a valid pupil-activity program permit, in the position indicated for the 2018-2019 school year, having offered such position to those employees of the district who are licensed individuals and no such employee qualified to fill the position having accepted it, and having then advertised the position as available to any licensed individual who is qualified to fill it and not employed by the board, and no such person having applied for and accepting it:

Richard Brodman, Wrestling, Seventh/Eighth Grade
Morgan E. Dunleavy, Swimming, Assistant Varsity
Samphanh Viengmany, Jr., Assistant Varsity
Casey J. Weidner, Bowling, Varsity Assistant

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The President called for the vote. Voting yes: Mr. Henry, Mr. Perez, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD

**Public
Dialogue**

Topic – Board Procedures & Retire/Rehire

Chris Joyce, W. County Road 38, Tiffin, Ohio, spoke about President Widman asking the football team about their favorite coaches and asked him to speak about his favorite teacher. Mr. Widman spoke about the Athletic Director at Norwalk City Schools.

Mr. Henry spoke about the district’s informal retire/rehire policies.

Mr. Barber spoke about the collective bargaining agreement provision that compensates retired teachers the minimum salary and potentially discourages qualified candidates.

Dr. Hoyda spoke about discouraging under-performing retirees.

Mr. Perez spoke about the public’s perception of rehired retirees receiving double compensation.

Mr. Daniel spoke about the retirement system notices and public hearings required for rehiring retirees in the same position by the same district.

BOARD DISCUSSION

**Board
Discussion**

(18-199) Mr. Perez spoke about starting a baseball program for grades 7-8.

Adjournment

Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education adjourn.

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez and Mr. Widman. Motion carried.

Time in: 7:00 PM
Time out: 9:07 PM

Next Meeting

The next regular meeting is scheduled for December 18, 2018 at 7:00 PM in the Tiffin Middle School Cafetorium.

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President

Treasurer