

TIFFIN CITY BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, August 28, 2018, 7:00 PM
Tiffin Middle School Cafetorium
103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by the President, Christopher Widman, with the following members present: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Perez and Mr. Widman.

Roll Call

The Pledge of Allegiance was led by the following new teachers for 2018: Patrick Boggs, Jennifer Church, and Allison Daugherty.

Pledge of Allegiance

(18-143) Mr. Henry moved, seconded by Mr. Perez, the Tiffin City Board of Education adopt the agenda with the following corrections:

Adopt Agenda and Addendum

IV. CONSENT AGENDA

9.03 Employment

Educational Aide Effective with the 2018-2019 School Year

Kelly J. Cole, level 0, 7 6.5 hours a day

~~Educational~~ Library Paraprofessional and Special Needs Aide Changes Effective with the 2018-2019 School Year

Wendy Bailey, 6.5 hours a day

Carlyle C. Fuhrer, 7 hours a day

Pamela A. Heyman, 7.5 hours a day

Sally Stinchcomb, 7.5 hours a day

The President called for the vote. Voting yes: Mr. Henry, Mr. Perez, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

BOARD DISCUSSION

The new teachers for 2018-2019 were introduced: Patrick Boggs, Jennifer Church, Allison Daugherty, Jennifer Rindler, Aaron Schmits, and Christina Wheeler.

Board Discussion

The 2018-2019 student board representatives were introduced: Andrew Branson and Kirsten Egbert.

BOARD REPORTS

Business Advisory Council, Dr. Gase – Met August 16, 2018. Spoke about the REACH program, Camp Invention, Year 13 and 21st Century Learning grants led by Amy Wood, TMS Lunch and Learn, Columbian Speaker Se-

Board Committee Reports

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ries, and the AIMS bus. The next meeting is Thursday, September 20, 2018 at 8:00 AM at the Chamber of Commerce.

Finance Committee, Dr. Gase – Did not meet. The next meeting is Tuesday, September 18, 2018 at 5:15 PM in the first floor conference room of the Administration Building.

Communication & Marketing Committee, Dr. Hoyda – Did not meet. The next meeting is Thursday, September 6, 2018, at 4:00 PM in the first floor conference room of the Administration Building, as needed.

Program Committee, Mr. Henry – Met August 22, 2018. Spoke about K-3 Literacy, Report Card advancements, policy updates, 21st Century Learning grant, Year 13, and recruiting members, especially parents. The next meeting is Wednesday, September 19, 2018, at 5:15 PM in the first floor conference room of the Administration Building, as needed.

Support Services Committee, Mr. Widman – Met August 17, 2018. Mr. Daniel spoke about the wiring update, new website, after-school bus route, high school boilers, Access Control system, potential gator purchase, and restroom stall doors. The next meeting is Friday, September 14, 2018 at 8:00 AM in the first floor conference room of the Administration Building.

Personnel Committee – Did not meet.

Records Committee – Did not meet.

Legislative Liaison, Mr. Perez – Spoke about HB 318, Define qualifications and duties of school resource officers; and HB 216, Enact Public School De-regulation Act-primary/secondary ed-testing.

Vanguard-Sentinel Update, Mr. Widman – Spoke about the 50th anniversary, school resource officer/public safety instructor, and new partnership with Terra State Community College.

Wellness Committee, Mr. Henry – Did not meet.

PreK-5 Task Force, Mr. Perez – Met Wednesday, August 15. Mr. Barber spoke about the high school's prior assessment, potential future sites, and remodeling vs. rebuilding. The next meeting is scheduled for September 12, 2018 at 9:00 AM in the first floor conference room of the Administration Building.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

Superinten-

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1. School Resource Officer Announcement - Doug Skornicka selected from three applicants.
2. First Week of School
3. Enrollment/Pre-school Enrollment – K-12 increased 132 students, Pre-K information presented by Michelle Tuite
4. Camp Invention – presented by Judy Downie and Pat Smith
5. 21st Century Grant – presented by Amy Wood
6. Additional Items – none

dent's Report

ASSISTANT SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

Assistant Superintendent's Report

1. First reading of the Proposed Revised Board Policies and Regulations, as exhibited on pages 11 through 13 of the agenda:
 - EDE-1 – Computer Network and Internet Acceptable Use Policy
 - EDE-E-2 - Computer Network and Internet Acceptable Use Policy Email Account Request
2. Additional Items – Mr. Weber addressed internet concerns expressed by Miss Egbert and Mr. Branson. President Widman referred the issue to the Support Services Committee and PreK-5 Task Force.

DIRECTOR OF OPERATIONS' REPORT AND RECOMMENDATIONS

Director of Operations' Report

1. TMS Traffic Flow- minor adjustments needed on Ella Street.
2. New Website – presented by Tim Weber
3. Additional Items – Mr. Daniel commended Mr. Weber for his performance as the new Technology Coordinator.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Public Input

Mariah and Jerrold Solomon, Tiffin, spoke about amending the dress code and early release during warm weather.

CONSENT AGENDA

- (18-144)** Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the following items:

The Superintendent's recommendation to approve the minutes from the following meeting:

- Regular meeting on July 24, 2018, as exhibited on pages 14 through 24 of the agenda.

Approve Minutes of July Meeting

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The Superintendent's recommendation to approve the Treasurer's reports for July 2018, as exhibited on pages 25 through 30 of the agenda.

**Approve
July 2018
Treasurer's
Reports**

The following were balances reported in various accounts for July 2018:

General Fund	16,002,364.35
Bond Retirement	1,090,183.55
Permanent Improvement	563,048.40
Building	61,041.00
Food Service Fund	402,008.07
Special Trust	9,286.05
Endowment	14,870.69
Uniform School Supplies	-21,234.91
Mental Health	29,780.00
Public School Support	44,207.43
Other Grant	61,184.39
District Agency	15,417.28
Classroom Facilities Maintenance	986,607.72
Student Managed Activity	61,913.09
District Managed Activity	144,096.23
Auxiliary Services	132,294.41
Data Communication Fund	0.00
School to Work	0.00
IDEA Part B Grants	-53,685.88
Title I Disadvantaged Children	-34,470.06
IDEA Preschool-Handicapped	-2,8006.54
Improving Teacher Quality	-5,590.89
Miscellaneous Federal Grant Fund	-1,865.47

Total \$19,498,648.91

The Superintendent's recommendation to accept the following resignations:

**Accept
Resignations**

PROFESSIONAL STAFF

Megan Belch, effective at the conclusion of the 2017-18 Contract Year
Angela C. Ellis, effective at the conclusion of the 2017-18 Contract Year
Jennifer S. Musgrave, effective 08/20/18

SUPPORT STAFF

SunCe R. Anderson
Christina M. Garrett
Regina R. Hall
Patricia A. Hill
Christopher D. Perry

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Kimberly S. Reidling
Connie M. Vassalle

The Superintendent's recommendation to employ the following:

**Approve
Employment**

PROFESSIONAL STAFF

Teacher

Jennifer S. Musgrave, Teacher on Special Assignment with 20 Extended Days, effective 08/20/18

Home Instruction Tutor

Sean J. Dezse

Substitute Teachers Effective for the 2018-2019 School Year

Dawn M. Abraham-Egbert
Sarah G. Babione
Hope E. Boes
Elizabeth C. Buko-Kiesel
Rodney K. Cok
Annie M. Demith
Sean J. Dezse
Daniel E. Frankart
Angela M. Glodowski
Lisa M. Kirchner
Judith A. Lonsway
Eric R. Peacock
Michael D. Weikle

Supplemental Contracts Effective for the 2018-2019 School Year

Craig J. Alley, Football, Seventh/Eighth Grade
Patrick A. Boggs, Basketball, Seventh Grade Boys'
Laurie H. Braley, Detention, Middle School
Michael T. Lee, Football, Seventh/Eighth Grade
Jenna L. McKillip, Student Council, Middle School
Jenna L. McKillip, Yearbook, Middle School
Anthony A. Vasko, Baseball, Assistant Varsity

**Pupil-Activity Contracts and Volunteers for the 2018-2019 School Year
– Corrections**

Benjamin M. Gillig, Football, Assistant Varsity Volunteer
Lee E. Luzader, Football, Seventh/Eighth Grade Volunteer

SUPPORT STAFF Effective with the 2018-2019 School Year

Annette D. Edmond, from Educational Aide to Secretary, Level 5, 185 days,
7.5 hrs./day, effective 08/21/18

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Custodian

John Beard, level 2, 8 hours a day, effective 8/20/18

Night Sweepers

Dennis R. McDonald, level 2, 3 hours a day, effective 8/22/18

Christine L. Thom, level 3, 3 hours a day, effective 8/22/18

Educational Aide Effective with the 2018-2019 School Year

Kelly J. Cole, level 0, 6.5 hours a day

Brandon L. Perkins, level 0, 2 hours a day

Library Paraprofessional and Special Needs Aide Changes Effective with the 2018-2019 School Year

Wendy Bailey, 6.5 hours a day

Carlyle C. Fuhrer, 7 hours a day

Pamela A. Heyman, 7.5 hours a day

Sally Stinchcomb, 7.5 hours a day

Special Needs Aide Effective with the 2018-2019 School Year

Brenda L. Ehrenfried

Food Service

Jody Krupp, 4 hour general worker, Level 5, effective 08/21/18

Substitute Educational Aides Effective for the 2018-2019 School Year

Sarah G. Babione

Kathryn J. Burns

Alayna M. Bartes

Donna K. Smith

Fund Changes Effective for the 2018-2019 School Year

Karin M. Day – 83% Special Education Fund, 17% Title 1

Annette D. Edmond – 100% General Fund

Jennifer G. Gressman – 98% Title IIA, 2% General Fund

Devin B. Oyster – 50% IDEA ECSE, 50% IDEA Part B

Jodi L. Zirger – 100% General Fund

Cross Country Carnival Managers, Summer 2018, payable from Fund 300, upon certified completion of duties

Michelle Boehler, \$3,000

Nathan Lynch, \$3,000

Seasonal Stadium Workers for the 2018-2019 School Year at \$8.50 per hour, as needed

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Donnell T. Brockington
Kindal I. Bustillos
Chad R. Gunder, Jr.
Parker C. Johnson
Nicholas R. Koerper
Matthew B. Sharpe
Ryan B. Sharpe

Correction to Pupil-Activity Contracts and Volunteers for the 2018-2019 School Year

Shaun L. Conley, Football, Varsity Assistant
Jessica Martin, from Cheerleading, Eighth/Seventh (Fall & Winter) to Cheerleading, Seventh (Fall & Winter)

The Superintendent's recommendation to accept the following donations:

Accept Donations

District – Camp Invention Donations

- National Machinery Foundation, Inc. donated \$20,000 in support of the International Cultural Center
- The Tiffin Columbian Class of 1993 donated \$156 to be split between the auditorium renovation project and pay to participate scholarships

Krout

- The VCA Dog and Cat Hospital of Tiffin donated Kennedy's care, valued at \$187.98

The Superintendent's recommendation to approve a fund to fund transfer from 001 General Fund to 019 Other Grants in the amount of \$4,000.00 to supplement the International Cultural Center during the 2018-2019 school year.

Approve Fund to Fund Transfer

The Superintendent's recommendation to approve the Statement of Purpose Budget Report from the following student activity group for the year beginning July 1, 2018 and ending June 30, 2019:

- Fund 200 SCC 9941 Columbian Quiz Bowl

Approve Statement of Purpose Report

The President called for the vote to approve the Consent Agenda. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez and Mr. Widman. Motion carried.

ACTION ITEMS

Approve NCOESC Professional Development

(18-145)

Mr. Henry moved, seconded by Dr. Gase, The Tiffin City Board of Educa-

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- tion approve a contract with North Central Ohio Educational Service Center for Professional Development Services, as exhibited on page 31 of the agenda.
- (18-146) The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.
- Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve a contract with North Central Ohio Educational Service Center for ESY Braille/Large Print Services, as exhibited on page 32 of the agenda.
- The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.
- (18-147) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education contract with North Central Ohio Educational Service Center for Technology Services FY19, as exhibited on page 33 of the agenda.
- The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.
- (18-148) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve contract with North Central Ohio Educational Service Center for Audiology Services FY19, as exhibited on page 34 of the agenda.
- The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.
- (18-149) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve contract with Frontline Education for renewal of Applicant Tracking software, effective from 08/24/18 to 08/23/19, as exhibited on page 35 through 38 of the agenda.
- The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez and Mr. Widman. Motion carried.
- (18-150) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve contract with McWatters Consulting for data management services, effective from 07/01/18 to 12/31/18, as exhibited on page 39 of the agenda.
- The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.
- (18-151) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve contract with McWatters Consulting for data management services, effective 01/01/19 to 06/30/19, as exhibited on page 40 of the agenda.
- Approve
NCOESC
Contract for
Braille/Large
Print Services**
- Approve
NCOESC
Contract for
Technology
FY19**
- Approve
NCOESC
Contract for
Audiology
Services FY19**
- Approve
Applicant
Tracking
Software**
- Approve
McWatters
Consulting Data
Management
Services**
- Approve
McWatters
Consulting Data
Management**

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| | The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried. | Services |
| (18-152) | Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve contract with McWatters Consulting for evaluation services, effective 07/01/18 to 06/30/19, as exhibited on page 41 of the agenda. | Approve McWatters Consulting Evaluation Services |
| | The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried. | |
| (18-153) | Mr. Henry moved, seconded Mr. Perez, the Tiffin City Board of Education approve Memorandum of Understanding with the Tiffin Education Association for Teacher Dues, as exhibited on page 42 of the agenda. | Approve TEA MOU for Teacher Dues |
| | The President called for the vote. Voting yes: Mr. Henry, Mr. Perez, Dr. Gase, and Mr. Widman. Dr. Hoyda abstained. Motion carried. | |
| (18-154) | Mr. Henry moved, seconded by Mr. Perez, the Tiffin City Board of Education approve Memorandum of Understanding with the Tiffin Education Association for Salary Schedule and Index, as exhibited on page 43 of the agenda. | Approve TEA MOU for Salary Index and Schedule |
| | The President called for the vote. Voting yes: Mr. Henry, Mr. Perez, Dr. Gase, and Mr. Widman. Dr. Hoyda abstained. Motion carried. | |
| (18-155) | Mr. Henry moved, seconded by Mr. Perez, the Tiffin City Board of Education approve Memorandum of Understanding with the Tiffin Education Association for Advanced Placement Testing, as exhibited on page 44 of the agenda. | Approve TEA MOU for Advanced Placement Testing |
| | The President called for the vote. Voting yes: Mr. Henry, Mr. Perez, Dr. Gase, and Mr. Widman. Dr. Hoyda abstained. Motion carried. | |
| (18-156) | Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve real estate purchase agreement with Richard A. Zeis, Jr., as exhibited on page 45 through 48 of the agenda. | Approve Real Estate Purchase Agreement |
| | The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, and Mr. Widman. Voting no: Mr. Perez. Motion carried. | |
| (18-157) | Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve real estate donation agreement with Kedory Investments, as exhibited on page 49 through 52 of the agenda. | Approve Real Estate Donation Agreement |
| | | Approve |

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(18-158)	<p>The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried</p>	21CCLC Job Description
(18-159)	<p>Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education job description for Elementary School 21CCLC Lead Site Coordinator After School Program as exhibited on pages 53 and 54 of the agenda.</p> <p>The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried</p> <p>Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve employment, under Ohio Revised Code Section 3313.53 (upon satisfactory completion of all requirements) the following non licensed individuals who hold a valid pupil-activity program permit, in the position indicated for the 2018-2019 school year, having offered such position to those employees of the district who are licensed individuals and no such employee qualified to fill the position having accepted it, and having then advertised the position as available to any licensed individual who is qualified to fill it and not employed by the board, and no such person having applied for and accepting it.</p> <ul style="list-style-type: none">• David O. Auble, Football, Seventh/Eighth Grade 50%• Travis J. Salyer, Wrestling, Head Varsity	Approve Pupil Activity Positions
	<p>The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez and Mr. Widman. Motion carried.</p>	Public Dialogue
	<p>OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD Topic – Board Meeting Procedures</p>	Board Discussion
	<p>Dialogue postponed due to time constraints.</p>	
	<p>BOARD DISCUSSION</p>	Executive Session
(18-160)	<p>Mr. Henry welcomed new student representatives, Miss Egbert and Mr. Branson.</p> <p>Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education hold an executive session to consider the appointment, employment, and compensation of public employees, and to consider the purchase of property for public purposes.</p>	
	<p>The President called for the vote: Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.</p>	Adjournment
	<p>Time in: 9:07 PM</p>	

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(18-161) Time out: 9:35 PM

Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education adjourn.

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez and Mr. Widman. Motion carried.

Next Meeting

Time in: 7:00 PM

Time out: 9:36 PM

The next regular meeting is scheduled for September 25, 2018 at 7:00 PM in the Tiffin Middle School Cafetorium.

President

Treasurer

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