

**TIFFIN CITY BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**Tuesday, March 27, 2018, 7:00 PM**  
**Tiffin Middle School Cafetorium**  
**103 Shepherd Drive, Tiffin, Ohio**

The regular meeting of the Tiffin City Board of Education was called to order by the President, Christopher Widman, with the following members present: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Perez and Mr. Widman.

**Roll Call**

The Pledge of Allegiance was led by the Musical Director, Mike Steyer, and the following student performers from *Pippin*: Lydia Arnold, Nichelle Bowles, Eric Evans, Jillian Hall, Campbell Holben, Alice Demith, Danielle Kagy, Isabelle Lewis, Cole Loesser, Alex McCabe, Corey Meisner, Emma Melvin, Calista Morrison, Zachary Pool, Ariana Santos, and Morgan Wise.

**Pledge of Allegiance**

**(18-040)** Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education adopt the agenda and Addendum as presented.

**Adopt Agenda and Addendum**

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez and Mr. Widman. Motion carried.

**BOARD REPORTS**

Business Advisory Council, Mr. Perez – Met March 15, 2018. Discussed the Bylaws, Career Fair, Camp Invention, Speaker Series, Career Pathways, North West Ohio Tech Prep, and possible outlets for scholarship information. The next meeting is Thursday, April 19, 2018 at 8:00 AM at the Chamber of Commerce.

**Board Committee Reports**

Finance Committee, Dr. Gase – Met March 20, 2018. Discussed monthly reports and the costs and benefits of increasing security and social services. The next meeting is Tuesday, April 10, 2018 at 5:15 PM in the first floor conference room of the Administration Building.

Communication & Marketing Committee, Dr. Hoyda – Did not meet. The next meeting is Thursday, April 5, 2018 at 4:00 PM in the first floor conference room of the Administration Building.

Program Committee, Mr. Henry - Met March 21, 2018. Discussed mental health plans, pediculosis, policy revisions, and handbooks. The next meeting is Wednesday, April 18, 2018 at 5:15 PM in the first floor conference room of the Administration Building.

March 27, 2018

Support Services Committee, Dr. Hoyda – Met March 16, 2018. Discussed the commercial insurance renewal, new bus inspections, and proposed safety review. The next meeting is Friday, April 13, 2018 at 8:00 AM in the first floor conference room of the Administration Building.

Personnel Committee – Did not meet.

Records Committee, Mr. Widman – Did not meet.

Legislative Liaison, Mr. Perez – Deferred speaking about HB 512 until “Opportunity for the Public to Dialogue with the Board”.

Vanguard-Sentinel Update, Mr. Widman – Spoke about endorsement of HB 512 by the Career-Tech Superintendents’ Association.

Wellness Committee, Mr. Henry – Did not meet. The next meeting is to be announced.

PreK-5 Task Force, Dr. Gase – Did not meet. The next meeting is to be announced.

#### STUDENT REPRESENTATIVES

Natalie Gase – Spoke about spring break, the marching band trip to Nashville, music contests, spring concerts and performances, a pep rally and spring sports.

**Student  
Representatives**

Patrick Del Turco – Spoke about senior meetings, college advising, volunteering, student organization activities, prom, and the Career Fair.

#### SUPERINTENDENT’S REPORT AND RECOMMENDATIONS

**Superinten-  
dent’s Report**

1. Student Recognition – State Wrestling and Art Competitors
2. Career Fair
3. *Pippin*
4. Levy Update from Bryce Riggs
5. Additional Items – none.

#### ASSISTANT SUPERINTENDENT’S REPORT AND RECOMMENDATIONS

**Assistant  
Superinten-  
dent’s Report**

1. First reading of the following proposed revised Board Policies and Regulations, as exhibited on pages 8 through 23 of the agenda:
  - BCFA – Business Advisory Council to the Board
  - EBC – Emergency Management and Safety Plans

March 27, 2018

- EBC-R – Emergency Management and Safety Plans (Administrative Rules/Protocols)
- EDE-E-1 – Computer Network and Internet Acceptable Use Policy
- EEA – Student Transportation Services
- EEACD-R – Drug Testing for District Personnel Required to Hold a Commercial Driver’s License
- JED – Student Absences and Excuses
- 2. OSBA NW Region Awards Recognition
- 3. Sentinel Honor Society Recognition
- 4. Additional Items – none.

**DIRECTOR OF OPERATIONS’ REPORT AND RECOMMENDATIONS**

**Director of Operations’ Report**

- 1. Additional Items – none.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Wendy Rosen, 55 Walnut Street, Tiffin, spoke about Pay to Participate and the program costs at Lincoln Pre-K.

**Public Input**

Philip Gase, 13 Gross Street, Tiffin, challenged the student representatives to register 18-year old students to vote.

**CONSENT AGENDA**

**(18-041)** Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the following items:

The Superintendent’s recommendation to approve the minutes from the following meeting:

**Approve Minutes of February Meeting**

- Regular meeting on February 27, 2018, as exhibited on pages 24 through 35 of the agenda.

The Superintendent’s recommendation to approve the Treasurer’s reports for February 2018, as exhibited on pages 36 through 48 of the agenda.

**Approve February 2018 Treasurer’s Report**

The following were balances reported in various accounts for February 2018:

General Fund	11,745,911.71
Bond Retirement	572,079.16
Permanent Improvement	101,191.22
Building	61,041.00
Food Service Fund	397,898.17

March 27, 2018

Special Trust	9,286.05
Endowment	15,270.69
Uniform School Supplies	-70,581.21
Mental Health	-10,413.00
Public School Support	38,399.07
Other Grant	78,808.60
Classroom Facilities Maintenance	838,343.72
Student Managed Activity	56,039.50
District Managed Activity	160,349.80
Auxiliary Services	239,403.92
Data Communication Fund	0.00
Alternative Schools	-1,712.50
School to Work	2,569.57
IDEA Part B Grants	-49,778.57
Title I Disadvantaged Children	-44,819.81
IDEA Preschool-Handicapped	-4,030.68
Improving Teacher Quality	-713.76

Total \$14,134,542.65

The Superintendent's recommendation to accept the following retirement:

**Accept  
Retirement**

**SUPPORT STAFF**

Patricia A. Walter, effective at the conclusion of the 2017-18 school year

The Superintendent's recommendation to accept the following resignation:

**Accept  
Resignation**

**SUPPORT STAFF**

Thomas J. Paulus, effective at the conclusion of the 2017-18 school year

The Superintendent's recommendation to employ the following:

**Approve  
Employment**

**PROFESSIONAL STAFF**

**Home Instruction Teachers for the 2017-18 School Year**

Morgan Grover

Jennifer M. Schock

**SUPPORT STAFF**

**Substitute Educational Aide Effective for the 2017-2018 School Year**

Christine M. Garrett

Kelli M Burns

**Bus Driver**

Christopher D. Bean, Route 61 AM & PM, 4 hours per day, Pre-Trip .25

March 27, 2018

hours per day, Fuel .25 hours per week, effective 3/12/18

**Pupil-Activity Contracts and Volunteers for the 2017-2018 School Year**  
Vicki Ingalls, Track, Assistant Varsity Girls’

The Superintendent’s recommendation to accept the following donations:

**Accept  
Donations**

**District**

- Best of the Best Basketball, Brad Lonsway, donated \$200.00
- Clouse Construction donated \$500.00 to the Rise Up Program
- The Tiffin Community Foundation awarded the following grants: \$1,000.00 from the Garlapati Family, \$500.00 from the Marisa Erin Paulus Memorial Fund
- On behalf of the Tiffin Columbian Alumni Association Academic Enrichment Fund of the Tiffin Community Foundation, the following grants were received: \$500.00 for the TC Quiz Bowl, \$340.00 for the Earth Literacy Center Field Trip, \$3,000.00 for the Academic Letter Breakfast and Senior Excellence Dinner, and \$80.00 for five copies of *Images of America-Tiffin*

**Noble**

- VCA Dog and Cat Hospital of Tiffin donated services for Kennedy, valued at \$187.96
- The Noble Staff donated the books *Thunder Dog* and *I Survived: The Children’s Blizzard, 1888*, valued at \$22.00, in memory of Adam Cornett, father of Rae-Ann Cornett

**Washington**

- Nancy & Don Burner donated the book titled *Plume*, valued at \$12.00, in memory of Fred Ernest Schmidt

**Supplemental Appropriation**

The Treasurer’s recommendation to adopt the following supplement to the Permanent Appropriation Resolution for the fiscal year ending June 30, 2018:

**Adopt Supplemental  
Appropriation**

- 015 Mental Health \$40,000

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

**ACTION ITEMS**

- (18-042) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education

March 27, 2018

approve the following Psychologist contracts:

- Molly M. Depew, School Psychologist, Level 2, 200 days, 07/01/18 – 06/30/20
- Catherine E. Fleming, School Psychologist, Level 2, 200 days, 07/01/18 – 06/30/20

**Approve  
Psychologist  
Contracts**

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

- (18-043)** Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve amended contract with North Central Ohio Educational Service Center for services for fiscal year 2018, as exhibited on pages 49 and 50 of the agenda.

**Approve  
Amended  
NCOESC  
Contract**

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

- (18-044)** Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approve contract with Mental Health and Recovery Services Board of Seneca, Sandusky and Wyandot Counties for the period of March 1, 2018 through June 30, 2018, as exhibited on pages 51 through 56 of the agenda.

**Approve  
MHR SB  
Contract**

The President called for the vote. Voting yes: Mr. Henry, Dr. Hoyda, Dr. Gase, Mr. Perez, and Mr. Widman. Motion carried.

- (18-045)** Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve College Credit Plus Agreement with Terra State Community College for 2017-2018, as exhibited on pages 57 and 58 of the agenda.

**Approve CCP  
Agreement  
with Terra for  
2017-2018**

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

- (18-046)** Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education, under Ohio Revised Code Section 3313.53 (upon satisfactory completion of all requirements) employ the following nonlicensed individuals who hold a valid pupil-activity program permit, in the position indicated for the 2017-2018 school year, having offered such position to those employees of the district who are licensed individuals and no such employee qualified to fill the position having accepted it, and having then advertised the position as available to any licensed individual who is qualified to fill it and not employed by the board, and no such person having applied for and accepting it.

**Employ Non-  
Licensed  
Individuals  
with Pupil-  
Activity Permit**

March 27, 2018

- Amy Lutz, Softball, Assistant Varsity

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez and Mr. Widman. Motion carried.

- (18-047) Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approve contract with National School Safety and Security Services, Inc. for school safety consultation, as exhibited on page 59 of the agenda.

**Approve  
National School  
Safety and  
Security  
Contract**

The President called for the vote. Voting yes: Mr. Henry, Dr. Hoyda, Dr. Gase, Mr. Perez, and Mr. Widman. Motion carried.

- (18-048) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve agreement with Seneca County Board of Developmental Disabilities for 2018-2019, as exhibited on pages 60 through 71 of the agenda.

**Approve  
Agreement  
with SCBDD**

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, and Mr. Widman. Mr. Perez abstained. Motion carried.

- (18-049) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve a Service Exchange Agreement from American Fidelity for the Section 125 plan year beginning 09/01/2018, as exhibited on pages 72 and 73 of the agenda.

**Approve  
American  
Fidelity Service  
Exchange-  
Agreement**

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez and Mr. Widman. Motion carried.

- (18-050) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education adopt the Plan Amendments and Summary of Material Modifications for the North Central Ohio Trust, Tiffin City School District 2-3 Tier Plan, 3-Tier Plan, and All Plans, as exhibited on pages 74 through 81 of the agenda.

**Approve  
NCOTrust Plan  
Amendments**

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD  
Topic – HB 512

**Public Dialogue**

Mr. Perez gave a brief overview of the bill that would restructure the Ohio Department of Education.

Mr. Henry spoke about academic concerns, favoring workforce development, career tech and higher education instead of K-12, backing from charter schools and chambers of commerce, opposition from school board and pro-

March 27, 2018

fessional associations, expanding governor authority and term changes, and constitutionality.

Carissa Allen, 135 Clinton Avenue, Tiffin, spoke about concerns of dismantling state and local school boards.

Mr. Perez spoke about Governor Kasich's NPR interview, producing workers vs. educating children, the importance of critical thinking skills, and school board resolutions opposing HB 512.

#### BOARD DISCUSSION

Mr. Perez spoke about eliminating Pay to Participate.

Mr. Henry spoke about monitoring the Pre-K program and costs.

Dr. Gase spoke about educating special needs preschoolers rather than subsidizing typical students.

Mr. Widman spoke about seeking next year's student representatives.

- (18-051)** Mr. Henry moved, seconded by Mr. Perez, the Tiffin City Board of Education hold an executive session to consider the appointment, employment, and compensation of public employees and the purchase of property for public purposes.

The President called for the vote: Voting yes: Mr. Henry, Mr. Perez, Dr. Gase, Dr. Hoyda, and Mr. Widman.

Time in: 8:52 PM

Time out: 9:48 PM

- (18-052)** Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education adjourn.

The President called for the vote: Voting yes: Mr. Henry, Dr. Hoyda, Dr. Gase, Mr. Perez and Mr. Widman. Motion carried.

Time in: 7:00 PM

Time out: 9:49 PM

The next regular meeting is scheduled for April 24, 2018 at 7:00 PM in the Tiffin Middle School Cafetorium.

**Board  
Discussion**

**Executive  
Session**

**Adjournment**

**Next Meeting**



March 27, 2018

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President

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Treasurer