

**TIFFIN CITY BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**Tuesday, January 23, 2018, 7:00 PM**  
**Tiffin Middle School Cafetorium**  
**103 Shepherd Drive, Tiffin, Ohio**

The regular meeting of the Tiffin City Board of Education was called to order by the President, Chris Widman, with the following members present: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Perez and Mr. Widman.

**Roll Call**

The Pledge of Allegiance was led by Mrs. Michelle Tuite and the following students from Lincoln Pre-K: Dominic Arter, Landon Aurand, Trevor Bell, Libby Boehler, Aaron Boley, Clover Boley, Ava Bolinger, Wyatt Comer, Raelynn Cook, Brooklyn Eckel, Alexandria Elchert, Vincent Estep, Lester Fox, Onistazio Gutierrez, Sophie Hays, D'Abney Heidelberg, Serynite King, Kendall Norville, Joseph Hubbard, Ryland Kiefer, Grace Kihorany, Jalen Mishler, Jackson Parker, Kaylee Parlow, Bryson Quillen, Chael Rammel, Ashton Rife, Trystyn Robinson, Shelby Runion, Bailey Seery, Ryder Smith, Remy Ward, Jeremyah Welly, and Nolan Wilhelm.

**Pledge of Allegiance**

**(18-014)** Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education adopt the agenda with the following deletion and the addendum as presented:

**Adopt Agenda and Addendum**

**XI. ACTION ITEMS**

~~**11.01 Approve 2018-2019, 2019-2020 and 2020-2021 School Calendars**~~

~~The Superintendent recommends the Tiffin City Board of Education adopt the 2018-2019, 2019-2020 and 2020-2021 School Calendars, as exhibited on pages 29 through 31 of the agenda.~~

The President called for the vote. Voting yes: Mr. Henry, Dr. Hoyda, Dr. Gase, Mr. Perez and Mr. Widman. Motion carried.

**BOARD DISCUSSION**

None.

**Board Discussion**

**BOARD REPORTS**

Business Advisory Council, Dr. Gase – Met December 21, 2017. Discussed the Job Fair, Career Committee, Manufacturing and Career Exploration Camp, Business Advisory requirements, new members, drug testing, and Ron Schumacher's membership. The next meeting is Thursday, January 25, 2018 at 8:00 AM in the McMullen Conference Room, Tiffin Mercy Hospital.

**Board Committee Reports**

Finance Committee, Dr. Gase – Met January 16, 2018. Discussed appropria-

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tion balances, School Resource Officer, mental health counseling, grant writer, ongoing levy promotion, current levy values, Dolly Parton literacy program, and wireless network replacement from E-rate funding. Bryce Riggs has agreed to chair the emergency renewal campaign. The next meeting is Tuesday, February 20, 2018 at 5:15 PM in the first floor conference room of the Administration Building.

Communication & Marketing Committee, Dr. Hoyda – Did not meet. The next meeting is Thursday, February 1, 2018 at 4:00 PM in the first floor conference room of the Administration Building.

Program Committee, Mr. Henry - Met January 17, 2018. Discussed the Lice Policy, bowling and football coaches, CCP language in the Curriculum Guide, ACT, Strategic Plan, and Graduate Pathway to Success. The next meeting is Wednesday, February 21, 2018 at 5:15 PM in the first floor conference room of the Administration Building.

Support Services Committee, Mr. Widman – Met January 12, 2018. Discussed the E-rate wireless project, bus purchases, track resurfacing, and Flat Rock transportation agreement. The next meeting is Friday, February 16, 2018 at 8:00 AM in the first floor conference room of the Administration Building.

Personnel Committee – Did not meet.

Records Committee, Mr. Widman – Met January 9, 2018. There were no changes to the Records Retention Schedule and no records were submitted for disposal. The next meeting will be scheduled no later than January 2019.

Legislative Liaison, Mr. Perez – Spoke about HB 428, the Ohio Student Religious Liberties Act of 2018.

Vanguard-Sentinel Update, Mr. Widman – Met December 21, 2017. Spoke about the inclusion of three-year programs in next year's curriculum.

Wellness Committee, Mr. Henry – Met January 17, 2018. Discussed the wellness budget, yoga classes, circuit training, YMCA punch cards & reimbursement program, diabetes prevention books, healthy cooking demonstration, and taxable fringe benefits. The next meeting is Wednesday, February 7, 2018 at 4:00 PM in the first floor conference room of the Administration Building.

#### STUDENT REPRESENTATIVES

Natalie Gase – Spoke about winter sports, wrestling, diving & swimming

**Student  
Representatives**

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accomplishments, spring musical rehearsals, and solo & ensemble contests.

Patrick Del Turco – Spoke about visiting Krout 2-3 and Principal Beaston’s positive programs such as character development.

**SUPERINTENDENT’S REPORT AND RECOMMENDATIONS**

**Superintendent’s Report**

1. School Board Appreciation, including Washington K-1 video
2. Coach Positions, additional bowling & football
3. Graduate Pathway to Success, ACCUPLACER Scores
4. Tax Levy Chairperson, Mr. Bryce Riggs
5. ACT Test Preparations, offsite testing to be considered
6. Additional Items – none.

**ASSISTANT SUPERINTENDENT’S REPORT AND RECOMMENDATIONS**

**Assistant Superintendent’s Report**

1. Career Pathway Update, Sentinel partnership, parent meeting
2. STEAM Update, Heidelberg partnership
3. HR Flowchart for new hires
4. Additional Items – none.

**DIRECTOR OF OPERATIONS’ REPORT AND RECOMMENDATIONS**

**Director of Operations’ Report**

1. Wireless Network Updates from federal E-rate funding
2. Additional Items – none.

**DIRECTOR OF TEACHING AND LEARNING**

**Director of Teaching and Learning Report**

1. Three-Year Strategic Plan – Discussion about qualified substitutes, student feedback, communication, and professional development followed the presentation.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**Public Input**

None.

**CONSENT AGENDA**

- (18-015)** Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the following items:

The Superintendent’s recommendation to approve the minutes from the following meeting:

**Approve Minutes of December**

- Regular meeting on December 21, 2017, as exhibited on pages 8 through

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17 of the agenda.

The Superintendent's recommendation to approve the Treasurer's reports for December 2017, as exhibited on pages 18 through 28 of the agenda.

The following were balances reported in various accounts for November 2017:

General Fund	15,716,928.39
Bond Retirement	627,061.88
Permanent Improvement	184,628.98
Building	61,041.00
Food Service Fund	337,888.50
Special Trust	9,286.05
Endowment	15,070.69
Uniform School Supplies	-51,621.60
Mental Health	-14,646.00
Public School Support	35,711.34
Other Grant	83,082.62
District Agency	42.89
Classroom Facilities Maintenance	941,020.99
Student Managed Activity	65,426.75
District Managed Activity	192,774.42
Auxiliary Services	118,887.25
Data Communication Fund	0.00
Alternative Schools	0.00
School to Work	2,569.57
IDEA Part B Grants	-47,356.32
Title I Disadvantaged Children	-35,752.77
IDEA Preschool-Handicapped	-2,595.80
Improving Teacher Quality	-6,187.38
Miscellaneous Fed. Grant Fund	-561.14

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Total \$18,232,700.31

The Superintendent's recommendation to accept the following retirement:

**PROFESSIONAL STAFF**

Debra E. Bame, Speech Language Pathologist, effective at the conclusion of the 2017-18 school year

The Superintendent's recommendation to employ the following:

**PROFESSIONAL STAFF**

**Meeting**

**Approve December 2017 Treasurer's Report**

**Accept Retirement**

**Approve Employment**

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**Substitute Teacher Effective for the 2017-2018 School Year**

Reannon M. Hayes

**SUPPORT STAFF**

**Educational Aide Effective for the 2017-2018 School Year**

Christopher D. Perry, 6.5 hours/day, effective 01/09/18

**Substitute Educational Aides Effective for the 2017-2018 School Year**

Reannon M. Hayes

Kathryn D. Rinehart

The Superintendent's recommendation to accept the following donations:

**Accept  
Donations**

**District**

- Tiffin University Outreach donated winter accessories and crayons to the Elementary schools, valued at \$35.00
- The Sharing Kitchen donated 3 boxes of winter accessories to the Elementary schools, valued at \$150.00

**Tiffin Columbian**

- The Exxon Mobile 2017 Educational Alliance Grant was received in the amount of \$500.00 for use in the math and science departments

**Tiffin Middle School**

- Bel-Mar Boat Landing employees and patrons donated various gifts and holiday meals to a TMS family, valued at \$200.00
- Grace Baptist Church, Women's Missionary Union, donated 2 trays of baked goods, valued at \$125.00
- Tiffin Lions Club donated 75 dozen popcorn balls, valued at \$350.00
- Bailiwicks donated \$50.00 in gift cards for TEAM TMS quarterly drawings
- Frozone donated \$10.00 in gift cards to be used for TEAM TMS quarterly drawings
- The TMS PTO donated the following items:
  - \$50.00 to be used by TMS choir instructors
  - \$100.00 to be used by TMS band instructors
  - 100 candy bars to be used for the weekly TMS Bucks drawings, valued at \$50.00
  - The book *Digital Photography Made Easy*, valued at \$16.00, in memory of Sara Silardi
  - The book *Graceling*, valued at \$17.00, in memory of Deidre Herdlick

**Noble**

- VCA Dog and Cat Hospital of Tiffin donated services for Kennedy, val-

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ued at \$163.60

- Grace Baptist Church donated winter accessories valued at \$25.00
- Tiffin Lions Club donated 39 dozen popcorn balls, valued at \$195.00

**Krout**

- Grace Baptist Church donated winter accessories valued at \$75.00
- Tiffin Lions Club donated 48 dozen popcorn balls, valued at \$240.00

**Washington**

- Tiffin Lions Club donated 36 dozen popcorn balls, valued at \$180.00

**Lincoln**

- Tiffin Lions Club donated popcorn balls, valued at \$75.00
- Grace Baptist Church donated winter accessories, 3 holiday dinners, cookies and treats for the staff and gifts for students, valued at \$325.00
- An anonymous supporter donated \$300.00 for a family with a recent house fire
- Tiffin Kiwanis members donated \$140.00 for a family with a recent house fire
- Tiffin-Seneca Friends of the Library donated 120 books for students as gifts, valued at \$500
- Kalahari Resorts donated \$370.00 to the Read to Succeed Program
- Tiffin Rotary Club donated \$600.00 to the Read to Success Program
- The Tiffin Charitable Foundation awarded a grant of \$9,619.00 for the purchase of 9 garden towers
- An anonymous supporter donated 200 books for the student library, valued at \$850.00
- Roberta and James Bodnar Family donated the following books, valued at \$60.00, in memory of Carol Russell, mother-in-law of Michelle Tuite:
  - *Junie B. Jones: Boo and I Mean IT!*
  - *Mrs. Patty is Batty*
  - *Vampires Don't Wear Polka Dots*
  - *Ghostville Elementary*
  - *Warriors: The Apprentice's Quest*
  - *The Gauntlet*
  - *I Survived the American Revolution, 1776*
  - *Click Here to Start*

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez and Mr. Widman. Motion carried

**ACTION ITEMS**

**(18-016)** Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education

**Approve Om-**

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approve the Architect and Client Contract with Omness Design, Inc. for preliminary design of the Columbian High School Auditorium and Music Room alterations, as exhibited on pages 32 through 35 of the agenda.

**ness Design Architect Contract**

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

- (18-017) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the Attendance Reimbursement Agreement with Seneca County Board of Developmental Disabilities, Exhibit Six, 2017-2018, as exhibited on pages 36 and 37 of the agenda.

**Approve SCBDD Agreement**

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

- (18-018) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education adopt a Resolution Determining to Proceed to Submit to the Electors of the Tiffin City School District the Question of the Renewal of an Existing Tax Levy, Pursuant to Sections 5705.194 through 5705.197 of the Revised Code, as exhibited on pages 38 and 39 of the agenda.

**Adopt Emergency Levy Resolution to Proceed**

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

- (18-019) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the agreement with Flat Rock Care Center for transportation services, as exhibited on pages 40 through 45 of the agenda.

**Approve Flat Rock Transportation Agreement**

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

- (18-020) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve a revision of the Extracurricular Salary Schedule to reflect the addition of Bowling, Varsity Assistant and to separate 7<sup>th</sup> and 8<sup>th</sup> Grade Football Coaches. Each grade level will have two football coaches.

**Approve Additional Bowling & Football Coaches**

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

- (18-021) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education enter into a contract for admission of a resident student with the Reserve School of Applewood Centers, Inc. for the 2017-2018 Academic Year, as ordered by the Common Pleas Court of Seneca County, Ohio.

**Approve Reserve School of Applewood Centers Contract**

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr.

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Hoyda, and Mr. Widman. Mr. Perez abstained. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD  
Topic – Technology Needs

**Public Dialogue**

None.

BOARD DISCUSSION

**Board  
Discussion**

Mr. Henry congratulated Mr. Tim Weber as the district's new Technology Coordinator.

Mr. Henry thanked Dr. Gase and Mr. Barber for discussing the need for a School Resource Officer with the Finance Committee.

Mr. Henry thanked the community for its generous donations.

Dr. Gase spoke about technology needs, consistency and individual use including the logistics and cost of providing high schoolers with laptops.

Mr. Widman spoke about various committee discussions regarding the network upgrade. He thanked Mr. Barber and Mr. Daniel for supervising the project. He also spoke about future technology needs, such as new building systems and security, and career readiness.

Mr. Weber spoke about current technology considerations when addressing future needs and gathering staff input.

Mr. Barber spoke about adaptive curriculum, virtual simulation, and the need for professional development before implementing a one-to-one initiative.

Mr. Henry spoke about future technology as recognized and encouraged by the Ohio Facilities Construction Commission and future staffing needs for the technology department.

Mr. Perez spoke about the Washington K-1 board appreciation video, additional coaching positions, ECOT closure, PTO event at Noble 4-5, emergency alert system, School Resource Officer, and student safety during dismissal time.

**(18-022)** Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education hold an executive session to consider the appointment, employment, and compensation of a public employee.

**Executive  
Session**

The President called for the vote: Voting yes: Mr. Henry, Dr. Gase, Dr.



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Hoyda, Mr. Perez and Mr. Widman.

Time in: 8:44 PM

Time out: 8:46 PM

**(18-023)** Dr. Gase moved, seconded by Mr. Henry, the Tiffin City Board of Education adjourn.

**Adjournment**

The President called for the vote: Voting yes: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Perez and Mr. Widman. Motion carried.

Time in: 7:00 PM

Time out: 8:47 PM

The next regular meeting is scheduled for February 27, 2018 at 7:00 PM in the Tiffin Middle School Cafetorium.

**Next Meeting**

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President

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Treasurer