

TIFFIN CITY BOARD OF EDUCATION
Organizational Meeting
Tuesday, January 9, 2018, 6:00 PM
Administration Building
244 S. Monroe Street, Tiffin, OH

The Treasurer of the Tiffin City Board of Education administered the Oath of Office to newly elected board member, Mr. Victor Perez.

Oath of Office

The Oath of Office was administered by the treasurer to Jeffrey Hoyda and Christopher Widman on January 5, 2018 at the treasurer's office in the Administration Building.

The organizational meeting of the Tiffin City Board of Education was called to order by President Pro Tempore, Chris Widman, with the following members present: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Perez and Mr. Widman.

Roll Call

(18-001) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education adopt the agenda as presented.

Adopt Agenda

The president pro tempore called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez and Mr. Widman. Motion carried.

(18-002) The president pro tempore asked for nominations for the office of President of the Tiffin City Board of Education for Calendar Year 2018. Dr. Gase nominated Mr. Widman.

**Election of
President**

Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education close nominations for the office of President.

The president pro tempore called for the vote to close nominations. Voting yes: Mr. Henry, Dr. Hoyda, Dr. Gase, Mr. Perez, and Mr. Widman. Motion carried.

The president pro tempore called for the vote to elect the new President. Voting for Mr. Widman: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Perez, and Mr. Widman.

The treasurer administered the Oath of Office to the newly elected President, Mr. Christopher Widman.

**President Oath
of Office**

(18-003) The president asked for nominations for the office of Vice President of the Tiffin City Board of Education for Calendar Year 2018. Dr. Hoyda nominated Dr. Gase.

**Election of
Vice-President**

January 9, 2018

Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education close nominations for the office of Vice President.

The president called for the vote to close nominations. Voting yes: Mr. Henry, Dr. Hoyda, Dr. Gase, Mr. Perez, and Mr. Widman. Motion carried.

The president called for the vote to elect the new Vice President. Voting for Dr. Gase: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Perez and Mr. Widman.

The treasurer administered the Oath of Office to the newly elected Vice President, Dr. Andrew Gase.

**Vice President
Oath of Office**

President Widman assigned members to the following committees for calendar year 2018:

**Committee
Assignments
for 2018**

Business Advisory Council: Mr. Perez, Chairperson and Dr. Gase

Finance: Dr. Gase, Chairperson and Dr. Hoyda

Communication & Marketing: Dr. Hoyda, Chairperson and Mr. Henry

Program: Mr. Henry, Chairperson, Mr. Perez, Dr. Gase, Dr. Hoyda, and Mr. Widman

Support Services: Mr. Widman, Chairperson and Dr. Hoyda

Legislative Liaison: Mr. Perez

Personnel: President Widman, Chairperson and Vice President Gase

Records (pursuant to Policy EHA): Mr. Widman, Chairperson, Mr. Barber and Mrs. Perry

Wellness: Mr. Henry, Chairperson and Mr. Perez

PreK-5 Task Force: Dr. Gase, Chairperson and Mr. Widman

President Widman assigned members to the following school buildings for calendar year 2018:

**Building As-
signments for
2018**

Lincoln Pre-K: Mr. Widman

Washington K-1: Dr. Gase

Krout 2-3: Student Representatives, Mr. Del Turco and Miss Gase

Noble 4-5: Mr. Perez

Tiffin Middle School: Dr. Hoyda

Columbian High School: Mr. Henry

(18-004) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education appoint Mr. Widman to serve as a member of the Vanguard-Sentinel Joint Vocational Board of Education for a three year term beginning January 1, 2018 and ending December 31, 2020.

**Vanguard-
Sentinel Board
of Education
Member**

The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

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- (18-005) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education adopt the regular meeting dates, time and place for Calendar Year 2018.

**Meeting Dates
for 2018**

The Tiffin City Board of Education will hold its regular meetings for 2018 on the fourth Tuesday of each month with the exception of December, which will be the third Tuesday, at 7:00 PM in the Tiffin Middle School Cafetorium:

January 23, 2018
February 27, 2018
March 27, 2018
April 24, 2018
May 22, 2018
June 26, 2018
July 24, 2018
August 28, 2018
September 25, 2018
October 23, 2018
November 27, 2018
December 18, 2018

Special meetings called to consider specific topics will be announced.

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

- (18-006) Dr. Gase moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approve Mr. Henry to be the Board delegate to the OSBA 2018 Fall Conference Business Meeting.

**Board Delegate
to OSBA 2018
Business
Meeting**

The president called for the vote. Voting yes: Dr. Gase, Dr. Hoyda, Mr. Henry, Mr. Perez, and Mr. Widman. Motion carried.

- (18-007) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve Mr. Perez to be the Board alternate to the OSBA 2018 Fall Conference Business Meeting.

**Board Alter-
nate to OSBA
2018 Business
Meeting**

The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

- (18-008) Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approve the following standing authorizations for Calendar Year 2018:

**Approve
“Standing Au-
thorizations”
for Calendar**

Advance on Taxes Collected –

January 9, 2018

Year 2018

WHEREAS, under the provisions of Section 321.34 of the Revised Code, money in the County Treasury to the account of this School District, may, if requested by Resolution, be drawn upon in advance of the tax settlement dates; now, therefore,

BE IT RESOLVED by the Board of Education of the Tiffin City School District, that the auditor and treasurer of Seneca County, be and they hereby are, requested to draw, pay and advance to the treasury, to the account of the School District, all monies lawfully applicable to the purposes of Calendar Year 2018.

Payment of Bills – Authorization for the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise/services have been received in good condition.

Then and Now Certificates – Authorization for the Treasurer to review and approve all Then and Now Certificates per ORC 5705.41(D).

Employment of Temporary Personnel – Authorization for the Superintendent to employ personnel and accept resignations, as he determines necessary to cover emergency situations.

Appointment of Purchasing Agent – Authorization for the Director of Operations to serve as purchasing agent for the School District.

State and Federal Programs – The Tiffin City Board of Education agrees to act as fiscal agent for all state and federal programs for Fiscal Year 2018.

Board Service Fund – Authorization to establish the Board service fund for Calendar Year 2018 at \$12,000.00.

Certificate of Available Sources – Authorization for the Treasurer to file the “Certificate of the Total Amount From All Sources Available For Expenditures, and Balances” and “Amended Official Certificate of Estimated Resources” during the fiscal year beginning July 1, 2018.

Legal Counsel – The following firms are designated as official representatives of various legal issues for District affairs: Bricker & Eckler, LLP; Freund, Freeze & Arnold; Squire, Patton Boggs; Scott Scriven, LLP; and Supance & Howard.

The president called for the vote. Voting yes: Mr. Henry, Dr. Hoyda, Dr. Gase, Mr. Perez, and Mr. Widman. Motion carried.

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(18-009) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education formally appoint the Superintendent to act as its agent for all federal, state, and privately funded projects during Calendar Year 2018. This is necessary for the Superintendent to be able to legally sign forms.

Agent for All Federal and State and Privately Funded Projects during Calendar Year 2018

The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez, and Mr. Widman. Motion carried.

(18-010) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the Alternative Tax Budget Information for the Fiscal Year Commencing July 1, 2018, as presented by the Treasurer and required by the Seneca County Budget Commission, which has waived the adoption of a tax budget pursuant to Ohio Revised Code Section 5705.281.

Alternative Tax Budget Information

The county budget commission must still certify tax rates to the board of education by March 1, even when a tax budget is waived, and issue an official certificate of estimated resources and amended official certificates of estimated resources based on alternative tax budget information the commission required the board of education to provide. The treasurer for the board of education must file one copy of the alternative tax budget information with the County Auditor on or near January 20.

The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez and Mr. Widman. Motion carried.

BOARD DISCUSSION

Board Discussion

Mr. Henry welcomed Mr. Perez to the Tiffin City Board of Education.

Dr. Gase commended Ms. Angie Ellis, Physical Education Teacher and Chairperson of the District Wellness Committee, for being selected as one of twelve 2017 Healthy School Heroes by Action for Healthy Kids for her dedication to creating a healthy school environment.

(18-011) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education hold an executive session to confer with the board's attorney concerning matters which are the subject of pending or imminent court action.

Enter Executive Session

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez and Mr. Widman. Motion carried.

Time in: 6:22 PM

(18-012) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education go out of executive session.

Exit Executive Session

January 9, 2018

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Pererz and Mr. Widman.

Time out: 7:44 PM

(18-013) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education adjourn.

Adjournment

The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Perez and Mr. Widman. Motion carried.

The meeting started at 6:00 pm and ended at 7:45 pm.

The next regular meeting will be held Wednesday, January 23, 2018, at 7:00 PM in the Tiffin Middle School Cafetorium.

Next Meeting

President

Treasurer