

TIFFIN CITY BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, December 19, 2017, 7:00 PM
Tiffin Middle School Cafetorium
103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by the President, Chris Widman, with the following members present: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Schwartz and Mr. Widman.

Roll Call

The Pledge of Allegiance was led by Mr. Mike Newlove, Ms. Hannah Mathias and the Noble 4-5 Choir: Danica Cook, Vincent Daniel, Mia Daniel, Andrew Harer, Chloe Hepperly, Chloe Heyman, Alivia Kirby, Jorja Kirian, Lilly Langley, Abigail Lewis, Adalyn Lutz, Coryanna Martin, K'Lee Mullenex, Renae Nitecki, Makayla Raudabaugh, Carter Riedel, Kaerena Rose, Noah Sallee, Heavyn Scherger, Kinsey Slosser, and Evelyn Weickert.

Pledge of Allegiance

President Widman recognized Mr. Randall Schwartz for his service as a member of the Tiffin City Board of Education.

(17-197) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education adopt the agenda and addendum with the following deletion and addition:

Adopt Agenda and Addendum

XI. ACTION ITEMS

~~11.09 Approve Letter of Concurrence~~

~~The Superintendent recommends the Tiffin City Board of Education approve Letter of Concurrence between the Tiffin Education Association and the Tiffin City Board of Education, as exhibited on page 66.~~

11.14 Adopt Resolution for OFCC Classroom Facilities Assistance Program (as presented)

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda and Mr. Widman. Motion carried.

BOARD DISCUSSION

None.

Board Discussion

BOARD REPORTS

Business Advisory Council, Dr. Gase – Met November 30, 2017. Discussed the REACH program, AIMS bus, student business councils, job fairs, Camp

Board Committee Reports

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Invention, Junior Achievement, and Career Day. The next meeting is Thursday, December 21, 2017 at 8:00 AM in the McMullen Conference Room, Tiffin Mercy Hospital.

Finance Committee, Mr. Henry – Met December 12, 2017. Discussed the monthly financial reports, Tax Increment Financing proposal, emergency levy resolution, and Local Government Innovation Funds phone system. The next meeting is Tuesday, January 16, 2018 at 5:15 PM in the first floor conference room of the Administration Building.

Marketing Committee, Mr. Schwartz – Did not meet. Mr. Schwartz thanked committee members for their service. The next meeting is Thursday, January 4, 2018 at 4:00 PM in the first floor conference room of the Administration Building.

Program Committee, Mr. Widman – Did not meet. The next meeting is Wednesday, December 20, 2017 at 5:15 PM in the first floor conference room of the Administration Building.

Support Services Committee, Dr. Hoyda – Met December 8, 2017. Discussed the food service figures and verification audit; the technology department's state testing implementation, consideration of WIFI in the auditorium and a database for discipline; the transportation department's consideration of purchasing a used bus from NCOESC; and the maintenance department's track improvement, auditorium renovation, phone system upgrade, overview of a facility conference attended by Scott Daniel, and dedication of the Rebecca Street bridge as the Bernard J. Hohman Bridge on December 28 at 4:00 PM. The next meeting is Friday, January 12, 2018 at 8:00 AM in the first floor conference room of the Administration Building.

Personnel Committee – Did not meet.

Records Committee – Did not meet.

Legislative Liaison, Mr. Henry – no report.

Vanguard-Sentinel Update, Mr. Widman – The next meeting is Thursday, December 21, 2017.

Wellness Committee, Dr. Gase – Did not meet.

STUDENT REPRESENTATIVES

Student Representatives

Natalie Gase – Spoke about exams, Quiz Bowl tournaments, Pippin cast list, winter break, and Maddie Brisendine's 1,000th point in basketball.

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Patrick Del Turco – Spoke about exams, school organization charities, the Student Council’s canned food drive, Christmas ornaments made by Tiffin Columbian Connections and Lincoln Pre-K students, National Honor Society members who rang the Salvation Army bells, the Columbian boys’ basketball victories, and Bio Club’s cereal drive.

SUPERINTENDENT’S REPORT AND RECOMMENDATIONS

Superintendent’s Report

1. LGIF Telephone System – presented by Kathy Mohr and Brian Rupp from NCOESC.
2. Tax Increment Financing Proposal – presented by David Zak and Bryce Riggs from SIEDC.
3. Additional Items – 3rd Grade reading scores.

ASSISTANT SUPERINTENDENT’S REPORT AND RECOMMENDATIONS

Assistant Superintendent’s Report

1. STEAM partnership with Heidelberg University
2. Tiffin Columbian Connections partnership with Sentinel Career and Technology Center.
3. Additional Items – none.

DIRECTOR OF EDUCATIONAL PROGRAMMING’S REPORT AND RECOMMENDATIONS

Director of Educational Programming’s Report

1. Additional Items – none.

President Widman thanked Mrs. Tuite for her assistance during the recent administrative transition.

DIRECTOR OF OPERATIONS’ REPORT AND RECOMMENDATIONS

Director of Operations’ Report

1. Holiday Giving Project – 150 hams were provided to the Salvation Army.
2. Additional Items – none.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Public Input

Jennifer Houck, 70 Lelar Street, Tiffin, spoke about the school administration’s response to an incident at Tiffin Middle School in which her daughter was threatened by another student.

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CONSENT AGENDA

(17-198) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the following items:

The Superintendent’s recommendation to approve the minutes from the following meeting:

- Regular meeting on November 28, 2017, as exhibited on pages 9 through 18 of the agenda.

The Superintendent’s recommendation to approve the Treasurer’s reports for November 2017, as exhibited on pages 19 through 30 of the agenda.

The following were balances reported in various accounts for November 2017:

General Fund	\$16,523,749.90
Bond Retirement	602,070.11
Permanent Improvement	186,622.77
Building	61,041.00
Food Service Fund	330,485.81
Special Trust	9,286.05
Endowment	15,070.69
Uniform School Supplies	-58,428.51
Mental Health	-5,156.00
Public School Support	35,926.14
Other Grant	91,238.71
District Agency	18,394.58
Classroom Facilities Maintenance	946,083.79
Student Managed Activity	69,312.86
District Managed Activity	193,790.67
Auxiliary Services	149,539.18
Data Communication Fund	0.00
Alternative Schools	0.00
School to Work	2,569.57
IDEA Part B Grants	-55,071.28
Title I Disadvantaged Children	-35,578.03
IDEA Preschool-Handicapped	-2,978.36
Improving Teacher Quality	-5,803.36
Miscellaneous Fed. Grant Fund	-660.20

Total \$19,071,506.09

**Approve
Minutes of
November
Meeting**

**Approve
November 2017
Treasurer’s
Report**

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The Superintendent's recommendation to accept the following resignation:

Accept Resignations

SUPPORT STAFF

Halie Fitch, Educational Aide, effective 12/05/17

The Superintendent's recommendation to employ the following:

Approve Employment

PROFESSIONAL STAFF

Substitute Teachers Effective for the 2017-2018 School Year

Deborah A. Baker
Denise L. Putsch
Theresa L. Reino
Dr. Phyllis A. Watts
Eric D. Ziegler

SUPPORT STAFF

Substitute Educational Aides Effective for the 2017-2018 School Year

Tami M. Kern
Jeannie M. McDermott
George L. Sherwood
Heidi Story
Charlene F. Thomas

The Superintendent's recommendation to accept the following donations:

Accept Donations

Tiffin Columbian

- Tiffin YMCA donated \$50.00 to the girls' cross country team
- D.C. and J.L. Davies donated \$100.00 to the girls' cross country team
- UIS Insurance donated \$100.00 to the girls' cross country team
- Troy Felter, DBA Honey Creek Homes, donated \$250.00 to the wrestling team in memory of Greg Akers

Washington

- Beth Margraf donated the books *Nighty Night Little Green Monster* and *Bad Kitty Does Not Like Dogs*, valued at \$20.00, in memory of Becky Anspach
- Grace Baptist Church, Women's Missionary Union, donated 2 trays of baked goods, valued at \$50.00
- Pat & Tom Walter donated the book *It's Christmas, David!*, valued at \$12.00, in memory of LeRoy Coleman
- Pat & Tom Walter donated the book *I Want a Monster*, valued at \$12.00, in memory of Michael Welter

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr.

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Gase, Dr. Hoyda and Mr. Widman. Motion carried.

ACTION ITEMS

(17-199) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve contract with North Central Ohio Educational Service Center for Educational Consultant Services for FY18, as exhibited on page 31 of the agenda.

**Approve
Educational
Consultant
Services**

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-200) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve contract with North Central Ohio Educational Service Center for new telephone system at the Administration Building, Columbian High School, Tiffin Middle School, and the Maintenance Building, as exhibited on pages 32 and 33 of the agenda.

**Approve
Telephone Sys-
tem Contract**

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-201) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve contract with North Central Ohio Educational Service Center for FY 2018 for special education services, as exhibited on page 34 and 35 of the agenda.

**Approve
NCOESC
Contract for
Special Educa-
tion Services**

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-202) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve a Depository Agreement for Ohio public funds with PNC Bank, National Association until March 31, 2021, as exhibited on pages 36 and 37 of the agenda.

**Approve
Depository
Agreement**

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-203) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve annual membership dues from the Ohio School Boards Association for January - December 2018 and the following electronic subscriptions: OSBA Briefcase and School Management News, as exhibited on page 38 of the agenda.

**Approve OSBA
Membership
Dues & Sub-
scriptions**

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

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- (17-204) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education adopt a Resolution Determining to Submit to the Electors of the Tiffin City School District the Question of the Renewal of an Existing Tax Levy Pursuant to Sections 5705.194 through 5705.197 of the Revised Code, as exhibited on pages 39 through 41 of the agenda.

**Adopt
Tax Levy
Resolution**

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

- (17-205) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve Compensation Agreement to induce the City of Tiffin to proceed with the construction of infrastructure improvements, as presented.

**Approve
City of Tiffin
Compensation
Agreement**

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

- (17-206) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the following revised Board Policies and Regulations, as exhibited on pages 42 through 65 of the agenda:

**Approve
Revised
Board Policies**

- ACA/ACAA – Nondiscrimination on the Basis of Sex/Sexual Harassment
- ACA-E/ACAA-E – Sexual Harassment Complaint Form
- ACA-R/ACAA-R – Nondiscrimination on the Basis of Sex/Sexual Harassment Grievance Procedures
- BDDJ (also KBCD) – Broadcasting and Taping of Board Meetings
- IGBI – English Learners
- IGD – Cocurricular and Extracurricular Activities
- IGDJ – Interscholastic Athletics
- IKF – Graduation Requirements
- JEDA – Truancy
- KBCD (also BDDJ) – Broadcasting and Taping of Board Meetings

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

- (17-207) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve under Ohio Revised Code Section 3313.22, that Treasurer Sharon S. Perry be re-employed for a five-year term immediately following the expiration of her current contract. The duration of her new contract, if this recommendation to re-employ is approved, would be from August 1, 2018 through July 31, 2023 and the terms of the new contract would be substantively identical to those of her current contract except (1) for previously discussed adjustments in salary and continuation of the Treasurer's obligation

**Approve
Employment of
Treasurer**

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to contribute toward the monthly cost of insurance fringe benefits, and (2) as otherwise may in the future be mutually agreed.

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

- (17-208) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education set its Organizational Meeting for Tuesday, January 9, 2018, on the first floor of the Administration Building at 6:00 PM.

**Set
Organizational
Meeting**

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

- (17-209) President Widman asked for nominations to elect a President pro tem to conduct the Organizational Meeting of the Tiffin City Board of Education on Tuesday, January 9, 2018, at 6:00 PM.

**Elect 2018
President Pro
Tem**

Mr. Schwartz nominated Mr. Henry.
Mr. Henry nominated Mr. Widman.

The President closed nominations and called for the vote. Voting for Mr. Widman: Dr. Gase, Dr. Hoyda, Mr. Henry and Mr. Widman. Voting for Mr. Henry: Mr. Schwartz. Mr. Widman elected President pro tem.

- (17-210) President Widman asked for nominations to elect a Vice President pro tem to conduct the Organizational Meeting of the Tiffin City Board of Education on Tuesday, January 9, 2018, at 6:00 PM.

**Elect 2018
Vice-President
Pro Tem**

Dr. Hoyda nominated Mr. Henry.

The President closed nominations and called for the vote. Voting for Mr. Henry: Dr. Gase, Dr. Hoyda, Mr. Schwartz, Mr. Henry, and Mr. Widman. Mr. Henry elected Vice President pro tem.

- (17-211) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education adopt the following resolution authorizing the school district Board to apply for an active planning process with the Ohio Facilities Construction Commission Classroom Facilities Assistance Program:

**Adopt OFCC
Classroom Fa-
cilities
Assistance Pro-
gram**

WHEREAS, the Board of Education of the Tiffin City School District, Seneca County, Ohio, met in regular session on December 19, 2017, and adopted the following Resolution; and

WHEREAS the Ohio Facilities Construction Commission (Commission) has notified the School District of their status on the Priority List and has offered

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the School District an opportunity to enter into an active planning process to prepare for a possible conditional approval in 2020 to participate in the Classroom Facilities Assistance Program; and

WHEREAS, the School District must respond by applying within 45 days of the current quarterly planning cycle outreach notification (school districts which apply by the date given will be prioritized ahead of those School Districts that did not apply); and

WHEREAS, the School District Board will provide any necessary information to prepare or update the Enrollment Projects; and

WHEREAS, the School District acknowledges the Commission recommendation that the School District engage a design and construction professional to assist in the review of the information presented in the Facilities Assessment Report. The School District has provided any information available to aid in the identification of any areas of concern for conditions, which cannot be readily observed by standard assessment procedures through the School District's facilities and the School District acknowledges that the scope of services provided by the professional authoring the Facilities Assessment Report does not include invasive facilities and grounds investigation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Tiffin City School District, Seneca County, Ohio that the School District wishes to enter into an active planning process to prepare for a possible conditional approval to participate in the Classroom Facilities Assistance Program at the following Commission meeting: July 2020.

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

BOARD DISCUSSION

Board Discussion

Mr. Henry congratulated Lincoln Pre-K, Washington K-1 and Krout 2-3 for the district's improved, above average 3rd grade reading scores.

Mr. Henry thanked Mrs. Houck for speaking about the Tiffin Middle School incident. He also thanked Superintendent Barber for promptly notifying the Board of Education about the incident.

Mr. Henry spoke about plans to propose a School Resource Officer in 2018-2019.

Mr. Widman commended the administration for preparing an agenda that

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included the Tax Increment Financing agreement with the City of Tiffin, a resolution to renew the emergency levy in May 2018, and an application to begin the planning process with the Ohio Facilities Construction Commission.

(17-212)

Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education adjourn.

Adjournment

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

Time in: 7:00 PM

Time out: 8:05 PM

Next Meeting

The 2018 organizational meeting is scheduled for January 9, 2018 at 6:00 PM in the Tiffin City Schools Administration Building, First Floor Conference Room.

President

Treasurer