

TIFFIN CITY BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, November 28, 2017, 7:00 PM
Tiffin Middle School Cafetorium
103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by the President, Chris Widman, with the following members present: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Schwartz and Mr. Widman.

Roll Call

The Pledge of Allegiance was led by Melissa Mellott and the following students from the TMS Builders Club: Brianna Artrip, John Bailey, Ashley Edmond, Brance Gebauer, Alexis Healy, Maggie Joyce, Charity Noftz, Jonathan Nominee, Jordyn Shoemaker, Jaylen Shifflett, Chloe Steele, Jaelynn Taylor, Grant Terry, and Haley Welter.

Pledge of Allegiance

(17-187) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education adopt the agenda with the following correction:

Adopt Agenda

XII. CONSENT AGENDA

12.03 Employment

Pupil-Activity Contracts and Volunteers for the 2017-2018 School Year

Tyson Shope, Bowling, Volunteer

XIII. ACTION ITEMS

13.03 Approve Employment of Nonlicensed Individuals with Pupil-Activity Contracts

~~Tyson Shope, Bowling, Assistant Varsity~~

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda and Mr. Widman. Motion carried.

BOARD OF EDUCATION STUDENT RECOGNITION

Mr. Barber recognized Jacob Anderson, who competed in the State Cross Country Championship.

Student Recognition

BOARD DISCUSSION

None.

Board Discussion

BOARD REPORTS

Business Advisory Council, Dr. Gase – Met October 26, 2017. Toured the AIM Mobile Career Technology Lab from Vanguard-Sentinel Career and Technology Centers. The next meeting is Thursday, November 30, 2017, at 8:00 AM in the Mercy Hospital Conference Room.

Board Committee Reports

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Finance Committee, Mr. Henry – Met November 21, 2017. Discussed the Auxiliary Services Final Expenditure Report, FY17 GAAP Basic Financial Statements, proposed high school auditorium renovations, and Dr. Conrath’s long-range facilities study. The next meeting is Tuesday, December 12, 2017 at 5:15 PM in the first floor conference room of the Administration Building.

Marketing Committee, Mr. Schwartz – Met November 2, 2017. Discussed district logo feedback, quality profile, and streaming board meetings. The next meeting is Thursday, December 7, 2017 at 4:00 PM in the first floor conference room of the Administration Building.

Program Committee, Mr. Widman – Met November 15, 2017. Discussed curriculum guides and weighted grades. The next meeting is Wednesday, December 13, 2017 at 5:15 PM in the first floor conference room of the Administration Building.

Support Services Committee, Dr. Hoyda – Met November 17, 2017. Food Service discussed meal counts, the oven fire at Washington, installation of an engine block heater in the truck, and professional development hosted by Calvert. Technology provided updates on 4DX and the coordinator search. Transportation discussed delivery of the new bus, evacuation drills, and the availability of a used 12-passenger bus from the ESC. Maintenance discussed an indoor batting cage, Columbian roof repair, Dr. Conrath’s facility study, and Omness Design’s evaluation of the auditorium. The next meeting is Friday, December 8, 2017 at 8:00 AM in the first floor conference room of the Administration Building.

Personnel Committee – Did not meet.

Records Committee – Did not meet.

Legislative Liaison, Mr. Henry – Spoke about SB 34, which would require schools to open for instruction after Labor Day, and uncertain changes to an Ohio Administrative Code regarding bus drivers.

Vanguard-Sentinel Update, Mr. Widman – Met November 16, 2017. Toured the new public safety building. The next meeting is Thursday, December 21, 2017, at the Vanguard Tech Center Cafe.

Wellness Committee, Dr. Gase – Did not meet. Spoke about yoga classes and YMCA memberships.

STUDENT REPRESENTATIVES

**Student
Representatives**

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Natalie Gase – Spoke about the Christmas season, high school pep rallies, choir performances, National Honor Society inductions, canned food drive, Quiz Bowl standings, and college acceptance letters.

Patrick Del Turco – Spoke about student organizations including the Change Makers and its collection drive for Morrison House, the Student Council's canned food drive, and the Spring musical, *Pippin*.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

Superintendent's Report

1. 45 new Inductees into National Honor Society
2. Council of Chief State School Officers
3. Standards Based Grade Cards
4. Additional Items – Celebrate Youth Luncheon and the 2017 Youth Asset Builder Award Winners: Brayden Boes, Andrew Branson, Brody Conley, Sara Conner, Hailey Cortez, Samantha Demmerly, Braden Distel, Gary Hart, Kayla Hook, Jakobi Jackson, Adalyn Schumm, and the Morgan Stahl family.

ASSISTANT SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

Assistant Superintendent's Report

1. 1st Reading of Proposed Revised Board Policies and Regulations, as exhibited on pages 9 through 33 of the agenda:
 - ACA/ACAA – Nondiscrimination on the Basis of Sex/Sexual Harassment
 - ACA-E/ACAA-E – Sexual Harassment Complaint Form
 - ACA-R/ACAA-R – Nondiscrimination on the Basis of Sex/Sexual Harassment Grievance Procedures
 - BDDJ (also KBCD) – Broadcasting and Taping of Board Meetings
 - IGBI – English Learners
 - IGD – Cocurricular and Extracurricular Activities
 - IGDJ – Interscholastic Athletics
 - IKF – Graduation Requirements
 - JEDA – Truancy
 - KBCD (also BDDJ) – Broadcasting and Taping of Board Meetings
2. Additional Items – none.

DIRECTOR OF EDUCATIONAL PROGRAMMING'S REPORT AND RECOMMENDATIONS

Director of Educational Programming's Report

1. Additional Items – none.

DIRECTOR OF OPERATIONS' REPORT AND RECOMMENDATIONS

Director of Operations'

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1. Holiday Giving Project
2. Dr. Jack Conrath Facility Evaluation Presentation
3. Additional Items – none.

Report

DIRECTOR OF STUDENT SERVICES

1. Special Education Profile

Director of Student Services

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

Public Input

CONSENT AGENDA

(17-188) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the following items:

The Superintendent’s recommendation to approve the minutes from the following meeting:

- Regular meeting on October 24, 2017, as exhibited on pages 34 through 45 of the agenda.

Approve Minutes of October Meeting

The Superintendent’s recommendation to approve the Treasurer’s reports for October 2017, as exhibited on pages 46 through 59 of the agenda.

Approve October 2017 Treasurer’s Report

The following were balances reported in various accounts for October 2017:

| | |
|----------------------------------|-----------------|
| General Fund | \$17,260,543.09 |
| Bond Retirement | 1,322,919.19 |
| Permanent Improvement | 230,108.88 |
| Building | 61,041.00 |
| Food Service Fund | 302,362.17 |
| Special Trust | 9,286.05 |
| Endowment | 15,070.69 |
| Uniform School Supplies | -81,579.73 |
| Mental Health | 1,000.00 |
| Public School Support | 33,576.57 |
| Other Grant | 91,087.79 |
| District Agency | 3,364.63 |
| Classroom Facilities Maintenance | 978,865.15 |
| Student Managed Activity | 63,867.29 |

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| | |
|--------------------------------|------------|
| District Managed Activity | 223,567.60 |
| Auxiliary Services | 73,395.09 |
| Data Communication Fund | 0.00 |
| Alternative Schools | 0.00 |
| School to Work | 2,569.57 |
| IDEA Part B Grants | -55,415.25 |
| Title I Disadvantaged Children | -35,778.17 |
| IDEA Preschool-Handicapped | -2,714.71 |
| Improving Teacher Quality | -6,313.59 |
| Miscellaneous Fed. Grant Fund | -1,122.37 |

Total \$20,489,700.94

The Superintendent's recommendation to accept the following resignation:

Accept Resignations

PUPIL ACTIVITY

Kenny Garcia, Basketball, Assistant Varsity Boys'

The Superintendent's recommendation to employ the following:

Approve Employment

PROFESSIONAL STAFF

Substitute Teachers Effective for the 2017-2018 School Year

Lawrence J. Blackfil III

Todd M. Tobalt

SUPPORT STAFF for the 2017-2018 School Year

Bus Driver

Gary Studer, Route 53AM & PM, increase by .75 hours per day, 2 days per week, effective October 19, 2017

Substitute Custodian/Night Sweeper

Jeannie M. McDermott

Substitute Educational Aides Effective for the 2017-2018 School Year

Bronlyn R. Black

Nancy P. Black

Doris M. Bour

Destiny L. Keckler

Patricia S. Price

Sherri L. Smith

Kathleen A. Wise

Amy M. Zender

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Pupil-Activity Contracts and Volunteers for the 2017-2018 School Year

Aaron Burkett, Swimming, Volunteer

Chris Lewis, Swimming, Head Varsity

Samantha Lichtenberger, Academic Competition Sponsor Volunteer

Tyson Shope, Bowling, Assistant Varsity Volunteer

The Superintendent's recommendation to accept the following donations:

**Accept
Donations**

Tiffin Columbian

- Dr. Mark Akers donated \$750.00 to the Athletic Department
- OhioPyle Prints, Inc. donated \$145.83 from product sales
- Jimmy John's donated 130 subs to the High School staff, valued at \$342.00
- Keith Hodgkinson donated 20 10-gallon totes to the ChangeMakers Club, valued at 80.00

Tiffin Middle School

- Tyler Aldrich, The Make It Fit Foundation, donated three I-pads and covers, valued at \$809.70
- Tiffin Middle School PTO donated gift cards from local vendors for the TMS Bucks drawing, with a total value of \$175.00

Krout

- Pine Tree Poetry donated 2 copies of the 2017 Poetry Collection, valued at \$38.00
- Tiffin Y-Wives donated 17 bags of snacks for the staff, valued at 150.00

The following donations received in memory of Morgan Stahl:

- Angee and Bill Beaston and family donated the book Tallulah's Tutu, valued at \$12.00
- Theresa and Mark Stover and family donated the book Princesses Wear Pants, valued at \$14.00
- Sandra and Leonard Lepper donated \$50.00
- Sharon and Jeff Perry donated \$40.00
- Dr. Prasad Kakarala donated \$25.00
- Anabel and Dylan Montgomery donated \$20.00
- Anne and Dr. Andrew Gase donated \$100.00
- Judith and John Arnold donated \$50.00

Noble

- VCA Dog and Cat Hospital of Tiffin donated their services for Kennedy's care, valued at \$68.80
- TCS K-5 PTO donated \$4,695.00 for Brain Pop

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Washington

- Mary Swartz donated the book Only One You, valued at \$12.00, in memory of Morgan Stahl
- Pat & Tom Walter donated the book Pug Meets Pig, valued at \$12.00, in memory of Ken Cornwell
- Kay Rochotte donated \$30.00 to purchase books for the library, in memory of Becky Anspach
- Pat and Tom Walter donated the books Pink Ponies Cookbook and Super Simple Forest Critter Crafts, valued at \$24.00, in memory of Deb Fuller
- Nancy & Don Burner donated the book I Like Dachshunds, valued at \$12.00, in memory of Ken Cornwell
- Carol and Lewis Campbell donated the books The Teacher’s Peter and When’s My Birthday, valued at \$25.00, in memory of Becky Anspach
- Pat and Tom Walter donated the book Dino-Dancing, valued at \$12.00, in memory of Morgan Stahl
- Tina Lorenz donated the book Moo Moo in a Tutu, valued at \$12.00, in memory of Morgan Stahl
- Nancy and Don Burner donated the book Snickerdoodle Takes the Cake, valued at \$12.00, in memory of Morgan Stahl
- Pat and Tom Walter donated the book First Big Book of Dinosaurs, valued at \$12.00, in memory of James, Jodi, Austin, Cody and Jessica Rainey

The Treasurer’s recommendation to adopt the following supplement to the Permanent Appropriation Resolution for the fiscal year ending June 30, 2018:

- 463 Alternative Schools \$460.02

The Superintendent’s recommendation to pay the following stipends upon certified completion of duties:

LPDC

Christina L. Joyce, \$250.00
Joan M. Ledwedge, \$250.00
Ann T. Reddy, \$250.00

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda and Mr. Widman. Motion carried.

**Supplemental
Appropriations**

**Approve
Payment of
LPDC Stipends**

ACTION ITEMS

- (17-189) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve partnership agreement for the operation of programs funded

**Approve
Title I-D**

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by Title I-D between the Seneca County Youth Center, Tiffin City Schools and North Central Ohio Educational Service Center for the 2017-18 School Year, as exhibited on pages 60 through 61 of the agenda.

Partnership Agreement

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-190) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the following revised Board Policies and Regulations, as exhibited on pages 62 through 70 of the agenda:

Approve Revised Board Policies

- BHD – Board Member Compensation and Expenses
- DID – Inventories (Fixed Assets)
- ECA-R – Buildings and Grounds Security
- IGBEA – Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
- IGDG – Student Activities Funds Management
- JFG – Interrogations and Searches
- JFG-R – Interrogations and Searches
- LEC (Also IGCH) – College Credit Plus
- LEC-R (Also IGCH-R) – College Credit Plus

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-191) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education, under Ohio Revised Code Section 3313.53, employ (upon satisfactory completion of all requirements) the following non-licensed individuals who hold a valid pupil-activity program permit, in the position indicated for the 2017-2018 school year, having offered such position to those employees of the district who are licensed individuals and no such employee qualified to fill the position having accepted it, and having then advertised the position as available to any licensed individual who is qualified to fill it and not employed by the board, and no such person having applied for and accepting it.

Employ Non-Licensed Individuals with Pupil-Activity Permit

- Larry Kisabeth, Basketball, Assistant Varsity Boys'

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-192) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve Columbian High School Curriculum Guide 2018-2019 Revisions, as exhibited on pages 71 through 75 of the agenda.

Approve 2018-19 TC Curriculum Guide Revisions

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

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- (17-193) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve Tiffin Middle School Curriculum Guide 2018-2019 Revisions, as exhibited on page 76 of the agenda.

**Approve
2018-19 TMS
Curriculum
Guide
Revisions**

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

- (17-194) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the following standing authorization for Calendar Year 2017:

**Approve
Standing
Authorization
for Legal
Counsel**

Legal Counsel – The following firm is designated as an official representative of various legal issues for District affairs: Bricker & Eckler, LLP.

The President called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD

Public Dialogue

Topic – Levy

President Widman spoke about the current levy expiring in 2019 that will be placed on the May 2018 ballot for renewal.

Treasurer Perry spoke about the resolutions needed in December and January to be filed with the county board of elections by February 7, 2018.

Dr. Gase spoke about a potential new bond issue for a future OFCC (Ohio Facilities Construction Commission) project. The middle school bonds expire in 2023.

BOARD DISCUSSION

**Board
Discussion**

Mr. Henry spoke about an inquiry from Mark Hoerig regarding the impact of Community Reinvestment Areas on school district revenue.

Mr. Henry spoke about the OSBA (Ohio School Boards Association) Capital Conference, its professional development sessions, and the opportunity for team-building with board members and administrators.

Dr. Gase spoke about Capital Conference, its amount of valuable information and trade show vendors, and a reading program that provides books from birth to school-age.

- (17-195) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Edu-

Executive

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cation hold an executive session to discuss employment of public employees.

Session

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

Time in: 8:34 PM

Time out: 9:36 PM

(17-196) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education adjourn.

Adjournment

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

Time in: 7:00 PM

Time out: 9:37 PM

The next regular meeting is scheduled for December 19, 2017 at 7:00 PM in the Tiffin Middle School Cafetorium.

Next Meeting

President

Treasurer