

**TIFFIN CITY BOARD OF EDUCATION**  
**Special Meeting Minutes**  
**Thursday, August 10, 2017, 3:30 PM**  
**Tiffin Middle School Library**  
**103 Shepherd Drive, Tiffin, Ohio**

The regular meeting of the Tiffin City Board of Education was called to order by the President, Chris Widman, with the following members present: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Schwartz and Mr. Widman.

**Roll Call**

The Pledge of Allegiance was led by President Widman.

**Pledge of Allegiance**

(17-147) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education adopt the agenda with the following correction:

**Adopt Agenda**

**VIII. ACTION ITEMS, 8.02 Approve Administrator Contract**

The Superintendent recommends the Tiffin City Board of Education approve the following administrator contract:

- Justin A. Lutz, Middle School Dean of Students, Classification ~~VI~~ IV, Level 1, 190 Days, ~~08/01/17—07/31/19~~ 07/01/17 – 06/30/19.

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

**BOARD DISCUSSION**

None.

**Board Discussion**

**SUPERINTENDENT'S REPORT AND RECOMMENDATIONS**

**Superintendent's Report**

1. Miscellaneous Items – Superintendent Barber spoke about staff training, 4 Disciplines of Execution, Performance Index goal, Solution Tree, Professional Learning Communities, improvement plan, curriculum audit alignment, participating teacher and administrator recognition, new teacher orientation, Educator of the Year recipient Pat Smith, HB 410 attendance and truancy, and substitute teacher pay comparisons.

**ASSISTANT SUPERINTENDENT'S REPORT AND RECOMMENDATIONS**

**Assistant Superintendent's Report**

1. Miscellaneous Items – Mr. Boes reported that all certified positions have been hired.

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**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**Public Input**

Mark Hoerig, 75 Birchwood Drive, Tiffin, spoke favorably about the new Superintendent and Assistant Superintendent, for whom he has high expectations.

**CONSENT AGENDA**

**(17-148)** Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the following items:

The Superintendent's recommendation to accept the following resignations:

**Accept  
Resignations**

**PROFESSIONAL STAFF effective at the conclusion of the 2016-2017  
Employment Contract**

Emily I. Theis

**SUPPORT STAFF effective at the conclusion of the 2016-2017 Employ-  
ment Contract**

Kristen M. Santos

The Superintendent's recommendation to employ the following:

**Approve  
Employment**

**PROFESSIONAL STAFF effective for the 2017-2018 School Year**

Ashlee M. Grzywina

The Superintendent's recommendation to confirm and ratify the following employment:

**Confirm and  
Ratify  
Employment**

**EMPLOYEE RE-ASSIGNMENTS**

- Robert F. Boes, Assistant Superintendent, Classification 0, Level 6, 260 days, 08/01/17 - 07/31/20
- Shawn G. Murphy, Tiffin Middle School Principal, Classification II, Level 6, 220 days, 07/01/17 - 06/30/20

**ADMINISTRATOR CONTRACTS**

- Maryl Hill, Director of Student Services, Classification III, Level 6, 205 days, 08/01/17 - 07/31/19
- Nichole L. Jiran, Washington K-1 Principal, Classification III, Level 10, 205 days, 07/01/17 - 06/30/19

**PROFESSIONAL STAFF effective for the 2017-2018 School Year**

Ashley S. Mooney

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Abigail M. Prosser  
Brian D. Rothrock

**PROFESSIONAL STAFF effective for the 2017-2018 School Year  
Limited Teaching Contracts**

Alexis Boyer  
Carrie J. Coleman  
Gerald Trey Elchert  
Erin S. Lawrence  
Ashley S. Mooney  
Emily I. Theis  
Travis Wise

**PROFESSIONAL STAFF effective for the 2017-2018 School Year**  
Karen G. Michniak, Spanish Teacher, increase contract to 50%

**Home Instruction Tutors effective for the 2016-2017 School Year**

Amy L. Bores  
Sara D. Boyer  
Nicole L. Strausbaugh

**Home Instructor Tutors effective for the 2017-2018 School Year**

Stacy L. Berrier  
Hope E. Boes  
Erin S. Lawrence

**Classroom Instruction, Day Classes, Summer 2017, not to exceed 25  
hours**

Karen M. Daniel  
Tiffany R. Thompson

**Calvert Auxiliary Services Program**

Tamra Andrews, Auxiliary Services Tutor

**Substitute Teachers effective for the 2017-2018 School Year**

Dawn M. Abraham-Egbert  
Deborah A. Baker  
Edward E. Bloom  
James W. Boroff  
Nancy K. Brown  
Elizabeth C. Buko-Kiesel  
Linda L. DeVos  
Greg A. Distel  
Debbie A. Gerschutz  
Donna J. Goshe

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Jan V. Grangaard  
Marilyn B. Greene  
Karen A. Hampshire  
Richard L. Hughes  
Jon J. Jenkins  
Stacey L. Kiesel  
Diane M. Kimmet  
Curt L. King  
Susan L. Klopfenstein  
Ang Lee  
Judith A. Lonsway  
Elizabeth A. Obringer  
Darla M. Panuto  
Kathryn D. Rinehart  
Nanette M. Sauber  
Paricia J. Smith  
Michael P. Steyer  
Lisa A. Swickard  
Caitlyn T. Troiano  
Michelle L. Yeakle

**Supplemental Contracts effective for the 2017-2018 School Year**

Stacey L. Berrier, Junior Class Advisor  
Stacey L. Berrier, Student Council, High School  
Laurie H. Braley, Detention, Middle School  
Thomas E. Cahill, Detention, High School  
Adam P. Cok, Golf, Varsity Assistant  
Daniel E. Cole, Football, Assistant Varsity  
Amy M. Cooper, Basketball, Assistant Varsity Girls'  
Amy M. Cooper, Track, Head Varsity Girls  
Amy M. Cooper, Volleyball, Assistant Varsity  
Erica S. Dickman, Softball, Head Varsity  
Erica S. Dickman, Volleyball, Eighth Grade Girls'  
Leonard W. Donaldson, Academic Competition Sponsor  
Gerald Trey Elchert, Basketball, Ninth Grade Boys'  
Gerald Trey Elchert, Tennis, Head Varsity Girls'  
Daniel S. Gilbert, Weight Room Supervisor (Fall)  
Mark P. Ingalls, Cross Country, Head Varsity Girls'  
Christopher A. Kanney, Marching Band, Assistant Director  
Christopher A. Kanney, Marching Band Director, Eighth Grade 50%  
Christopher A. Kanney, Pep Band 50%  
Christopher A. Kanney, Jazz Band  
Troy D. Keller, Football, Assistant Varsity  
John F. Kihorany, Cross County, Head Varsity Boys'  
John R. Kihorany, Track, Head Varsity Boys

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Christopher O. Kopp, National Honor Society  
Justin A. Lutz, Football, Head Varsity  
Jenna L. McKillip, Student Council, Middle School  
Jenna L. McKillip, Yearbook, Middle School  
Michael R. Meadows, Marching Band Director  
Michael R. Meadows, Marching Band Director, Eighth Grade 50%  
Michael R. Meadows, Pep Band 50%  
Curt G. Mellott, Baseball, Head Varsity  
Paula K. Pauly, Flag Squad  
Cory A. Ridge, Spring Musical, Technical Dir./Choreographer 50%  
Cory A. Ridge, Spring Musical, revised from Technical Dir./Choreographer  
50% to Choreographer  
Kimberly J. Ridge, Spring Musical, Music Director  
Anthony A. Vasko, Baseball Assistant Varsity  
Anthony A. Vasko, Golf, Head Varsity  
Loran H. Weingart, Basketball Assistant Varsity Boys'

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

## ACTION ITEMS

- (17-149) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the revised Tiffin City Schools Organizational Chart, as exhibited on page 7 of the agenda.

**Approve  
Revised TCS  
Organizational  
Chart**

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

- (17-150) Mr. Schwartz moved, seconded by Mr. Henry, the Tiffin City Board of Education approve the following administrator contract:

**Approve  
Administrator  
Contract**

- Justin A. Lutz, Middle School Dean of Students, Classification IV, Level 1, 190 days, 07/01/17 – 06/30/19

The President called for the vote. Voting yes: Mr. Schwartz, Mr. Henry, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD  
None.

**Public Dialogue**

BOARD DISCUSSION  
None.

**Board  
Discussion**

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(17-151) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education adjourn.

**Adjournment**

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

Time in: 3:30 PM  
Time out: 3:58 PM

The next regular meeting is scheduled for August 22, 2017 at 7:00 PM in the Tiffin Middle School Cafetorium.

**Next Meeting**

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President

\_\_\_\_\_  
Treasurer