TIFFIN CITY BOARD OF EDUCATION Regular Meeting Minutes Tuesday, July 25, 2017, 7:00 PM Tiffin Middle School Cafetorium 103 Shepherd Drive, Tiffin, Ohio

Pledge of Allegiance

Board Discussion

The regular meeting of the Tiffin City Board of Education was called to order by the President, Chris Widman, with the following members present: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Schwartz and Mr. Widman.

The Pledge of Allegiance was led by President Widman.

(17-127) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education adopt the agenda as presented. Adopt Agenda

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

BOARD DISCUSSION

Mrs. Michelle Tuite introduced the new professional staff for the 2017-2018 school year: Jennifer Losey, Nichole Jiran, Maryl Hill, Alexis Boyer, Carrie Coleman, Donald Cook, Trey Elchert, Mykel Heberling, Erin Lawrence, Emily Minns, Ashley Mooney, Abigail Prosser, Brian Rothrock and Travis Wise.

The new student representatives for the 2017-2018 school year are Patrick DelTurco and Natalie Gase.

Vanguard-Sentinel Career and Technology students were recognized for their accomplishments at the national level. Brittany DuMonte, Alexis Herr, Dylan Wertz, and Alan Zimmerman earned gold medals. Jacob Craig, Brittany DuMonte, Eve Fitch, Brandy Gabrielson, Katelyn Gillig, Beca Kimmet, Auston Obringer, Victoria Vache and Taylor Wherling placed as teams or individuals.

President Widman announced a Welcome Reception to be hosted by board members for the new Superintendent, Gary Barber, on Thursday, August 10, 2017, from 4:00-6:00 p.m. in the Tiffin Middle School Cafetorium.

Mr. Widman spoke about the Ohio School Boards Association's annual conference to be held in November and the procurement of alternative bond counsel.

BOARD REPORTS

Business Advisory Council, Dr. Gase – Did not meet. Dr. Gase commended Mrs. Pat Smith for Camp Invention. The next meeting is July 27, 2017, in the Administration Building Conference Room at 8:00 a.m.

Finance Committee, Mr. Henry – Met July 18, 2017. Spoke about state funding increases in H.B. 49 and levy deadlines for the May 2018 election. The next meeting is Tuesday, August 15, 2017 at 5:15 PM in the first floor conference room of the Administration Building.

Marketing Committee, Mr. Schwartz – Did not meet. The next meeting is to be announced.

Program Committee, Dr. Gase – Did not meet. The next meeting is Wednesday, August 16, 2017 at 5:15 PM in the first floor conference room of the Administration Building.

Support Services Committee, Dr. Hoyda – Met July 14, 2017. Mr. Daniel spoke about Zulama, the middle school server, high school projectors, bus routes, stops and inspections, the beverage contract, middle school roof repairs, and the copier contract. He also reported no damage from recent flooding in the area. The next meeting is Friday, August 11, 2017 at 8:00 AM in the first floor conference room of the Administration Building.

Personnel Committee - Did not meet.

Records Committee - Did not meet.

Legislative Liaison, Mr. Henry – Spoke about the passage of H.B. 49.

Vanguard-Sentinel Update, Mr. Widman – Met June 29, 2017. Spoke about a memorandum of understanding with the economic development corporation in Fremont and changes in the annual kickoff day. The next meeting is Thursday, August 17, 2017 at the Administration Center.

Wellness Committee, Dr. Gase – Did not meet.

STUDENT REPRESENTATIVES

No reports.

Board Committee Reports

Student Representatives

	SUPERINTENDENT'S REPORT AN	D RECOMMENDATIONS	Superinten- dent's Report
	1. Miscellaneous Items – none.		
	DIRECTOR OF INSTRUCTION / PE RECOMMENDATIONS	RSONNEL'S REPORT AND	Director of Instruction / Personnel's
	1. Miscellaneous Items – none.		Report
	DIRECTOR OF OPERATIONS' REP	ORTS AND RECOMMENDATIONS	Director of Operations' Report
	1. Miscellaneous Items – none.		Report
	OPPORTUNITY FOR THE PUBLIC	TO ADDRESS THE BOARD	Public Input
	None.		
CONSEN	IT AGENDA		
(17-128)	Mr. Henry moved, seconded by Mr. S cation approve the following items:	chwartz, the Tiffin City Board of Edu-	
	 The recommendation to approve the m Regular meeting on June 27, 2017 of the agenda. 	inutes from the following meetings: 7, as exhibited on pages 14 through 27	Approve Minutes of June Meeting
	The recommendation to approve the exhibited on pages 28 through 39 of th	Treasurer's reports for June 2017, as e agenda.	Approve June 2017 Treasurer's
	The following were balances reported in various accounts for June 2017:		Report
	General Fund Bond Retirement Permanent Improvement Building Food Service Fund Special Trust Endowment Uniform School Supplies	\$14,611,215.36 957,724.41 187,654.62 61,041.00 363,568.79 9,286.05 15,070.69 914.66	
	Mental Health	4,000.00	

D 11 0 1 10	
Public School Support	32,796.11
Other Grant	66,597.93
District Agency	17,483.94
Classroom Facilities Maintenance	915,063.07
Student Managed Activity	57,298.18
District Managed Activity	168,391.59
Auxiliary Services	85,535.10
Data Communication Fund	0.00
Alternative Schools	-4,712.69
School to Work	2,569.57
IDEA Part B Grants	-59,869.20
Title I Disadvantaged Children	-41,612.29
IDEA Preschool-Handicapped	-1,728.48
Improving Teacher Quality	-649.74

Total \$1	17,447,638.67
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The recommendation to accept the following resignations:

PROFESSIONAL STAFF effective at the conclusion of the 2016-2017 Employment Contract Christina A. Adams Jay T. Morelock Nicholas Z. Smith

The recommendation to employ the following:

PROFESSIONAL STAFF Effective for the 2017-2018 School Year

Ashley S. Mooney Abigail M. Prosser Brian D. Rothrock

Calvert Auxiliary Services Program

Tamra Andrews, Auxiliary Services Tutor

Substitute Teachers, Effective for the 2017-2018 School Year

Dawn M. Abraham-Egbert Deborah A. Baker Edward E. Bloom James W. Boroff Nancy K. Brown Elizabeth C. Buko-Kiesel Linda L. DeVos Greg A. Distel Approve Employment

Accept Resignations

Debbie A. Gerschutz Donna J. Goshe Jan V. Grangaard Marilyn B. Greene Karen A. Hampshire Richard L. Hughes Jon J. Jenkins Stacey L. Kiesel Diane M. Kimmet Curt L. King Susan L. Klopfenstein Ang Lee Judith A. Lonsway Elizabeth A. Obringer Darla M. Panuto Kathryn D. Rinehart Nanette M. Sauber Paricia J. Smith Michael P. Steyer Lisa A. Swickard Caitlyn T. Troiano Michelle L. Yeakle

Supplemental Contracts Effective for the 2017-2018 School Year

Adam P. Cok, Golf, Varsity Assistant Daniel E. Cole, Football, Assistant Varsity Amy M. Cooper, Basketball, Assistant Varsity Girls' Amy M. Cooper, Track, Head Varsity Girls Gerald Trey Elchert, Basketball, Ninth Grade Boys' Gerald Trey Elchert, Tennis, Head Varsity Girls' Daniel S. Gilbert, Weight Room Supervisor (Fall) John R. Kihorany, Track, Head Varsity Boys Curt G. Mellott, Baseball, Head Varsity Cory A. Ridge, Spring Musical, revised from Technical Dir./Choreographer 50% to Choreographer Anthony A. Vasko, Baseball Assistant Varsity Anthony A. Vasko, Golf, Head Varsity

Pupil-Activity Contracts and Volunteers for the 2017-2018 School Year Lonnie Fitch, Spring Musical, revised from Technical Dir./Choreographer 50% to Technical Director Mykel Heberling, Football, Volunteer Jason Schar, Volleyball, Volunteer

SUPPORT STAFF Effective for the 2017-2018 School Year

Megan E. Belch, Educational Aide Joyce Black, from Educational Aide to 4 hrs. Secretary at Level 0 and 2.5 hrs. Educational Aide at Level 2, Effective 08/21/17 Carissa Boeser, from Educational Aide to Secretary, Level 4, 250 days, effective 07/11/17 Susan M. Couch, Bus Driver, Level 2, Effective 08/1/17 Jill Gooding, Educational Aide Ashley Hoy, Educational Aide Bus, Confirm Reassignment from 3 hours to 1.5 hours per day, effective 08/01/17 Rebecca R. Pupa, Educational Aide Samantha C. Reese, Educational Aide Garrison D. Rennels, from Substitute Bus Driver to Bus Driver, Level 5, Effective 08/1/17 Jamie L. Sieving, Educational Aide William O. Williams, Educational Aide, Confirm Reassignment from 8 hours to 6.5 hours per day, Effective 08/01/17

Substitute Educational Aides Effective for the 2017-2018 School Year

Edward E Bloom James W. Boroff Lucianne Bowlus Nancy K. Brown Constance L. Distel Marsha S. Hampshire Cheryl L. Hoover Ashley L. Hoy Jon J. Jenkins Stacey L. Kiesel Ann M. Newhard Patricia A. O'Connor Joy A. Rose Patricia J. Smith Michael P. Steyer Lisa A. Swickard

Support Staff Effective for the 2017-2018 School Year

Athletic and other event workers as needed, payable from Student Activity and Agency funds @ amounts to be determined, upon certified completion of duties.

The recommendation to accept the following donations:

District

- Ballreich donated snacks for Camp Invention, valued at \$50.00
- Dr. Jeffrey Hoyda donated lunch for Camp Invention, valued at \$150.00

Accept Donations

Approve

Report

Statement of

Purpose Budget

- Toledo Molding & Die donated snacks for Camp Invention, valued at \$25.00
- Laurie Repp donated a framed 1876 diploma from Tiffin City Schools, valued at \$150.00

Noble

• VCA Dog and Cat Hospital of Tiffin donated their services for Kennedy's care, valued at \$121.75

Lincoln Pre-K

• Grace Baptist Church donated school supplies, valued at \$408.00

The Treasurers' recommendation to approve the Statement of Purpose Budget Report from the following student activity group for the year beginning July 1, 2017 and ending June 30, 2018:

• Fund 018 SCC 9005 Support Fund Noble

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, and Dr. Hoyda. Mr. Widman abstained. Motion carried.

ACTION ITEMS

(17-129)	Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Edu- cation approve a contract with Fundamentals First, Inc. for vision evaluation, as exhibited on page 40 of the agenda.	Approve Contract with Fundamentals First
	The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.	
(17-130)	Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Edu- cation adopt the following news and revised Board Policies and Regulations as exhibited on pages 41 through 51 of the agenda:	Adopt Board Policies
	EF/EFB - Food Services Management/Free and Reduced-Price Food Services Vices IGBB - Programs for Students who are Gifted JN – Student Fees, Fines and Charges	
	The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.	
	Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Edu- cation temporarily approve the following new and revised Board Policies and	Temporarily Approve Board

Regulations as exhibited on pages 52 through 157 of the agenda: (17-131)

Policies

AA - School District Legal Status AFC-1 – Evaluation of Professional Staff AFCA – Evaluation of School Counselors DECA – Administration of Federal Grant Funds DI – Fiscal Accounting and Reporting DID - Inventories DJC – Bidding Requirements DJF – Purchasing Procedures DJF-R - Purchasing Procedures DLC-R – Expense Reimbursements DN - School Properties Disposal EBC - Emergency Management and Safety Plans EBC-R - Emergency Management and Safety Plans EBCD – Emergency Closings EFG – Student Wellness Program GBCB - Staff Conduct GCBE-2-R - Professional Staff Vacations and Holidays GCN-1 - Evaluation of Professional Staff GCNA – Evaluation of School Counselors IGAE - Health Education IGBI – English Learners IGBJ - Title I Programs IGBL - Parent and Family Involvement in Education IGCH - College Credit Plus IGCH-R - College Credit Plus IGDJ – Interscholastic Athletics **IKF** – Graduation Requirements IL – Testing Programs JED - Student Absences and Excuses JED-R - Student Absences and Excuses JEDA – Truancy JF – Students Rights and Responsibilities JFC - Student Conduct JG - Student Discipline JGD – Student Suspension JGE - Student Expulsion JO – Student Records JO-R – Student Records KGB - Public Conduct on District Property LEC – College Credit Plus LEC-R - College Credit Plus Mr. Barber will address all revisions, clarify re-approval and re-adoption 8

dates, and answer other questions prior to adoption at the next board meet-

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr.

ing.

	Gase, Dr. Hoyda, and Mr. Widman. Motion carried.
(17-132)	Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Edu- cation ratify the 2017-2018 school bus stops as exhibited on pages 158 through 174 of the agenda, and authorizes the Director of Operations or his designee to adjust the stops as deemed necessary throughout the year.
	The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.
(17-133)	Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Edu- cation approve a revised contract for teaching membership between VHS, Inc. and Tiffin City Schools, as exhibited on pages 175 through 179 of the agenda.
	The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.
(17-134)	Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Edu- cation approve an amended and restated Athletic Training Services Agreement between Mercy Health –Tiffin Hospital LLC and Columbian High School, as exhibited on pages 180 through 184 of the agenda.
	Mr. Henry indicated there is no cost for this agreement.
	The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.
(17-135)	Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Edu- cation approve a contract with the American Bottling Company for providing vending machines and services for all buildings and school events, as exhib- ited on pages 185 through 188 of the agenda.
	Mr. Henry thanked Vince Arnold of the Support Services Committee for his expertise on this matter.
	The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.
(17-136)	Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Edu-

Ratify Bus Stops

Approve Revised VHS Contract

Approve Amended Athletic Training Services Agreement

Approve American Bottling Company Contract

Approve Transportation Agreement

cation approve an agreement to transport Tiffin City School students to The

Center for Autism & Dyslexia, 7340 Timberstone Dr., Findlay, OH 45840 as exhibited on page 189 of the agenda. This service is provided to students at no additional cost to the District and will end when the District is no longer required to transport students requiring specialized services to a school in Findlay, Ohio.

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-137) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve a transportation agreement with Jennifer Heck for the 2017-2018 school year for transportation services as exhibited on page 190 of the agenda.

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-138) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve an agreement with Ohio History Connection for online textbook subscription, as exhibited on page 191 of the agenda.

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-139) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve an agreement between Central Ohio Medical Review, LLC and Tiffin City Schools for the purpose of medical review services, as exhibited on page 192 through 197 of the agenda.

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

- (17-140) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education employ, under Ohio Revised Code Section 3313.53 (upon satisfactory completion of all requirements) the following nonlicensed individuals who hold a valid pupil-activity program permit, in the position indicated for the 2017-2018 school year, having offered such position to those employees of the district who are licensed individuals and no such employee qualified to fill the position having accepted it, and having then advertised the position as available to any licensed individual who is qualified to fill it and not employed by the board, and no such person having applied for and accepting it.
 - Erika Carter, Volleyball, Ninth Grade Girls'
 - Stacy Clouse, Volleyball, Seventh Grade Girls'
 - Josh Edler, Football, Seventh/Eighth Grade

Approve Transportation Agreement with Jennifer Heck

Approve Agreement with Ohio History Connection

Approve Central Ohio Medical Review Agreement

Approve Pupil-Activity Contracts

	• Nan Sauber, Tennis He	ead Varsity Girls' Volunteer	
		e vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr.	Approve Parent Mentor Liaison Con- tract with
(17-141)	cation approve a contrac Center for FY18 Parent M	ed by Mr. Schwartz, the Tiffin City Board of Edu- t with North Central Ohio Educational Service Mentor Liaison, as exhibited on page 198 of the	NCOESC
	agenda.		Approve SMART
(17-142)	The President called for the Gase, Dr. Hoyda, and Mr.	e vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Widman. Motion carried.	Technology Contract with NCOESC
	cation approve a contrac	ed by Mr. Schwartz, the Tiffin City Board of Edu- t with North Central Ohio Educational Service Technology Professional Development, as exhibit- da.	Approve MT
(17-143)	The President called for the Gase, Dr. Hoyda, and Mr.	e vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Widman. Motion carried.	Business Technologies Contract
(17-143)	-	ed by Mr. Schwartz, the Tiffin City Board of Edu- with M.T. Business Technologies, as exhibited on he agenda.	
	Mr. Henry commended Mi accountability.	. Daniel for addressing copier downtime, costs and	Approve Bus Route
(17-144)	The President called for the Gase, Dr. Hoyda, and Mr.	e vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Widman. Motion carried.	Assignments
(17-144)	Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Edu- cation approve the following route assignments for the 2017-2018 School Year as prepared by the Transportation Supervisor:		
	Mary Snyder		
	Route 51AM & PM	4.00	
	Route 64AM	3.50	
	Pre-Trip (daily)	.25	
	Fuel (weekly)	.25	
	Deb Reamer		
	Route 52AM & PM	4.00	
	Route 63MD	1.50	

.25

Pre-Trip (daily)

Fuel (weekly)	.25
Barb Curry Route 54AM & PM Route 62AM Route 65MD Pre-Trip (daily) Fuel (weekly)	3.75 1.75 1.50 .25 .50
Gary Studer Route 53AM & PM Pre-Trip (daily) Fuel (weekly)	3.75 .25 .25
Diane Ziegler Route 40AM & PM Route 60MD (Pre-K 4 days week) Pre-Trip (daily) Fuel (weekly)	4.00 1.25 .25 .25
George Fretz Route 41AM & PM Pre-Trip (daily) Fuel (weekly)	3.50 .25 .25
William Omlor Route 33AM & PM Pre-Trip (daily) Fuel (weekly)	3.00 .25 .25
Dave Kay Route 10AM & PM Pre-Trip (daily) Fuel (weekly)	3.25 .25 .25
Kayleen Fretz Route 60AM&PM (Pre-K 4days wk) Pre-Trip (daily) (Pre-K 4days wk) Fuel (weekly)	4.00 .25 .25
Les Bowman Route 12AM & PM Pre-Trip (daily) Fuel (weekly)	3.25 .25 .25

Norbert Scherger Route 21AM & PM Pre-Trip (daily) Fuel (weekly)	3.25 .25 .25
Bob Sherman Route 30AM & PM Pre-Trip (daily) Fuel (weekly)	3.00 .25 .25
Korrey Vance Route 64PM Pre-Trip (daily) Fuel (weekly)	2.00 .25 .25
Randy Hoover Route 32AM & PM Pre-Trip Fuel (weekly)	3.00 .25 .25
Steve Kizer Route 63AM Route 62PM Pre-Trip Fuel (weekly)	1.50 2.25 .25 .50
Wesley Ferguson Route 13AM & PM Pre-Trip Fuel (weekly)	3.25 .25 .25
Cheryl Cartwright Route 11AM & PM Pre-Trip Fuel (weekly)	3.25 .25 .25
Patricia Hill Route 63PM Pre-Trip Fuel (weekly)	1.25 .25 .25
Hugh Anderson Route 22AM & PM Pre-Trip Fuel (weekly)	3.25 .25 .25

	July 25, 2017	
Brandon Perkins		
Route 23AM & PM	3.00	
Pre-Trip	.25	
Fuel (weekly)	.25	
(
Garrison Rennels		
Route 31AM & PM	3.00	
Pre-Trip	.25	
	.25	
Fuel (weekly)	.23	
Sugar Cauch		
Susan Couch	• • •	
Route 20AM & PM	3.00	
Pre-Trip	.25	
Fuel (weekly)	.25	

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARDPublic DialogueNone.BOARD DISCUSSIONBoard DiscussionMr. Henry welcomed new faculty members and commended Mrs. Tuite and
Mr. Barber for hiring the new staff.Board DiscussionMr. Widman wished students participating in the county fair well.State of the students participating in the county fair well.

Dr. Gase spoke about levy deadlines and types, Qualified Zone Academy Bonds, and alternative bond counsel.

Patrick DelTurco spoke about taking CCP classes and joining the Program Committee.

Natalie Gase spoke about applying for college.

(17-145) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education hold an executive session to discuss imminent court action, review Session negotiations, and consider the employment of a public employee.

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr.

Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

Time in:7:59 PMTime out:8:31 PM

(17-146) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education adjourn. Adjournment

The President called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

Time in:7:00 PMTime out:8:32 PM

The next regular meeting is scheduled for August 22, 2017 at 7:00 PM in the **Next Meeting** Tiffin Middle School Cafetorium.

There will also be a special meeting on Thursday, August 10, 2017 at 3:30 PM in the Tiffin Middle School library for the employment of public employees.

President

Treasurer