

TIFFIN CITY BOARD OF EDUCATION
Organizational Meeting
Tuesday, January 10, 2017, 6:00 PM
Administration Building
244 S. Monroe Street, Tiffin, OH

The organizational meeting of the Tiffin City Board of Education was called to order by President Pro Tempore, Chris Widman, with the following members present: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Schwartz and Mr. Widman.

Roll Call

(17-001) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education adopt the agenda as presented.

Adopt Agenda

The president pro tempore called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda and Mr. Widman. Motion carried.

(17-002) The president pro tempore asked for nominations for the office of President of the Tiffin City Board of Education for Calendar Year 2017. Mr. Henry nominated Mr. Widman.

**Election of
President**

Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education close nominations for the office of President.

The president pro tempore called for the vote to close nominations. Voting yes: Mr. Henry, Dr. Hoyda, Dr. Gase, Mr. Schwartz, and Mr. Widman. Motion carried.

The president pro tempore called for the vote to elect the new President. Voting for Mr. Widman: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Schwartz, and Mr. Widman.

The treasurer administered the Oath of Office to the newly elected President, Mr. Christopher Widman.

Oath of Office

(17-003) The president asked for nominations for the office of Vice President of the Tiffin City Board of Education for Calendar Year 2017. Dr. Hoyda nominated Mr. Henry.

**Election of
Vice-President**

Dr. Hoyda moved, seconded by Mr. Schwartz, the Tiffin City Board of Education close nominations for the office of Vice President

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The president called for the vote to close nominations. Voting yes: Dr. Hoyda, Mr. Schwartz, Dr. Gase, Mr. Henry, and Mr. Widman. Motion carried.

The president called for the vote to elect the new Vice President. Voting for Mr. Henry: Dr. Gase, Mr. Henry. Dr. Hoyda, Mr. Schwartz and Mr. Widman.

The treasurer administered the Oath of Office to the newly elected Vice President, Mr. Dean Henry.

Oath of Office

(17-004) President Widman assigned members to the following committees for calendar year 2017:

Committee Assignments for 2017

- Business Advisory Council: Dr. Gase, Chairperson and Dr. Hoyda
- Finance: Mr. Henry, Chairperson and Dr. Hoyda
- Marketing: Mr. Schwartz, Chairperson
- Program: Mr. Widman, Chairperson, Dr. Gase, Mr. Henry, and Dr. Hoyda
- Support Services: Dr. Hoyda, Chairperson and Mr. Henry
- Legislative Liaison: Mr. Henry
- Personnel: Mr. Widman, Chairperson and Mr. Henry
- Records: Mr. Widman (pursuant to Policy EHA)
- Vanguard-Sentinel Representative: Mr. Widman
- Wellness: Dr. Gase, Chairperson and Mr. Schwartz

President Widman established a task force to consider replacement of the satellite building and relocation of the high school and central offices. Mr. Widman will serve as the chairperson. Dr. Hoyda will assist along with the Superintendent, Treasurer, Director of Operations and other members to be identified.

President Widman directed all chairpersons to submit committee memberships to the president for official appointment. All committee meeting dates and times will be announced at the regular Board of Education meeting in January.

(17-005) Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education adopt the regular meeting dates, time and place for Calendar Year 2017.

Meeting Dates for 2017

The Tiffin City Board of Education will hold its regular meetings for 2017 on the fourth Tuesday of each month with the exception of December, which will be the third Tuesday, at 7:00 PM at the Tiffin Middle School Cafetorium.

January 10, 2017

January 24, 2017
February 28, 2017
March 28, 2017
April 25, 2017
May 23, 2017
June 27, 2017
July 25, 2017
August 22, 2017
September 26, 2017
October 24, 2017
November 28, 2017
December 19, 2017

Special meetings called to consider specific topics will be announced.

The President called for the vote. Voting yes: Mr. Henry, Dr. Hoyda, Dr. Gase, Mr. Schwartz, and Mr. Widman. Motion carried.

- (17-006) Dr. Hoyda moved, seconded by Mr. Widman, the Tiffin City Board of Education approve Mr. Henry to be the Board delegate to the OSBA 2017 Fall Conference Business Meeting.

**Board Delegate
to OSBA 2017
Business Meet-
ing**

The president called for the vote. Voting yes: Dr. Hoyda, Mr. Widman, Dr. Gase, Mr. Henry, and Mr. Schwartz. Motion carried.

- (17-007) Mr. Widman moved, seconded by Mr. Henry, the Tiffin City Board of Education approve Dr. Hoyda to be the Board alternate to the OSBA 2017 Fall Conference Business Meeting.

**Board Alter-
nate to OSBA
2017 Business
Meeting**

The president called for the vote. Voting yes: Mr. Widman, Mr. Henry, Dr. Gase, Dr. Hoyda and Mr. Schwartz. Motion carried.

- (17-008) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education appoint the Superintendent as the Equal Opportunity Compliance Officer for Tiffin City Schools for Calendar Year 2017.

**Equal Oppor-
tunity
Compliance
Officer for Cal-
endar Year
2017**

It is the responsibility of this officer to oversee there is no discrimination when it comes to employment of staff members for the Tiffin City Schools and opportunities are open to all.

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

- (17-009) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the following standing authorizations for Calendar Year

**Approve
“Standing Au-**

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2017:

**Authorizations”
for Calendar
Year 2017**

Advance on Taxes Collected –

WHEREAS, under the provisions of Section 321.34 of the Revised Code, money in the County Treasury to the account of this School District, may, if requested by Resolution, be drawn upon in advance of the tax settlement dates; now, therefore,

BE IT RESOLVED by the Board of Education of the Tiffin City School District, that the auditor and treasurer of Seneca County, be and they hereby are, requested to draw, pay and advance to the treasury, to the account of the School District, all monies lawfully applicable to the purposes of Calendar Year 2017.

Payment of Bills – Authorization for the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise/services have been received in good condition.

Then and Now Certificates – Authorization for the Treasurer to review and approve all Then and Now Certificates per ORC 5705.41(D).

Employment of Temporary Personnel – Authorization for the Superintendent to employ personnel and accept resignations, as he determines necessary to cover emergency situations.

Appointment of Purchasing Agent – Authorization for the Director of Operations to serve as purchasing agent for the School District.

State and Federal Programs – The Tiffin City Board of Education agrees to act as fiscal agent for all state and federal programs for Fiscal Year 2017.

Board Service Fund – Authorization to establish the Board service fund for Calendar Year 2017 at \$12,000.00.

Certificate of Available Sources – Authorization for the Treasurer to file the “Certificate of the Total Amount From All Sources Available For Expenditures, and Balances” and “Amended Official Certificate of Estimated Resources” during the fiscal year beginning July 1, 2017.

Legal Counsel – The following firms are designated as official representatives of various legal issues for District affairs: Squire, Patton Boggs; Scott Scriven, LLP; and Supance & Howard.

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr.

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Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

- (17-010) Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education formally appoint the Superintendent to act as its agent for all federal, state, and privately funded projects during Calendar Year 2017. This is necessary for the Superintendent to be able to legally sign forms.

**Agent for All
Federal and
State and Pri-
vately Funded
Projects during
Calendar Year
2017**

The president called for the vote. Voting yes: Mr. Henry, Dr. Hoyda, Dr. Gase, Mr. Schwartz, and Mr. Widman. Motion carried.

- (17-011) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the Alternative Tax Budget Information for the Fiscal Year Commencing July 1, 2017, as presented by the Treasurer and required by the Seneca County Budget Commission, which has waived the adoption of a tax budget pursuant to Ohio Revised Code Section 5705.281.

**Alternative Tax
Budget
Information**

The county budget commission must still certify tax rates to the board of education by March 1, even when a tax budget is waived, and issue an official certificate of estimated resources and amended official certificates of estimated resources based on alternative tax budget information the commission required the board of education to provide. The treasurer for the board of education must file one copy of the alternative tax budget information with the County Auditor on or near January 20.

Dr. Gase contemplated replacement of expiring levies with continuing or an income tax. President Widman established a task force to consider funding sources for Tiffin City Schools. Dr. Gase was appointed chairperson. Dr. Hoyda will assist.

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda and Mr. Widman. Motion carried.

BOARD DISCUSSION

**Board
Discussion**

President Widman spoke about a request for information from existing bond counsel for which he did not receive a timely response.

Mr. Henry spoke about a privileged letter regarding qualified zone academy bonds and the Finance Committee's consideration of such. The matter will be considered for discussion in executive session at the regular Board of Education meeting in January pursuant to Ohio Revised Code.

- (17-012) Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education adjourn.

Adjournment

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The president called for the vote. Voting yes: Mr. Henry, Dr. Hoyda, Dr. Gase, Mr. Schwartz and Mr. Widman. Motion carried.

The meeting started at 6:00 pm and ended at 6:30 pm.

The next regular meeting will be held Wednesday, January 24, 2017, at 7:00 PM in the Tiffin Middle School Cafetorium.

Next Meeting

President

Treasurer