

**TIFFIN CITY BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**Tuesday, October 25, 2016, 7:00 PM**  
**Tiffin Middle School Cafetorium**  
**103 Shepherd Drive, Tiffin, Ohio**

The regular meeting of the Tiffin City Board of Education was called to order by the President Chris Widman, with the following members present: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Schwartz and Mr. Widman.

**Roll Call**

The Pledge of Allegiance was led by Mrs. Melissa Mellott and the following Student Ambassadors from TMS: Mia Brady, Garrett Chester, Andrew Collins, Hailey Cooper, Brody Conley, Brian Edmond, Bishop Florence, William Heineman, Kennedy Lachner, Carson Mellott, Calista Morrison, and Haley Welter.

**Pledge of Allegiance**

**(16-163)** Dr. Gase moved, seconded by Mr. Henry, the Tiffin City Board of Education adopt the agenda with the following additions and corrections:

**Adopt Agenda**

**~~XIV.~~ ~~ADJOURNMENT~~ EXECUTIVE SESSION**

Hold an Executive Session to consider the employment of a public employee.

**~~XIV~~ XV. ADJOURNMENT**

The president called for the vote. Voting yes: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried.

BOARD DISCUSSION – None.

**Board Discussion**

**BOARD REPORTS**

Business Advisory Council, Dr. Gase – Met October 20, 2016. Spoke about the Manufacturing Showcase and Stride program. The next meeting is Thursday, November 17, 2016 at 8:00 AM in the McMullen Conference Room at Tiffin Mercy Hospital.

**Board Committee Reports**

Finance Committee, Mr. Henry – Met October 18, 2016. Spoke about the financial audit for fiscal year 2016, bond refunding presentation by RBC Capital Markets, and five-year forecast. The next meeting is Wednesday, November 9, 2016 at 4:30 PM in the first floor conference room of the Administration Building.

Marketing Committee, Mr. Schwartz – Met October 6, 2016. Spoke about school tri-folds created by Heather West, Twitter, Instagram and Facebook,

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website changes, the Storybook Festival, Get Out & Walk day at Washington, and athletic ticket giveaways. The next meeting is Thursday, November 3, 2016 at 4:00 PM in the first floor conference room of the Administration Building.

Program Committee, Mr. Widman – Met October 12, 2016. Spoke about manufacturing and career-tech. The next meeting is Wednesday, November 9, 2016 at 5:15 PM in the first floor conference room of the Administration Building.

Support Services Committee, Dr. Hoyda – Met October 14, 2016. Spoke about iMacs, Photoshop, TMS servers, transportation repairs, staggered start times, satellite and other building repairs, and the medical clinic at TMS. The next meeting is Friday, November 11, 2016 at 8:00 AM in the first floor conference room of the Administration Building.

Personnel Committee – Did not meet.

Records Committee – Did not meet.

Legislative Liaison, Mr. Henry – No report.

Vanguard-Sentinel Update, Mr. Widman – Spoke about permanent improvements including Sentinel's new public safety facility, the Manufacturing Showcase, and Straight A Grant.

Wellness Committee, Dr. Gase – Did not meet. The next meeting is Wednesday, November 2, 2016 at 4:00 in the first floor conference room of the Administration Building.

#### STUDENT REPRESENTATIVES

#### **Student Representatives**

Hannah Treadway (absent, reported by Audrey Behm) – Spoke about non-athletic activities at Columbian High School including Quiz Bowl, Spanish Club, and I Am That Girl.

Audrey Behm – Spoke about the American Cancer Society fundraiser conducted at a football game, which included wearing purple and selling bracelets and baked goods. The event raised \$726.

#### SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

#### **Superintendent's Report**

1. Correction to room number in Mercy Health Lease Agreement
2. Miscellaneous Items – none.

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DIRECTOR OF INSTRUCTION / PERSONNEL'S REPORT AND RECOMMENDATIONS

**Director of Instruction / Personnel's Report**

1. Miscellaneous Items – none.

DIRECTOR OF OPERATIONS' REPORTS AND RECOMMENDATIONS

**Director of Operations' Report**

1. Miscellaneous Items – none.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

**Public Input**

Carissa Allen, 135 Clinton Avenue, Tiffin, commended Miss Ellis for coordinating the Get Out & Walk event at Washington K-1. She also commended the Board of Education for its transparent communication since Spring regarding campus wear.

Loren Burkes, 225 W. Woodmere Drive, Tiffin, spoke in favor of campus wear based on the benefits found by a volunteer ad hoc committee and the board's program committee.

Angela Schleter, Tiffin, in opposition to campus wear based on unbiased studies with no definable results, disadvantages for physical differences and special education students, unaffordability for poverty families, and inability to prepare students for adulthood and cultural differences.

Lynn Busdeker, 40 Coe Street, Tiffin, spoke in favor of campus wear based on savings realized by families at other schools.

Tiffany Thompson, 2741 S. Township Road 1195, Tiffin, spoke in favor of campus wear based on personal expression, bullying, affordability, availability, and special education options.

Jennifer Gressman, 471 W. Jamestown Avenue, Tiffin, spoke in favor of campus wear based on her experience at other schools. She believes it will be easier to enforce than the current dress code.

Erin Lawrence, 233 Mohawk Street, Tiffin, spoke in favor of campus wear based on her experience as a teacher at another school, the alternatives available for special education, the improvements in behavior and morale, the availability of financial assistance, and the allowance of exceptions for special school days.

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Aaron Thompson, 2741 S. Township Road 1195, Tiffin, spoke in favor of campus wear based on his experience as an instructor at Sentinel Career Center. He believes it adds a level of professionalism, higher expectations and more positivity.

Sherry Hinkle, 20 Town & Country Drive, Tiffin, opposed the K-12 implementation of campus wear. As the parent of a Junior, she prefers phasing in campus wear at the lower grades.

Lindsay Felske, 79 Harvest Lane, Tiffin, spoke in favor of the permanent improvement levy and in opposition to campus wear. She does not believe TCS should model other uniformed schools currently being monitored for improvement. She cited the low number of bullying incidents at TCS and believes more poverty research is needed before imparting middle class ideals.

Ken Egbert, 379 Coe Street, Tiffin, spoke in opposition to campus wear based on the absence of parent/student surveys and the importance of focusing on other matters such as attracting and retaining good teachers.

Wendy Rosen, 55 Walnut Street, Tiffin, spoke in opposition to campus wear and provided a petition containing over 200 student names, whom she believes are offended by the proposition. The opposition is based on comfort, individuality, lack of bullying, physical differences, inability to mask poverty, and unwanted attention to special education accommodations. She believes students will open enroll in other districts and take more college credit plus. She suggested enforcing the dress code instead.

## CONSENT AGENDA

**(16-164)** Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the following items:

The Superintendent's recommendation to approve the minutes from the following meetings:

- Regular Board meeting on September 27, 2016, as exhibited on page 8 through 22 of the agenda.

**Approve  
Minutes of  
September  
Meeting**

The Superintendent's recommendation to approve the Treasurer's reports for September 2016, as exhibited on pages 23 through 40 of the agenda.

**Approve  
September  
2016 Treasurer's  
Report**

The following were balances reported in various accounts for September 2016:

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General Fund	\$14,646,466.38
Bond Retirement	1,214,920.92
Permanent Improvement	147,823.61
Building	61,041.00
Food Service Fund	329,886.08
Special Trust	9,286.05
Endowment	15,270.69
Uniform School Supplies	-109,650.60
Mental Health	0.00
Public School Support	33,761.39
Other Grant	89,299.34
District Agency	0.00
Classroom Facilities Maintenance	856,773.76
Student Managed Activity	51,185.35
District Managed Activity	161,753.32
Auxiliary Services	85,522.54
Data Communication Fund	0.00
Alternative Schools	-5,781.34
School to Work	2,569.57
IDEA Part B Grants	-102,783.85
Title I Disadvantaged Children	-87,174.10
IDEA Preschool-Handicapped	-6,534.78
Improving Teacher Quality	-3,741.10

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Total \$17,389,894.23

The Superintendent's recommendation to accept the following retirement:

**Accept  
Retirement**

Deborah Shellhammer, Food Service, effective November 22, 2016

The Superintendent's recommendation to accept the following resignations:

**Accept  
Resignations**

**SUPPORT STAFF**

Kimberly J. Banks, Secretary/Aide, effective October 4, 2016

Nancy M. Fisher, Food Service, effective September 23, 2016

**SUPPLEMENTAL STAFF**

Todd R. Edmond, National Honor Society Advisor 50%, effective September 26, 2016

The Superintendent's recommendation to employ the following:

**Approve**

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**Employment**

**PROFESSIONAL STAFF**

**ACT Prep Classes**

Todd R. Edmond, Practice Test – not to exceed 18 hours per year  
Jeanette M. Marshall, Science – not to exceed 9 hours per year  
Paula K. Pauly, Math, October only – not to exceed 3 hours per year  
Lauren A. Williams, Math, February and April only – not to exceed 6 hours per year  
Katherine L. Wrabel, English, Reading and Writing – not to exceed 9 hours per subject per year

**Substitute Teachers effective for the 2016-2017 School Year**

Ray F. Armstrong  
Kasey N. Teynor  
Caitlyn T. Troiano

**Tutors effective for the 2016-2017 School Year**

Rebecca N. Darling  
Libbie Kaltenbach  
Kristen M. Santos  
Lisa E. Wilson

**SUPPLEMENTAL STAFF**

Christopher O. Kopp, National Honor Society Advisor, change from 50% to 100%, effective September 26, 2016

**SUPPORT STAFF effective for the 2016-2017 School Year**

Sunce R. Anderson, Food Service, General Worker, Level 0, 2 hrs. per day, \$9.53 per hour, effective October 20, 2016  
Sunce R. Anderson, Food Service Substitute, Breakfast Program, 1 hr. per day, \$8.85 per hour, effective October 20, 2016  
Kimberly J. Banks, Educational Aide, effective October 4, 2016  
Colleen M. Halm, Food Service Substitute, Lunch Program, \$8.85 per hour, effective October 20, 2016  
Cynthia S. Ramsdell, Accompanist Contract, not to exceed 60 hours

**Substitute Educational Aide effective for the 2016-2017 School Year**

Ray F. Armstrong  
Dorothy A. Bouillon  
Kasey N. Teynor  
Caitlyn T. Troiano

The Superintendent's recommendation to accept the following donations:

**Accept  
Donations**

**District**

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The Roberta and James Bodnar, Mary and David Van Meter and Michelle and Don Tuite families donated the following books in memory of their late uncle, Robert C. Taylor, Columbian Graduate Class of 1959:

*The Tiger Rising*  
*Lost in the Pacific, 1942*  
*Just a Teacher's Pet*  
*Alexander and the Terrible, Horrible, No Good, Very Bad Day*  
*If You Give a Mouse a Cookie*  
*The Kissing Hand*  
*There Was an Old Lady Who Swallowed Some Leaves!*

Hempy Water donated 20 cases of water, valued at \$100.

The Seneca Conservation District donated books about soil, valued at \$150.

**Columbian High School**

The Columbian Class of 1956 donated \$100 to the library account in memory of their following deceased classmates:

Tom Ehrenfried  
Richard Keissling  
Virginia Feasel Moris  
Walter Neikirk  
Sue Richardson  
Lowell Robbins  
Joseph Simons  
Katie Fraley Stone

**Krout 2-3**

The Tiffin Y-Wives donated food and supplies worth \$75.

**Noble 4-5**

The Dollar General Literacy Foundation donated \$2,000 to Noble Elementary.

Grace Baptist Church donated 2 trays of baked goods to the staff, valued at \$25.

Rural King donated 100 bottles of Softsoap hand soap bottles, valued at \$125.

The Tiffin Lions Club donated \$645 for a motivational program Mr. Ron Derry presented to the 4<sup>th</sup> grade students.

**Supplemental Appropriation**

The Treasurer's recommendation to approve the following supplement to the

**Approve  
Supplemental  
Appropriation**

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Permanent Appropriation Resolution adopted August 23, 2016, for the fiscal year ending June 30, 2017:

- 003 Permanent Improvement \$67,000.00

**Approve  
Statement of  
Purpose Budget  
Reports**

**Statement of Purpose Budget Reports**

The Superintendent's recommendation to approve the Statement of Purpose Budget Reports submitted by the following Student Activity Groups for the year beginning July 1, 2016, and ending June 30, 2017:

- Fund 018 SCC 9004 Lincoln Support Fund

**Approve  
Fund to Fund  
Transfer**

**Fund to Fund Transfer**

The Superintendent's recommendation to approve a fund to fund transfer from 001 General Fund to 019 Other Grants in the amount of \$5,000.00 to supplement the International Cultural Center.

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

**ACTION ITEMS**

- (16-165) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the Settlement Agreement between Tiffin Education Association and the Tiffin City Board of Education, as exhibited on pages 41 through 43 of the agenda.

**Approve  
Settlement  
Agreement  
with TEA**

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

- (16-166) Dr. Gase moved, seconded by Mr. Henry, the Tiffin City Board of Education approve revised lease agreement between Tiffin City Schools and Mercy Health Physicians North LLC, as exhibited on pages 44 through 49 of the agenda.

**Approve Lease  
Agreement  
with Mercy  
Health  
Physicians  
North LLC**

The president called for the vote. Voting yes: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried.

- (16-167) Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approve the Schedule of Revenues, Expenditures and Changes in Fund Balances for the Fiscal Years Ended June 30, 2014, 2015 and 2016 Actual; Forecasted Fiscal Years Ending June 30, 2017 through 2021; and accompanying summary of significant forecast assumptions, as exhibited on pages 50 through 54 of the agenda.

**Approve Five-  
Year Forecast  
and Assump-  
tions**

The president called for the vote. Voting yes: Mr. Henry, Dr. Hoyda, Dr.



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Gase, Mr. Schwartz, and Mr. Widman. Motion carried.

- (16-168) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education accept the resignation of Dr. Vicki Wheatley from the position of Tiffin City Schools Superintendent, effective August 1, 2017.

**Approve  
Dr. Wheatley  
Resignation**

The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried.

- (16-169) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve agreement between North Central Ohio Educational Service Center and Tiffin City Schools for audiology services, as exhibited on page 55 of the agenda.

**Approve  
NCOESC  
Agreement for  
Audiology  
Services**

The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried.

**BOARD DISCUSSION – QZAB**

**QZAB Discus-  
sion**

Mr. Henry spoke about Qualified Zone Academy Bond (QZAB) information available on the Ohio Department of Education (ODE) website. The district was approached by the National Education Foundation (NEF) about applying for QZAB approval. Bonds offer 0% interest. NEF provides the required private contribution and imposes a fee for its service. He suggested seeking bond counsel regarding any impact on future financing and the district's five-year forecast.

Mr. Widman spoke about evaluating the program's potential before moving forward. He acknowledged its current deadline but assumed the federal program will be renewed.

Dr. Hoyda spoke about the importance of seeking bond counsel and protecting the district's credit rating.

Mr. Schwartz spoke about the need to understand what programs will be provided and the value of such.

Dr. Gase spoke about the value of 0% interest financing and the National Education Foundation's offer to provide the required 10% match for as many as five years. He also spoke about the district's \$25 million debt leeway and the ability of other districts to pay off the bond issue in 5-7 years by investing in energy efficiency, which would result in a more favorable bond rating. He suggested using permanent improvement funds for construction and QZAB funds for interior furnishings and programming.

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**OTHER ITEMS FROM THE BOARD**

**Other Items  
from the Board**

President Widman commended Bryce Riggs and volunteer members of the levy committee for their efforts.

**PRESENTATIONS FOR SUPERINTENDENT SEARCH FIRMS**

**Superintendent  
Search**

1. Steve Horton and Teri Morgan, OSBA – Mr. Horton estimated three to five out-of-state candidates have been placed in superintendent positions in Ohio by OSBA. Most successful candidates are from Ohio due to its qualified pool. The OSBA executive search process costs \$7,400 plus expenses.
2. Dr. Jim Lahoski, NCOESC – North Central Ohio Educational Service Center does not recruit out-of-state candidates. Its fee for conducting the search is \$1.00 plus the cost of materials.

**OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD**

**Public Dialogue**

(This opportunity is to speak of issues and/or policy, and/or programming, not to discuss personnel. This item will conclude at 8:30 PM. This item will conclude at 9:00 PM when an Executive Session does not take place.)

Topic: Continuing Permanent Improvement Levy

Angela Schleter, Tiffin, questioned the need for campus wear.

Mr. Widman spoke about a volunteer campus wear committee approaching the Board of Education to improve district performance. The board's vote would occur no earlier than December 2016 with implementation occurring no earlier than school year 2017-2018.

Loren Burkes, 225 W. Woodmere Drive, Tiffin, spoke about supporting campus wear. She believes self-expression should be more than what students wear.

Aaron Stalsworth, 223 E. Perry Street, Tiffin, spoke in opposition to campus wear based on its socialist concept and impact on curriculum as a societal change. He believes freedom of expression is lost. He questioned the uniform application of the new policy and its potential penalties. He believes other problems such as drugs should be addressed instead.

Mr. Henry spoke about his experience competing against students from uniformed schools and the individuality they possessed. He noted the campus

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wear brochure is simply a draft and pointed out the board is working on other concerns.

Yolanda Gonzales, 50 Spring Lane, Tiffin, spoke in favor of the permanent improvement levy and in opposition to campus wear based on its additional cost and gender neutrality. She believes the dress code should be enforced instead.

Carissa Allen, 135 Clinton Avenue, Tiffin, requested an explanation of the newly approved five-year forecast.

Lynn Busdeker, 40 Coe Street, Tiffin, spoke about uniforms at Calvert Catholic Schools being accepted within two months of implementation. She believes dress codes are too difficult to enforce and suggested accessories be excluded from campus wear requirements.

Lindsay Felske, 79 Harvest Lane, Tiffin, questioned why students' current clothes are not good enough and how much funding should be lost through a potential increase in open enrollment.

Bryce Riggs, 154 Coe Street, Tiffin, spoke about the permanent improvement levy committee. He appreciated the opportunity given to citizens to speak about campus wear.

Mr. Henry thanked Bryce Riggs for his hard work on the levy committee and passion for the school district.

Wendy Rosen, 55 Walnut Street, Tiffin, questioned if the reason for implementing campus wear is to improve behavior or alleviate poverty. She believes disparities will still exist. She also questioned whether campus wear would be required for staff.

Mr. Widman noted campus wear would not be required for staff.

Alexia Brady, 259 Coe Street, Tiffin, and Maya Clouse-Henry, 315 W. Woodmere Drive, Tiffin, spoke about the impact of campus wear on local T-shirt and clothing businesses. They questioned the rationale for excluding Fridays and imposing color limitations.

Angela Schleter, Tiffin, spoke about male faculty remaining cautious when enforcing clothing rules in order to avoid suspicion. She questioned the need to make changes when the school is already performing at high levels.

Dr. Gase spoke about potential improvements in district performance. He believes student expression in the classroom is most important.

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Audrey Behm, Student Representative, spoke in favor of campus wear based on its ability to unify the student body, allow students to focus on other activities instead of clothing, and prevent instant categorization of students based on first impressions.

Future opportunities for the discussion of campus wear include the Program Committee meeting on November 9, 2016, and the regular Board of Education meeting on November 22, 2016. A special event may also be scheduled to conduct a public forum on the topic.

**ADDITIONAL ITEMS FROM THE BOARD**

Dr. Hoyda reminded citizens to vote on or before November 8, 2016.

**Additional  
Items from the  
Board**

- (16-170)** Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education hold an executive session to discuss the employment of a public employee.

**Executive Ses-  
sion**

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

Time in: 9:30 PM  
Time out: 10:06 PM

- (16-171)** Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education adjourn.

**Adjournment**

The president called for the vote. Voting yes: Mr. Henry, Dr. Hoyda, Dr. Gase, Mr. Schwartz, and Mr. Widman. Motion carried.

Meeting started: 7:00 PM  
Meeting ended: 10:07 PM

The next regular meeting is scheduled for November 22, 2016 at 7:00 PM in the Tiffin Middle School Cafetorium.

**Next Meeting**

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President

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Treasurer