

**TIFFIN CITY BOARD OF EDUCATION**  
**Special Meeting Minutes**  
**Tuesday, August 2, 2016, 7:00 PM**  
**Tiffin Middle School Cafetorium**  
**103 Shepherd Drive, Tiffin, Ohio**

The regular meeting of the Tiffin City Board of Education was called to order by the President, Chris Widman, with the following members present: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Schwartz, and Mr. Widman.

**Roll Call**

The Pledge of Allegiance was led by President Widman.

**Pledge of  
Allegiance**

**(16-126)** Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education adopt the agenda with the following additions after item III. Board Discussion: Opportunity for the Public to Address the Board and Opportunity for the Public to Dialogue with the Board.

**Adopt Agenda**

The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried.

**BOARD DISCUSSION**

None.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

Carissa Allen, 135 Clinton Avenue, Tiffin, spoke about touring the elementary buildings and informing the public about renewing the permanent improvement levy with an increase.

Mark Hoerig, 75 Birchwood Drive, Tiffin, also spoke about informing the public about the permanent improvement levy.

Wendy Rosen, 55 Walnut Street, Tiffin, spoke about future facilities and long-term plans, Lincoln Pre-K costs, permanent improvement needs, and pay-to-participate fees.

**OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD**

Dr. Gase spoke about utilizing video and the district's website to publicize facility needs. He also spoke about future facilities, stagnant levy revenues, and ongoing maintenance costs.

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Mr. Widman spoke about permanent improvement needs other than elementary buildings, such as the high school, middle school and buses. He also spoke about the buildings being well-maintained and the restrictions placed on the expenditure of permanent improvement funds.

Mr. Henry spoke about pay-to-participate fees and other unresolved issues, forthcoming costs of Lincoln Pre-K, the benefit of investing in current facilities, and the unreliability of securing a future bond issue for new construction.

**CONSENT AGENDA**

(16-127) Moved by Mr. Henry, seconded by Dr. Gase, the Tiffin City Board of Education approve the following items:

The Superintendent's recommendation to accept the following resignation:

**Accept  
Resignation**

**SUPPLEMENTAL STAFF**

Travis J. Kinn, Football, Seventh/Eighth Grade

The Superintendent's recommendation to employ the following:

**Approve  
Employment**

**PROFESSIONAL STAFF for the 2016-2017 School Year**

Alexander M. Pankiewicz, Teacher  
Laura A. Tattrie, Teacher

**Calvert Auxiliary Services Program**

Tamra Andrews, Auxiliary Services Tutor

**SUPPORT STAFF for the 2016-2017 School Year**

**Bus Driver**

Patricia A. Hill, Level 2, Route 62PM for 2.25 hours per day, Pre-Trip (daily) .25 hours, Fuel (weekly) .25 hours

**Educational Aides**

Carissa D. Boeser  
Michelle M. Felter  
Tiffany A. Huffman  
Rhonda S. Miller  
Jean M. Smith  
Kerry N. Tschanen

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Connie M. Vassalle  
Pamela S. Wertz

**Food Service**

Alissa Kelly, General Worker, Level 1, 3 hrs./day  
Connie S. Nielsen, Substitute Secretary, effective August 8, 2016 through  
October 31, 2016, 7 hrs./day  
Judy Steinmetz, General Worker, Level 0, 5 hrs./day

**Night Sweeper**

Charles L. Caldwell, Level 0

**SUPPLEMENTAL STAFF**

Erica S. Dickman, Softball, Head Varsity  
Josh Edler, Football, Seventh/Eighth Grade  
Travis J. Kinn, Football, Seventh/Eighth Grade Volunteer

The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried.

**ACTION ITEMS**

- (16-128) Mr. Henry moved, seconded by Dr. Gase, that under Ohio Revised Code Section 3313.53, the Tiffin City Board of Education employ the following non-licensed pupil activity contract in the position indicated for the 2016-2017 school year, such position having first been offered to licensed District employees (with no such individual qualified to fill the position having accepted it) and advertised as available to licensed individuals not currently employed by the Board (with no such individual qualified to fill the position having accepted it).
- Brianna A. Gaietto, Flag Squad Volunteer
  - Jamie L. Krupp, Volleyball, Ninth Grade Girls

**Approve  
Employment of  
Non-Licensed  
Individual with  
Pupil-Activity  
Contract**

The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried.

- (16-129) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the 2016-2017 Agreement between North Central Ohio Educational Service Center and Tiffin City Schools, as exhibited on pages 6 through 13 of the agenda.

**Approve  
2016-2017  
NCOESC  
Agreement**

The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried.

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- (16-130) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve a proposal from Public School Works for Employee Safe Suite System Software, as exhibited on pages 14 through 18 of the agenda.

**Approve Proposal from Public School Works**

The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried

- (16-131) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education adopt a resolution submitting to the electors of the Tiffin City School District the question of renewing an existing 1.0-mill tax levy for general permanent improvements and increasing that levy by 1.72 mills to constitute a 2.72-mill for that purpose, pursuant to section 5705.21 of the Revised Code.

**Adopt a Resolution to Renew and Increase an Existing Tax Levy**

WHEREAS, at an election on November 6, 2012, the voters of the Tiffin City School District approved a 1.0-mill ad valorem property tax levy for the purpose of general permanent improvements for a period of five years; and

WHEREAS, the authority to levy that 1.0-mill tax will expire with the levy on the 2016 tax list and duplicate for collection in calendar year 2017 and, in order to provide for the collection of tax revenues required for general permanent improvements for the District, this Board finds it necessary to renew all of the existing 1.0-mill levy and to increase that levy by 1.72 mills to constitute a 2.72-mill levy for the purpose of general permanent improvements, pursuant to Section 5705.21 of the Revised Code; and

WHEREAS, on July 26, 2016, this Board adopted a resolution pursuant to Section 5705.03 of the Revised Code declaring it necessary to renew all of the existing 1.0-mill tax levy and to increase it by 1.72 mills and requesting the Seneca County Auditor to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the proposed levy; and

WHEREAS, the Seneca County Auditor has subsequently certified to this Board that the total current tax valuation of the district is \$349,710,230 and the dollar amount of revenue that would be generated by that proposed 2.72-mill renewal and increase levy would be \$804,537 annually during the life of the levy, assuming that the total current tax valuation remains the same throughout the life of the levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Tiffin City School District, County of Seneca, State of Ohio, not less than two-thirds of all members of said Board elected thereto concurring, that:

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Section 1. This Board finds, determines and declares that the amount of taxes which may be raised by the Board of Education of the Tiffin City School District within the ten-mill limitation by levies on the current tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of this School District, and that it is necessary to levy a tax in excess of such limitation for the purpose of general permanent improvements, and specifically that it is necessary to renew in its entirety the existing 1.0-mill tax levy approved by the voters of the District at an election on November 6, 2012, for the purpose of general permanent improvements and increase that levy by 1.72 mills to constitute a 2.72-mill tax for that purpose for a continuing period of time.

Section 2. The question of the renewal of all of an existing 1.0-mill tax levy approved by the voters of the District at an election on November 6, 2012, and an increase of that levy by 1.72 mills to constitute a 2.72-mill levy for the purpose of general permanent improvements for a continuing period of time, beginning with the tax list and duplicate for the year 2017, the proceeds of which levy first would be due and collected and made available to the District in calendar year 2018, shall be submitted under the provision of Section 5705.21 of the Revised Code to the electors of the Tiffin City School District at an election to be held therein on November 8, 2016, as authorized by law. That election shall be held at the regular places of voting in this District as established by the Board of Elections of Seneca County, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.

Section 3. The Treasurer of this Board be and is hereby authorized and directed to give or cause to be given notice of that election as provided by law.

Section 4. The Treasurer be and is hereby directed to deliver a certified copy of this resolution, together with a certified copy of the resolution adopted on July 26, 2016 and referred to in the third preamble to this resolution and the related County Auditor's certificate, to the Seneca County Board of Elections before the close of business on August 10, 2016.

Section 5. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 6. This resolution shall be in full force and effect from and immediately upon its adoption.

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The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried.

- (16-132) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the Agreement between Reading and Language Arts Centers, Inc. and Tiffin City Schools, as exhibited on pages 22 through 25 of the agenda.

**Approve  
Agreement  
with Reading  
and Language  
Arts Centers,  
Inc.**

The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried.

- (16-133) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education adjourn.

**Adjournment**

The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried.

The meeting started at 7:00 PM and ended at 7:30 PM.

The next regular meeting is scheduled for August 23, 2016 at 7:00 PM in the Tiffin Middle School Cafetorium.

**Next Meeting**

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President

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Treasurer