

TIFFIN CITY BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, April 26, 2016, 7:00 PM
Tiffin Middle School Cafetorium
103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by the President, Chris Widman, with the following members present: Dr. Gase, Dr. Hoyda, Mr. Schwartz, Mr. Henry, and Mr. Widman.

Roll Call

The Pledge of Allegiance was led by the following students from Washington K-1, who were recognized by their teacher, Angie Ellis, for fundraising in the Hoops for Heart program: Lexi Beaston, Kayden Feasel, Hannah Gill, Owen Hoyda, Xavier Melick, Amelia Miller, Cadence Stahl, Jackson Vallery and Anne Young. Kaylene Clark was also recognized.

Pledge of Allegiance

(16-056) Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education adopt the agenda with the following corrections and addendum:

Adopt Agenda and Addendum

- IX. CONSENT AGENDA, 9.03 Employment, 2016 Summer Kindergarten Teachers Pending Enrollment – Remove Hanah B. Wilson.
- X. ACTION ITEMS, 10.11 Approve Hiring of High School Volleyball Coach, Assistant Varsity – Add roll call.
- XIV. EXECUTIVE SESSION – Remove roll call.
- Addendum, X. ACTION ITEMS, 10.12 Adopt Agreement for Reimbursement of Tuition.

The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried.

BOARD OF EDUCATION STUDENT RECOGNITION

Student Recognition

Superintendent Wheatley recognized Columbian High School Senior Christian Magill as a state award winner in the Ohio Governor’s Youth Art Exhibition.

Stephanie Dell, Krout 2-3 Teacher, thanked Tiffin City Schools and the community for supporting her during her battle with cancer.

BOARD REPORTS

Board Committee Reports

April 26, 2016

Business Advisory Council, Dr. Gase – Met April 21, 2016. Spoke about collaboration with Terra State Community College and Mercy Hospital. The next meeting is Thursday, May 19, 2016 at 8:00 AM in the first floor conference room of the Administration Building.

Finance Committee, Mr. Henry – Met April 19, 2016. Recognized Treasurer Sharon Perry for earning the Ohio Auditor of State Award for fiscal year 2015. Heard about reconciliation of the stadium project with only 10% of the total cost funded by the permanent improvement levy. Reviewed the March financial reports and the draft five-year forecast update to be completed in May. The next meeting is Tuesday, May 17, 2016 at 4:30 PM in the first floor conference room of the Administration Building.

Marketing Committee, Mr. Schwartz – Met April 7, 2016. Spoke about McTeacher Night, *Tornado Watch*, graduation signs, the Freshman orientation fair, Heritage Festival, and graduation ad. The next meeting is Thursday, May 5, 2016 at 4:00 PM in the first floor conference room of the Administration Building.

Program Committee, Mr. Widman – Met April 13, 2016. Spoke about the proposed school calendar and building proposals for academic improvements. There was no update on school uniforms; however, public dialogue is on tonight's agenda. The next meeting is Wednesday, May 18, 2016 at 5:15 PM in the first floor conference room of the Administration Building.

Support Services Committee, Dr. Hoyda – Met April 15, 2016. Food Service reported about the steamer. Technology reported about testing. Transportation reported about the bus handbook. Maintenance reported about the TMS cupola, roof repairs, turf, and flooring in the science rooms. The city's safety week program will be hosted in September. The next meeting is Friday, May 13, 2016 at 8:00 AM in the first floor conference room of the Administration Building.

Personnel Committee, Mr. Widman – Did not meet.

Records Committee, Mr. Widman – Did not meet.

Legislative Liaison, Mr. Henry – No report.

Vanguard-Sentinel Update, Mr. Widman – Met April 21, 2016. The next meeting is Thursday, May 19, 2016, 6:30 PM at the Administration Center.

Wellness Committee, Dr. Gase – Met March 30, 2016. Spoke about Weight Watchers. The next meeting is to be determined.

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Student Representative Reports

Monica Klepper spoke about a social media presentation, the TCS Art Show, AIR testing, A/P tests, and graduation.

Student Representative Reports

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

1. Miscellaneous Items – An addendum is needed to resolve an agreement with North Central Ohio ESC for the reimbursement of tuition by the end of this fiscal year.

Superintendent's Report

DIRECTOR OF INSTRUCTION / PERSONNEL'S REPORT AND RECOMMENDATIONS

1. First Reading of Fee List
2. First Reading of Student Athletic Handbook
3. Mental Health Report – A Presentation in Numbers
4. Miscellaneous Items – none.

Director of Instruction / Personnel's Report

DIRECTOR OF OPERATIONS' REPORTS AND RECOMMENDATIONS

1. Lincoln Pre-K Building Sprinkler System – to be completed by July 31, 2016.
2. Energy Audit – The guaranteed annual savings was \$64,558. The actual savings in the first year is \$71,706.
3. Miscellaneous Items – none.

Director of Operations' Report

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

Public Address

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CONSENT AGENDA

(16-057) Dr. Hoyda moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the following items:

The Superintendent’s recommendation to approve the minutes from the following meeting as exhibited on pages 13 through 24 of the agenda:

- March 22, 2016, Regular Meeting

The Superintendent’s recommendation to approve the Treasurer’s Reports for March 2016 as exhibited on pages 25 through 35 of the agenda.

The following were balances reported in various accounts for March 2016:

General Fund	\$13,362,734.30
Bond Retirement	866,546.73
Permanent Improvement	374,529.43
Building	61,041.00
Food Service Fund	413,137.70
Special Trust	9,286.05
Endowment	15,470.69
Uniform School Supplies	-105,994.61
Mental Health	-30,180.55
Public School Support	28,425.71
Other Grant	76,455.87
District Agency	2,151.11
Classroom Facilities Maintenance	809,985.59
Student Managed Activity	45,225.43
District Managed Activity	151,581.84
Auxiliary Services	243,957.81
Data Communication Fund	0.00
Alternative Schools	-2,699.27
School to Work	110.21
IDEA Part B Grants	-50,376.73
Title I Disadvantaged Children	-36,316.91
IDEA Preschool-Handicapped	-2,120.03
Improving Teacher Quality	1,750.56

Total \$16,234,701.93

The Superintendent’s recommendation to accept the following retirement:

**Approve
Minutes of
March
Meeting**

**Approve
March 2016
Treasurer’s
Report**

Accept Retirements

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Mary E. Bentz, Educational Aide, effective with the conclusion of the 2015-2016 School Year

The Superintendent's recommendation to accept the following resignations:

Accept Resignations

PROFESSIONAL STAFF

Amy Akers, Teacher, effective with the Conclusion of the 2015-2016 School Year

Robert Bordner, Teacher, effective April 1, 2016

Derek Lewis, Athletic Director, effective with the Conclusion of the 2015-2016 School Year

SUPPORT STAFF

Rob Ledwedge, Assistant Secretary, effective April 1, 2016

Rob Ledwedge, Coordinator, Marketing and Grant Writing Services, effective April 22, 2016

Patricia J. Smith, Educational Aide, effective with the Conclusion of the 2015-2016 School Year

The Superintendent recommends the Tiffin City Board of Education employ the following:

Approve Employment

PROFESSIONAL STAFF

Substitute Teacher Effective for the 2015-2016 School Year

Lynne D. Cartwright

Victoria A. Ingalls

Shawna A. Myers

Beth E. Powers

Teacher Continuing Contracts Effective with the 2016-2017 School Year

Thomas E. Cahill

Erin E. Gillig

Rose M. Horn

Breana M. Lofquist

Professional Staff Employment Effective for the 2016-2017 School Year

Daniel E. Cole

Melanie S. Sutter

Rebecca L. Weaver

Supplemental Contracts Effective for the 2016-2017 School Year

Emily Runion Volleyball, Ninth Grade Girls

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Rob Ochier	Soccer, Head Varsity (Boys)
John Kihorany	Cross Country, Head Varsity Boys
Nikki Hintze	Cross Country, Head Varsity Girls
Mark Ingalls	Cross Country, Seventh/Eighth Grade Boys and Girls
Tony Vasko	Golf, Varsity (Boys)
Travis Kinn	Basketball, Head Varsity Boys
Erin Reed	Basketball, Head Varsity Girls
Dan Gilbert	Wrestling, Head Varsity
Chris Lewis	Swimming, Head Varsity
Teresa Hartman	Cheerleading, Varsity/Junior Varsity Fall
Teresa Hartman	Cheerleading, Varsity/Junior Varsity Winter

SUPPORT STAFF

Educational Aide

Beth Burd, effective February 2, 2016

Food Service Effective with the 2015-2016 School Year

Ruth Bowman, 5 hrs./day, Step 0

Substitute Educational Aide Effective for the 2015-2016 School Year

Shawna A. Myers

Beth E. Powers

Substitute Custodian Effective for the 2015-2016 School Year

Thomas J. Paulus

2016 Summer Kindergarten Teachers Pending Enrollment

Elisha J. Tyree

Danielle M. Willman

2016 Summer Kindergarten Aides Pending Enrollment

Angie B. Clouse

Carlyle C. Fuhrer

Becky S. Brundage-Bland

2016 Summer Kindergarten Substitute Teachers Pending Enrollment

Vicky M. Boehler

Kacie M. Kihorany

2016 Summer Kindergarten Substitute Aides Pending Enrollment

William O. Williams IV

Brandi L. Stahl

Mary C. Swartz

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The Superintendent's recommendation to accept the following donations:

**Accept
Donations**

Columbian High School

The Tiffin Charitable Foundation donated \$1,886.28 to purchase two ping pong tables and equipment for the after school ping pong program.

McDonalds TLS-TIF, Inc. donated \$535.00 from the fundraiser McTeacher Night held March 17, 2016.

Jennifer Friedman Hillis Foundation donated \$1,000.00 for one of two Robert G. Friedman scholarships for Recognition Night.

Direct Supply donated \$1,000.00 for one of two Robert G. Friedman scholarships for Recognition Night.

Dr. & Mrs. Prasad Kakarala, Tiffin Pediatrics Associates, donated \$500.00 for the Dr. & Mrs. Prasad Kakarala Scholarship for Recognition Night.

An anonymous donation of food was received for the Special Education Fair held April 5, 2016, with an approximate value of \$125.00.

Tiffin Middle School

Tiffin Middle School PTO donated the admission price for all 8th graders to attend the Ritz show, *I Have a Dream*, valued at \$920.00.

Tiffin Middle School PTO donated \$10,000.00 to purchase Chromebooks.

Noble 4-5

The Noble Elementary Staff donated the following books to the Noble library in memory of Gayle Kraut:

Little World Social Skills, set of 9 books, valued at \$120.49

Knowing & Doing What's Right: The Positive Values Assets, valued at \$13.61

You Just Can't Help It!: Your Guide to the Wild and Wacky World of Human Behavior, valued at \$16.01

Disruptive Behavior Disorders, valued at \$21.65

Dale and Mary Bentz donated the following books to the Noble library in memory of Gayle Kraut:

The Smart Kid's Guide to Friendships, valued at \$20.70

Maybe Right, Maybe Wrong: A Guide to Young Thinkers, valued at \$16.04

Rudeness: Deal with it if you Please, valued at \$16.51

VCA Dog & Cat Hospital of Tiffin donated their services for Kennedy's care, valued at \$96.55.

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Washington K-1

Dave Lucius donated *You Get What You Get*, valued at \$12.00, to the Washington library in memory of Gayle Kraut.

Tina Lorenz donated *Jungle Bullies*, valued at \$12.00, to the Washington library in memory of Gayle Kraut.

Pat and Tom Walter donated *Ricky Sticky Fingers*, valued at \$12.00, to the Washington library in memory of Gayle Kraut.

Nancy and Don Burner donated *Crankenstein*, valued at \$12.00, to the Washington library in memory of Gayle Kraut.

Jackie and Matthew Saum and Family donated *Stick and Stone* and *Sally Sore Loser: A Story about Winning and Losing*, valued at \$24.00, to the Washington library in memory of Gayle Kraut.

Heather and Mike Weinandy and Family donated *What if Everybody Did That* and *I Love You Already*, valued at \$24.00, to the Washington library in memory of Gayle Kraut.

Judy and Doug Picciuto donated *Mother Bruce*, valued at \$12.00, to the Washington library in memory of Gayle Kraut.

Marcie and Ron Burlile donated *Frankencrayon*, valued at \$12.00, to the Washington library in memory of Gayle Kraut.

Dave Lucius donated *Splat the Cat and the Quick Chicks*, valued at \$12.00, to the Washington library in memory of Rod Berlekamp, father of Brenda Ehrenfried.

Kelly Stahl donated *Just a Duck*, valued at \$12.00, to the Washington library in memory of Rod Berlekamp, father of Brenda Ehrenfried.

Pat and Tom Walter donated *Hector and the Hummingbird*, valued at \$12.00 to the Washington library in memory of Rod Berlekamp, father of Brenda Ehrenfried.

Nancy and Don Burner donated *Froggy Goes to the Library* and *Charlie the Ranch Dog: Rock Star*, valued at \$24.00, to the Washington library in memory of Rod Berlekamp, father of Brenda Ehrenfried.

Jackie and Matthew Saum and Family donated *Growing Up Buckeye: Grayson Visits the Horseshoe* and *Life-Size Aquarium*, valued at \$24.00, to the

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Washington library in memory of Rod Berlekamp, father of Brenda Ehrenfried.

Heather and Mike Weinandy and family donated *Bears Make the Best Reading Buddies*, valued at \$12.00, to the Washington library in memory of Rod Berlekamp, father of Brenda Ehrenfried.

Marcie and Ron Burlile donated *Snap!*, valued at \$12.00, to the Washington library in memory of Rod Berlekamp, father of Brenda Ehrenfried.

Krout 2-3

Marcie and Ron Burlile donated *Glow: Animals with Their Own Night-Lights*, valued at \$12.00, to the Krout library in memory of Gayle Kraut.

Nancy and Dave Gase and Greg donated the following books, valued at \$36.00, to the Krout library in memory of Gayle Kraut:

Crankenstein

Dexter the Tough

No Bullies Allowed

Nancy and Dave Gase and Greg donated *A Bad Case of Tattle Tongue*, valued at \$12.00, to the Krout library in memory of Rod Berlekamp, father of Brenda Ehrenfried.

The president called for the vote. Voting yes: Dr. Hoyda, Mr. Schwartz, Dr. Gase, Mr. Henry, and Mr. Widman. Motion carried.

ACTION ITEMS

- (16-058)** Dr. Gase moved, seconded by Mr. Henry, the Tiffin City Board of Education approve the 2016-2017 School Calendar, as exhibited on page 36 of the agenda.

Approve 2016-2017 School Calendar

The president called for the vote. Voting yes: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Schwartz and, Mr. Widman. Motion carried.

- (16-059)** Mr. Schwartz moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approve a memorandum of understanding between the Tiffin City School District and WSOS Community Action Commission, Inc. for the Head Start Program, effective April 26th, 2016 through April 26, 2018, as exhibited on Pages 37 through 44 of the agenda.

Approve WSOS Head Start Memorandum of Understanding

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The president called for the vote. Voting yes: Mr. Schwartz, Dr. Hoyda, Dr. Gase, Mr. Henry, and Mr. Widman. Motion carried.

- (16-060) Dr. Gase moved, seconded by Mr. Henry, the Tiffin City Board of Education approve the agreement with the Governing Board of the Hancock County Educational Service to be the employer for a Brailist for the 2016-2017, as exhibited on pages 45 through 46 of the agenda.

**Approve
Brailist
Agreement**

The president called for the vote. Voting yes: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried.

- (16-061) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the following Handbooks:
2016-2017 Student/Parent Elementary School Handbook
2016-2017 Student/Parent Middle School
2016-2017 Student/Parent Columbian High School
2016-2017 Elementary Staff Handbooks
2016-2017 TMS Staff Handbooks
2016-2017 Columbian Staff Handbook

**Approve Stu-
dent/Parent
and Staff
Handbooks**

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

- (16-062) Dr. Gase moved, seconded by Mr. Schwartz, the Tiffin City School Board of Education approve the United Insurance Renewal Premium, commercial package policy coverage through Liberty Mutual, as exhibited on page 47 of the agenda.

**Approve Unit-
ed Insurance
Renewal Pre-
mium**

The president called for the vote. Voting yes: Dr. Gase, Mr. Schwartz, Mr. Henry, and Mr. Widman. Dr. Hoyda abstained. Motion carried.

- (16-063) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City School Board of Education approve the United Insurance Treasurer's Bond, through Cincinnati Insurance Company, as exhibited on page 48 of the agenda.

**Approve Unit-
ed Insurance
Treasurer's
Bond**

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, and Mr. Widman. Dr. Hoyda abstained. Motion carried.

- (16-064) Mr. Schwartz moved, seconded by Dr. Hoyda, the Tiffin City School Board approve the Tiffin Columbian Graduating Class of 2016, as exhibited on pages 49 through 53 of the agenda, pending fulfillment of all requirements of Tiffin City Schools and the Ohio Department of Education.

**Approve Tiffin
Columbian
Graduating
Class of 2016**

The president called for the vote. Voting yes: Mr. Schwartz, Dr. Hoyda, Dr. Gase, Mr. Henry, and Mr. Widman. Motion carried.

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- (16-065)** Dr. Gase moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approve an addendum between the Tiffin City School District and P.T. Services Rehabilitation for Speech Pathology Services, extended during the Summer of 2016, as exhibited on Pages 54 through 55 of the agenda. **Approve P.T. Services Addendum for Speech Pathology Services**
- The president called for the vote. Voting yes: Dr. Gase, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Mr. Henry abstained. Motion carried.
- (16-066)** Mr. Schwartz moved, seconded by Dr. Gase, the Tiffin City Board of Education approve a contract with Apex Learning for a 12 month Unlimited Enrollment Subscription, as exhibited on Pages 56 through 57 of the agenda. **Approve Apex Learning Subscription**
- The president called for the vote. Voting yes: Mr. Schwartz, Dr. Gase, Mr. Henry, Dr. Hoyda, and Mr. Widman. Motion carried.
- (16-067)** Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve the Terra State Community College Access Program Memorandum of Understanding Amended for the 2015-2016 Academic Year, as exhibited on Pages 58 through 59 of the agenda. **Approve College Access Program Memorandum of Understanding**
- The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried.
- (16-068)** Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve Kathryn Gruss, High School Volleyball Assistant Varsity Coach. **Approve High School Volleyball Assistant Varsity Coach**
- The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried.
- (16-069)** Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education adopt the Agreement for Reimbursement of Tuition with the North Central Ohio Educational Service Center for Tiffin students being educated by the ESC in the 2015-2016 school year, as exhibited on pages 2 through 5 of the Addendum. **Adopt Agreement for Reimbursement of Tuition with NCOESC**
- The president called for the vote. Voting yes: Mr. Henry, Dr. Hoyda, Dr. Gase, and Mr. Widman. Voting no: Mr. Schwartz. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD

Public Dialogue

(This opportunity is to speak of issues and/or policy, and/or programming, not to discuss personnel. This item will conclude at 8:30 PM. This item will

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conclude at 9:00 PM when an Executive Session does not take place.)

Topic: Uniforms

Sarah Babione, 1662 E. County Road 38, Tiffin, spoke about approved providers, expense, and generic dress codes. She is not opposed to uniforms.

Carissa Allen, 135 Clinton Avenue, Tiffin, spoke about Calvert uniforms, cost, physical education considerations, and mending concerns.

Sandy Hallett, 20 Crestview Drive, Tiffin, spoke about special needs concerns.

Wendy Rosen, 55 Walnut Street, Tiffin, asked about funding assistance.

Amanda Jenot, 5043 Township Road 25, Alvada, spoke about sensory needs, low income families, and social parity.

Stacy Berrier, 775 S. Sandusky Street, Tiffin, spoke about economical campus wear and special needs concerns.

Jennifer Gressman, 471 W. Jamestown Avenue, Tiffin, spoke about research that indicates the positives outweigh the negatives, social status is eliminated but bullying is not, and student focus is improved.

Superintendent Wheatley spoke about Ohio Revised Code requirements, the implementation phase, and delaying uniforms until the beginning of the 2017-2018 school year.

Carissa Allen, 135 Clinton Avenue, Tiffin, spoke about the Apex Learning subscription and phenomenal teachers in the credit recovery program.

Loren Burkes, 225 W. Woodmere Drive, Tiffin, spoke about the agreement with North Central Ohio ESC for reimbursement of tuition and weighted grades.

The topics for public dialogue next month will be busing and school nursing.

ITEMS FROM THE BOARD

None.

Items from the Board

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(16-070) Dr. Gase moved, seconded by Mr. Henry, to move into executive session to discuss the sale of property at competitive bidding.

Executive Session

The president called for the vote. Voting yes: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Schwartz, and Mr. Widman. Motion carried.

Time in: 8:52 PM

Time out: 9:14 PM

(16-071) Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education adjourn.

Adjournment

The president called for the vote. Voting yes: Mr. Henry, Dr. Hoyda, Dr. Gase, Mr. Schwartz, and Mr. Widman. Motion carried.

The meeting started at 7:00 PM and ended at 9:15 PM.

The next regular meeting is scheduled for May 24, 2016, at 7:00 PM in the Tiffin Middle School Cafetorium.

Next Meeting

President

Treasurer