

TIFFIN CITY BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, January 20, 2016, 7:00 PM
Tiffin Middle School Cafetorium
103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by the President, Chris Widman, with the following members present: Mr. Widman, Mr. Henry, Dr. Gase, Dr. Hoyda, and Mr. Schwartz.

Roll Call

The Pledge of Allegiance was led by students from Lincoln Pre-Kindergarten with the assistance of Mrs. Distel, Mrs. Boehler, Miss Bumb, and Mr. Koppus.

(16-015) Mr. Schwartz moved, seconded by Dr. Gase, the Tiffin City Board of Education adopt the agenda with the following corrections. On page 2 in VIII change BDDF to BDDH. On page 2 in the heading of 9.01 change October to December. On page 2 in the bullet of 9.01 add “and corrected” after the word exhibited. On page 6 in the recommendation of 10.02 change Lincoln Sprinkler Project to bus purchase. On page 8 change the next regular meeting from February 25 to 23. On page 17 in the last sentence of 15-198 remove “to table”. On page 18 in the last sentence of 15-199 add “to table” after the word motion.

Adopt Agenda

The president called for the vote. Voting yes: Mr. Schwartz, Dr. Gase, Mr. Widman, Mr. Henry, and Dr. Hoyda. Motion carried.

BOARD DISCUSSION

**Board
Discussion**

Board of Education Recognition Month – Teachers from TCC explained the Service Learning Project with Lincoln Pre-Kindergarten. *A Preschooler’s Guide to Being a School Board Member* by Lincoln Pre-K and Tiffin Columbian Connections students was presented to each board member.

BOARD REPORTS

**Committee
Reports**

Business Advisory Council, Dr. Gase – Did not meet.

Finance Committee, Mr. Henry – Met January 21, 2016. Future meetings will be one week before regular board of education meetings at 4:30 p.m. in the first floor conference room of the Administration Building. The permanent improvement levy must be renewed by November 2017 to avoid expiration. Mr. Mike Klepper, who resigned from the Finance Committee in December, was thanked for his service.

Marketing Committee, Mr. Schwartz – Did not meet.

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Program Committee, Mr. Widman – Did not meet.

Support Services Committee, Dr. Hoyda – Did not meet.

Personnel Committee, Mr. Widman – Did not meet.

Records Committee, Mr. Widman – Met January 12, 2016. No official business was needed. The next meeting will be scheduled no later than January 2017.

Legislative Liaison, Mr. Henry – No report.

Vanguard-Sentinel Update, Mr. Widman – Met December 17, 2015.

Wellness Committee, Dr. Gase – Did not meet.

Student Representatives, Monica Klepper and Lindsay Young – Monica spoke about Martin Luther King Jr. Day and returning from winter break. Lindsay spoke about snow days, the rewards trip to Kalahari, Sophomore tours at Sentinel, musical practices, scholarship applications, college decision letters, and the start of second semester.

Building Assignments by President Widman:

Columbian – Mr. Schwartz
Tiffin Middle School – Dr. Hoyda
Noble 4-5 – Dr. Gase
Krout 2-3 – Miss Klepper and Miss Young
Washington K-1 – Mr. Henry
Lincoln Pre-K – Mr. Widman

SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS

1. BoardDocs – Mr. Widman invited TCS administrators to the next Vanguard-Sentinel meeting to observe its paperless system.
2. Board Appreciation Month
3. Board Policies – The approval of proposed revised policies and regulations presented December 15, 2015, is pending review at the next Program Committee meeting.
4. Miscellaneous items – none.

**Student
Representatives**

**Building As-
signments**

**Superinten-
dent’s Report**

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DIRECTOR OF INSTRUCTION / PERSONNEL'S REPORT AND RECOMMENDATIONS

Director of Instruction / Personnel's Report

1. State Testing Schedule 2015-2016
2. Report Card Data – Ms. Kelly Stahl explained the K-3 Literacy grade that was affected by three students who do not attend Tiffin City Schools.
3. Miscellaneous items – Instances of Bullying/Harassment 2015-2016 First Semester

DIRECTOR OF OPERATIONS' REPORTS AND RECOMMENDATIONS

Director of Operations' Report

1. Ohio Schools Facility Commission – Mr. Daniel spoke about the public presentation given by Mr. Eugene Chipiga from the Ohio Facilities Construction Commission on January 19, 2016.
2. Miscellaneous items – none.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Public Address

Carissa Allen, 135 Clinton Avenue, Tiffin, spoke about the Board of Education facing the audience and Washington K-1 staff.

Wendy Rosen, 55 Walnut Street, Tiffin, spoke about calamity and makeup days in the school calendar.

Robyn Vicek, 95 Autumn Lane, Tiffin, spoke about Ms. Stahl's state report card presentation.

Victor Perez, Washington Street, Tiffin, spoke about parental responsibility, smaller class sizes, and investment at the pre-kindergarten level.

Mark Hoerig, 75 Birchwood Drive, Tiffin, spoke about Dr. Gase and Mr. Henry joining the Board of Education, changes to public interaction, and technology suggestions such as using FaceTime.

Sarah Babione, 1662 E. County Road 38, Tiffin, spoke about Ms. Stahl's state report card presentation, the kindergarten screening process and pre-kindergarten bridging program.

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CONSENT AGENDA

(16-016) Mr. Henry, moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approve the following items:

The Superintendent's recommendation to approve the corrected minutes from the following meeting as exhibited on pages 10 through 18 of the agenda:

- December 15, 2015, Regular Meeting

The Superintendent's recommendation to approve the Treasurer's Report for December 2015 as exhibited on pages 19 through 31 of the agenda.

The following were balances reported in various accounts for December 2015:

General Fund	\$9,534,276.23
Bond Retirement	467,884.21
Permanent Improvement	287,213.71
Building	61,041.00
Food Service Fund	417,263.92
Special Trust	9,286.05
Endowment	15,470.69
Uniform School Supplies	-125,628.97
Mental Health	-19,539.00
Public School Support	32,374.74
Other Grant	63,458.38
District Agency	716.82
Classroom Facilities Maintenance	752,066.30
Student Managed Activity	46,636.37
District Managed Activity	192,764.86
Auxiliary Services	91,722.89
Data Communication Fund	0.00
Alternative Schools	-1,700.74
School to Work	-175.02
Race to the Top	0.00
IDEA Part B Grants	-43,000.99
Title I Disadvantaged Children	-41,745.12
IDEA Preschool-Handicapped	-4,998.55
Improving Teacher Quality	-262.05

Total \$11,735,125.73

**Approve
Minutes of
December Reg-
ular
Meeting**

**Approve De-
cember 2015
Treasurer's
Report**

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The Superintendent's recommendation the Tiffin City Board of Education employ the following:

**Approve
Employment**

Professional Staff

Substitute Teachers Effective with the 2015-2016 School Year

Pamela S. Easterday
Karen A. Hampshire
Cortney M. Kurth
Michael G. Schmidbauer
Travis Wise

Supplemental Contracts

Mike Lee, TMS Track, Head Boys
Aaron Kapelka, TMS Track, Assistant Boys/Girls

Support Staff

Educational Aide, pending certification

Anthony T. Hill, 6.5 hours
Brandy L. Stahl, changed to 6.5 hours

Substitute Educational Aides, pending certification

Pamela S. Easterday
Michael G. Schmidbauer
Travis Wise

Pupil Activity Contracts

Charlotte Cenkus, TMS Track, Head Girls
Jay Schar, Track, Assistant Varsity Girls'
Vicki Ingalls, Track, Assistant Varsity Boys'

Food Service

Janis Rumschlag, General Worker, Level 0, 5 hrs/day, effective
January 11, 2016

Educational Aide (bus)

Debra Kizer, transfer from Route 13 PM, 1.5 hr/day, to Route 23 AM/PM 4
hrs/day, effective January 25, 2016

The Superintendent's recommendation to accept the following donations:

**Accept
Donations**

Tiffin City Schools

- The Tiffin Columbian Alumni Association Academic Enrichment Fund of The Tiffin Charitable Foundation, Inc. granted

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\$600.00 to be used for the Power of the Pen Program and Tiffin Middle School.

- Anonymous donor through *DonorsChoose.org* donated an interactive projector and document camera to be used by the *Practical Math* classes. Total value of donation: \$2,937.53
- Decker's Furniture donated furniture for use in the LI Unit at Tiffin Columbian High School. Approximate value of donation: \$300.00
- Sharing Kitchen donated winter hats, gloves, and mittens for students at Washington K-1, Krout 2-3, and Noble 4-5. Approximate value of donation: \$225.00
- The White Family Charitable Fund of The Tiffin Charitable Foundation, Inc. granted the amount of \$500.00 to be used for an eight-week program entitled *Tiffin Tornadoes*.
- The White Family Charitable Fund of The Tiffin Charitable Foundation, Inc. granted the sum of \$1,499.00 for the purchase of 100 copies of *Orphan Train* by Kristina Baker Kline.

Columbian High School

- Ballreich Bros., Inc. donated 27 cases of products to the staff and students. Total value of donation: \$486.00
- Tiffin Lions Club donated approximately 90 popcorn balls to staff and students. Approximate value of donation: \$100.00
- Victoria Ingalls donated \$86.44 to be used for the Girls' Cross Country program.
- United Insurance Service donated \$300.00 to be used for the hospitality suite for officials and workers at the Holiday Wrestling Classic.
- Tiffin Seneca Public Library donated *Hikaru No Go*, a 23-volume set of books, to the library. Total value of donation: \$182.85
- Ashley Huntington donated *Twilight Director's Notebook*, valued at \$17.99, *Flowers in the Attic*, valued at \$7.99, *An Abundance of Katherines*, valued at \$9.99, *The Short Second Life of Bree Tanner*, valued at \$13.99, *Divergent*, valued at \$17.99, *Allegiant*, valued at \$19.99, and *Hunger Games*, valued at \$13.99 to the library. Total value of donation: \$111.92

Tiffin Middle School

- Tiffin Lions Club donated 60 dozen popcorn balls for students and staff. Approximate value of donation: \$202.00
- Women's Missionary Union of Grace Baptist Church donated three large trays of cookies for staff. Approximate value of donation: \$125.00
- Women's Missionary Union of Grace Baptist Church donated

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9 winter hats for students in need. Approximate value of donation: \$35.00

Noble 4-5

- Women’s Missionary Union of Grace Baptist Church donated handmade gloves and hats for students. Approximate value of donation: \$25.00

Krout 2-3

- Women’s Missionary Union of Grace Baptist Church donated handmade gloves, hats, scarves, and socks for students. Approximate value of donation: \$80.00

Washington K-1

- Women’s Missionary Union of Grace Baptist Church donated handmade gloves and hats for students. Approximate value of donation: \$20.00

The Superintendent’s recommendation the Tiffin City Board of Education approve the following supplement to the Permanent Appropriation Resolution adopted September 22, 2015, during the fiscal year ending June 30, 2016:

- 022 District Agency \$100,000.00

Approve Supplemental Appropriations

The Superintendent’s recommendation the Tiffin City Board of Education pay the following Cooperating Teacher stipends:

- Lindsay Newlove, Christine Shaver, Stephanie Dell, Rose Horn, Joan Wolf, \$86.14 each
- Jennifer Ziegler-Long, Michelle Lange, \$64.61 each

Pay Stipends

The president called for the vote. Voting yes: Mr. Henry, Dr. Hoyda, Mr. Widman, Dr. Gase, and Mr. Schwartz. Motion carried.

ACTION ITEMS

- (16-017) Mr. Schwartz moved, seconded by Mr. Henry, the Tiffin City Board of Education accept the following bus purchase bids from the bid opening on December 16, 2015:

Accept Bus Bids

Cardinal Bus Sales & Service, Inc.
84-Passenger Bus
Base Bid \$96,827.00

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Options	600.00
Less Trade-In Bus #1 (1998 Amtran/Genesis)	-2,500.00
Less Early Pay	<u>-200.00</u>
TOTAL	\$94,727.00

Cardinal Bus Sales & Service, Inc.
84-Passenger Bus

Base Bid	\$96,827.00
Options	600.00
Less Trade-In Bus #16 (1993 IHC/Thomas)	-2,500.00
Less Early Pay	<u>-200.00</u>
TOTAL	\$94,727.00

Myers Equipment Corp.
84-Passenger Bus

Base Bid	\$94,552.00
Options	800.00
Less Trade-In Bus #1 (1998 Amtran/Genesis)	<u>-2,400.00</u>
TOTAL	\$92,952.00

Myers Equipment Corp.
84-Passenger Bus

Base Bid	\$94,552.00
Options	800.00
Less Trade-In Bus #16 (1993 IHC/Thomas)	<u>-2,400.00</u>
TOTAL	\$92,952.00

The president called for the vote. Voting yes: Mr. Schwartz, Mr. Henry, Mr. Widman, Dr. Gase, and Dr. Hoyda. Motion carried.

(16-018) Mr. Schwartz moved, seconded by Dr. Hoyda, the Tiffin City Board of Education approve the following lowest responsible bus purchase bids:

Approve Bus Bids

Myers Equipment Corp. 84-Passenger Bus	
Base Bid	\$94,552.00
Options	800.00
Less Trade-In Bus#1 (1998 Amtran/Genesis)	<u>-2,400.00</u>
TOTAL	\$92,952.00

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Myers Equipment Corp. 84-Passenger Bus	
Base Bid	\$94,552.00
Options	800.00
Less Trade-In Bus#16 (1993 IHC/Thomas)	<u>-2,400.00</u>
TOTAL	\$92,952.00

The president called for the vote. Voting yes: Mr. Schwartz, Dr. Hoyda, Mr. Widman, Mr. Henry, and Dr. Gase. Motion carried.

- (16-019)** Mr. Henry moved, seconded by Dr. Gase, the Tiffin City Board of Education approve employment of the following non-licensed individual with a Pupil-Activity Contract:

Approve Pupil-Activity Contract

Tori Stephens, TMS Track, Assistant Girls

The president called for the vote. Voting yes: Mr. Henry, Dr. Gase, Mr. Widman, Dr. Hoyda, and Mr. Schwartz. Motion carried.

OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD

Public Dialogue

(This opportunity is to speak of issues and/or policy, and/or programming, not to discuss personnel. This item will conclude at 8:30 PM. This item will conclude at 9:00 PM when an Executive Session does not take place.)

Carissa Allen and Superintendent Wheatley discussed the school calendar.

President Widman designated the school calendar as next month's topic for public dialogue.

Wendy Rosen, President Widman, Mrs. Tuite and Mr. Henry discussed the inclusion of pre-kindergarten programs in state building projects.

Victor Perez spoke about the value of paper books in school libraries.

ITEMS FROM THE BOARD

Items from the Board

None.

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(16-020) Dr. Gase moved, Mr. Henry seconded, the Tiffin City Board of Education enter into executive session to discuss the compensation of public employees and matters required to be kept confidential by federal laws or rules or state statutes.

Executive Session

The president called for the vote. Voting yes: Dr. Gase, Mr. Henry, Mr. Widman, Dr. Hoyda, and Mr. Schwartz. Motion carried.

Time in: 8:43 PM

Time out: 10:16 PM

(16-021) Mr. Henry moved, Dr. Hoyda seconded, the Tiffin City Board of Education adjourn.

Adjournment

The president called for the vote. Voting yes: Mr. Henry, Dr. Hoyda, Mr. Widman, Dr. Gase, and Mr. Schwartz. Motion carried.

The meeting started at 7:00 PM and ended at 10:17 PM.

The next regular meeting is scheduled for February 23, 2016, at 7:00 PM in the Tiffin Middle School Cafetorium.

Next Meeting

President

Treasurer