

College Credit Plus Handbook

Tiffin Columbian High School

Students who meet certain requirements may choose to enroll in college level courses to receive both high school and college credit(s). TCHS will pay for up to 30 college credit hours per student, per year (max of 120 total, grades 7-12), as long as the student does not exceed full time status. The 30 hour window begins the summer before the school year starts. Full time status as determined by the state, is a maximum of 30 credit hours per year (see conversion chart below):

1 high school credit = **3** credits toward full time status

1 college semester credit = **1** credit toward full time status

Example #1 Junior year:

<u>Class</u>	<u>H.S. Credit</u>	<u>College Credit</u>	<u>Full-time Status Credits</u>
AP Language	1	0	3
Pre-Calculus	1	0	3
Government	1	0	3
Band	1	0	3
Chemistry	1	0	3
College Intro to Psychology (at TC)	1	3	3
College Principles of Sociology (at TC)	1	3	3
AP Government	1	0	3
Spanish III	1	0	3
<u>Total</u>			<u>27</u>

Example #2 Senior Year:

<u>Class</u>	<u>H.S. Credit</u>	<u>College Credit</u>	<u>Full-time Status Credits</u>
Spanish 4	1	0	3
AP Government	1	0	3
Band	1	0	3
College Env & Society (at TC)	1	3	3
College Oceanus (at TC)	1	3	3
College Comp I (at TC)	1	3	3

College Comp II (at TC)	1	3	3
College Statistics (at a university)	1	3	3
College Western Civ (online)	1	3	3
College Art Appreciation (online)	1	3	3
<u>Total</u>			<u>30</u>

CCP Opportunities:

Students who qualify for CCP courses may earn credit in the following ways, each with different requirements:

- 1) The student may enroll in courses that are taught online or on the campus of a nearby college.
- 2) The student may enroll in college-level courses that are taught at TCHS.

1) If a student chooses to take courses at a college campus or online, they must submit an application to the college of their choice. Once accepted, they will schedule their courses with their CCP advisor. Students wishing to take a graduation requirement through CCP, must check with their school counselor to ensure it fulfills the necessary requirement. It is up to the student to understand the requirements and policies for the colleges they are interested in (i.e. eligibility, deadlines, admission forms, etc.) **Students must be able to provide their own transportation if traveling to a campus. If taking an online course, they can request a study hall at TCHS to work on their coursework.**

2) If a student would like to earn college credit without having to leave TCHS, they may enroll in courses taught by TCHS or college faculty that award college credit from either the University of Findlay, Tiffin University and/or Heidelberg University. Students must meet admission requirements for these classes and submit any necessary application materials prior to individual college deadlines. The following college classes are scheduled to be offered at TCHS during the 2026-2027 school year:

Heidelberg University

Principles of Marketing (3 college credits)*

The University of Findlay

Environment and Society (3 college credits)*

Oceanus (3 college credits)*

Anatomy & Physiology (1.33 college credits)*

Tiffin University

Introduction to Psychology (3 college credits)**

Principles of Sociology (3 college credits)**

Intro to Unmanned Aircraft Systems (3 college credits)**

College Composition I (3 college credits)*

College Composition II (3 college credits)*

*These courses are taught by TCHS teachers and are subject to change.

**These courses are taught by local college faculty and are subject to change.

Eligibility Requirements for CCP: Refer to the “Individual College Policies and Procedures” page in this handbook for complete details.

Course Weighting (beginning with the 2026-2027 school year):

- All CCP courses will be weighted. By weighting these courses, students enrolled will be rewarded by receiving higher grade point averages. Listed below is a comparison of non-weighted vs. weighted grade point values.

<u>Non-weighted</u>		<u>Weighted</u>	
A	4.00	A+ or A	4.33
A-	3.67	A-	4.00
B+	3.33	B+	3.67
B	3.00	B	3.33
B-	2.67	B-	3.00
C+	2.33	C+	2.67
C	2.00	C	2.33
C-	1.67	C-	2.00
D+	1.33	D+	1.67
D	1.00	D	1.33
D-	0.67	D-	1.00
F	0.00	F	0.00

Cost of CCP:

- No tuition, textbook or other college-related fee will be charged for any CCP course. However, repayment charges may occur in certain situations (see below).

Repayment Charges:

- Any of the following circumstances will result in tuition reimbursement charges* for the student:
 1. Final grade of an F in the CCP course(s)
 2. Withdrawing from the CCP course(s) after the drop deadline

*As with all school fees, diploma/transcripts/records will be held until fees are paid.

Grades:

- Grades for all CCP courses are factored into the student’s GPA, however, the college calendar may not match up with the TCHS calendar. Therefore, some CCP grades may not get computed into the GPA until the next grading period. Unfortunately, this cannot be avoided.
- CCP classes may count toward graduation requirements. Please see your school counselor for more information.
- Students participating in CCP fall under the Family Educational Rights and Privacy Act (FERPA). To obtain CCP student records -- including grades -- students must sign a waiver with the respective college or university permitting parent access to grades. Without the waiver, parents are unable to access student grades.

Summer CCP:

- Students can take CCP courses in summer, fall and/or spring. However, all courses, including summer, contribute to the year’s total allowable hours.

School Delays and Cancellations:

- Students must attend ALL classes at TCHS as long as it provides enough time to still get to your CCP site in time for class. We expect every effort to be made to attend all TCHS and CCP courses. In the instance of a delay, the first priority of attendance will be a student's CCP class. It is expected that the student will reach out to their high school teacher to let them know about the conflict.
- Students are expected to attend CCP courses unless cancelled at that site.

Credit Transferability:

- Transfer credits are determined by each undergraduate university. For an early idea of what might transfer, we recommend creating an account with www.transferology.com.

Athletic Eligibility:

- Students must be enrolled in at least 2.5 (HS or equivalent) credits and maintain a 1.5 GPA each quarter.
- College credits are not equal to HS credits. See conversion chart below:
 - 3 or more semester credits = 1.0 high school credit
 - 2 semester credits = .67 high school credit
 - 1 semester credit = .33 high school credit
- **It is the student's responsibility to make sure they are taking the required amount of credits to retain athletic eligibility.** See your school counselor for assistance.
- TCHS makes every effort to obtain current grades from CCP partners when determining eligibility at the end of every grading period.

Mature Content Warning:

- The subject matter of a course enrolled in under the College Credit Plus program may include mature subject matter that will not be modified based upon College Credit Plus enrollee participation regardless of where course instruction occurs.
- Parents/Guardians are required to sign a Mature Content form for each university his or her child plans to attend. This form acknowledges that parents/guardians have the responsibility to be aware of and monitor the student's enrollment based on information provided by the college

Textbook Ordering:

- Students will work with their CCP advisor to determine the books they will need and to learn their process for purchasing books. Mrs. Focht at TCHS can help you with online textbook ordering.

Steps in the CCP Process:

1. Attend the CCP Information night
2. Turn in the Intent to Participate Form to your counselor - Due April 1, 2026
3. Apply to the college of your choice and complete any other forms required by the college
4. Order your transcript to be sent to the college(s) where you've applied - www.parchment.com
5. Register for classes with your CCP advisor once you've been admitted
6. Give a copy of your CCP schedule to your high school counselor

Please contact the Guidance Department for further questions on the College Credit Plus program.